

SUMMER VILLAGE OF CASTLE ISLAND  
REGULAR COUNCIL MEETING MINUTES  
WEDNESDAY, NOVEMBER 26<sup>TH</sup>, 2024  
SUMMER VILLAGE ADMINISTRATION OFFICE  
2317 TOWNSHIP ROAD 545, LAC STE. ANNE COUNTY & VIA ZOOM

	<b>PRESENT</b>	<p>Mayor: Ian Kupchenko – via zoom  Deputy Mayor: Calvin Smith – arrived for the meeting at 5:57 p.m. via zoom  Councillor: Jeff Elkow – via zoom</p> <p>Administration: Wendy Wildman, Chief Administrative Officer  Diane Wannamaker, Administration</p> <p>Public attendance (in person): 0</p>
<b>1.</b>	<b>CALL TO ORDER</b>	Mayor Kupchenko called the meeting to order at 5:02 p.m.
<b>2.</b>	<b>AGENDA</b> 24-134	<p><b>MOVED</b> by Councillor Elkow that the November 26<sup>th</sup>, 2024 agenda be approved with the following additions:</p> <p>5.n) North 43 Lagoon Commission – contract  5.o) Causeway Project/Contract</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>3.</b>	<b>MINUTES</b> 24-135	<p><b>MOVED</b> by Councillor Elkow that the minutes of the August 12<sup>th</sup>, 2024 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>4.</b>	<b>APPOINTMENTS</b>	N/A
<b>5.</b>	<b>ACTION ITEMS</b> 24-136  24-137  24-138	<p><b>MOVED</b> by Mayor Kupchenko that Bylaw 2024-07, a Bylaw to Establish the Position of Subdivision Development and Appeal Board Clerk to a future meeting pending a discussion on the necessity of the Bylaw between Mayor Kupchenko and Municipal Affairs and resulting outcome.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Mayor Kupchenko that Bylaw 2024-06, being a borrowing Bylaw for \$100,000 for bridge financing be given first reading as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Elkow that Bylaw 2024-06 be given 2<sup>nd</sup> reading.</p> <p style="text-align: right;"><b>CARRIED</b></p>



SUMMER VILLAGE OF CASTLE ISLAND  
REGULAR COUNCIL MEETING MINUTES  
WEDNESDAY, NOVEMBER 26<sup>TH</sup>, 2024  
SUMMER VILLAGE ADMINISTRATION OFFICE  
2317 TOWNSHIP ROAD 545, LAC STE. ANNE COUNTY & VIA ZOOM

24-139	<p><b>MOVED</b> by Councillor Elkow that Bylaw 2024-06 be given consideration for third and final reading.</p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p>
24-140	<p><b>MOVED</b> by Mayor Kupchenko that Bylaw 2024-06 be given third and final reading.</p> <p style="text-align: right;"><b>CARRIED</b></p>
24-141	<p><b>MOVED</b> by Mayor Kupchenko that Bylaw 2024-08, Municipal Development Plan (MDP) be deferred to the January 18<sup>th</sup>, 2025 meeting for Council review, with consideration for 1<sup>st</sup> reading and scheduling a Public Hearing at that time.</p> <p style="text-align: right;"><b>CARRIED</b></p>
24-142	<p><b>MOVED</b> Mayor Kupchenko that Bylaw 2024-09, Land Use Bylaw (LUB) be deferred to the January 18<sup>th</sup>, 2025 meeting for Council review, with consideration for 1<sup>st</sup> reading and scheduling a Public Hearing at that time.</p> <p style="text-align: right;"><b>CARRIED</b></p>
24-143	<p><b>MOVED</b> by Councillor Elkow that the Capital Region Assessment Services Commission Memorandum of Agreement for 2025, 2026 and 2027 to provide Assessment Review Board Services be approved as presented for execution.</p> <p style="text-align: right;"><b>CARRIED</b></p>
24-144	<p><b>MOVED</b> by Mayor Kupchenko that the Canada Community Building Fund (CCBF) Memorandum of Agreement between His Majesty in Right of Alberta as represented by the Minister of Municipal Affairs and the Summer Village of Castle Island for the period April 1<sup>st</sup>, 2024-2025 to March 2033-2034 be approved and execution authorized.</p> <p style="text-align: right;"><b>CARRIED</b></p>
24-145	<p><b>MOVED</b> by Mayor Kupchenko that an Interim 2025 Operating Budget be passed at ½ of the 2024 approved Operating and Capital Budget and that this Interim 2025 Operating Budget cease to have any force and effect once the 2025 Operating and Capital Budget is approved.</p> <p style="text-align: right;"><b>CARRIED</b></p>

SUMMER VILLAGE OF CASTLE ISLAND  
REGULAR COUNCIL MEETING MINUTES  
WEDNESDAY, NOVEMBER 26<sup>TH</sup>, 2024  
SUMMER VILLAGE ADMINISTRATION OFFICE  
2317 TOWNSHIP ROAD 545, LAC STE. ANNE COUNTY & VIA ZOOM

24-146	<p><b>MOVED</b> by Mayor Kupchenko that Council accepts the fire service negotiations and updates as presented, and that Council agrees in principle to the November 18<sup>th</sup>, 2024 fire service renewal cost as proposed by Alberta Beach Regional Fire Services and Fire Rescue International and partnership framework, pending finalization and approval of the appropriate agreements for same, by the partners.</p> <p style="text-align: right;"><b>CARRIED</b></p>
24-147	<p><b>MOVED</b> by Mayor Kupchenko that Council approve the quote provided by Eco Contracting for the rehabilitation work required on the north side of the causeway in the amount of \$98,000 plus additional work if required by the Municipality.</p> <p style="text-align: right;"><b>CARRIED</b></p>
24-148	<p><b>MOVED</b> by Mayor Kupchenko that Council approve the quote provided by All Wood Services for brush clearing required on the north side of the causeway in the amount of \$4,000.</p> <p style="text-align: right;"><b>CARRIED</b></p>
24-149	<p><b>MOVED</b> by Mayor Kupchenko that Council approve the north causeway repair project in the amount of \$130,000, funding to come from available grant funding.</p> <p style="text-align: right;"><b>CARRIED</b></p>
24-150	<p><b>MOVED</b> by Mayor Kupchenko that the Summer Village of Castle Island retain a holdback of \$5,000 from Eco Contracting for the clean up of debris on 20 Martin Road in the spring of 2025 as weather permits.</p> <p style="text-align: right;"><b>CARRIED</b></p>
24-151	<p><b>MOVED</b> by Councillor Elkow that the request from the property owner of tax roll #109 for a reversal of the penalty in the amount of \$532.37 be denied.</p> <p style="text-align: right;"><b>CARRIED</b></p>
24-152	<p><b>MOVED</b> by Mayor Kupchenko that Council ratify the Letter of Support forwarded for Connect Mobility's 2024 Project Application under the Universal Broadband Fund (Alberta Broadband Fund branch) for the installation and delivery of highspeed internet services to the area, inclusive of the Summer Village of Castle Island.</p> <p style="text-align: right;"><b>CARRIED</b></p>
24-153	<p><b>MOVED</b> by Mayor Kupchenko that the 2025 funding request for \$100 to support watershed management from the North Saskatchewan Watershed Alliance be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>

SUMMER VILLAGE OF CASTLE ISLAND  
REGULAR COUNCIL MEETING MINUTES  
WEDNESDAY, NOVEMBER 26<sup>TH</sup>, 2024  
SUMMER VILLAGE ADMINISTRATION OFFICE  
2317 TOWNSHIP ROAD 545, LAC STE. ANNE COUNTY & VIA ZOOM

	Deputy Mayor Smith  24-154	Deputy Mayor Smith joined the meeting via zoom at 5:57 p.m.  <b>MOVED</b> by Mayor Kupchenko that the 1 <sup>st</sup> review of the Draft 2025 Operating and Capital Budget be accepted for information, and that Administration make changes to this budget as directed at meeting time, and that a 2 <sup>nd</sup> review of the updated 2025 Draft Budget take place at the January 18 <sup>th</sup> , 2025 Council meeting.  <b>CARRIED</b>
<b>6.</b>	<b>COUNCIL REPORTS</b> 24-155	<b>MOVED</b> by Mayor Kupchenko that the Council reports be accepted for information.  <b>CARRIED</b>
<b>7.</b>	<b>DEVELOPMENT PERMITS</b>	N/A
<b>8.</b>	<b>INSPECTION GROUP PERMITS</b>	N/A
<b>9.</b>	<b>FINANCIAL</b> 24-156	<b>MOVED</b> by Mayor Kupchenko that the financial reports to October 31 <sup>st</sup> , 2024 be accepted for information.  <b>CARRIED</b>
<b>10.</b>	<b>CORRESPONDENCE</b> 24-157	<b>MOVED</b> by Mayor Kupchenko that the following correspondence items be accepted for information:  <ul style="list-style-type: none"> <li>➤ Universal Boradband Fund and Alberta Broadband Fund, call for interest</li> <li>➤ Alberta Municipal Affairs – Oct. 2/24 letter on carbon tax impact</li> <li>➤ Highway 43 East Waste Commission Recycling List</li> <li>➤ 2025 Equalized Assessment Report</li> <li>➤ Local Government Fiscal Framework (LGFF) allocations for next three years</li> <li>➤ Alberta Municipalities email regarding information on the impact of Provincial decisions on municipal tax payers regarding Grants in</li> </ul>



SUMMER VILLAGE OF CASTLE ISLAND  
REGULAR COUNCIL MEETING MINUTES  
WEDNESDAY, NOVEMBER 26<sup>TH</sup>, 2024  
SUMMER VILLAGE ADMINISTRATION OFFICE  
2317 TOWNSHIP ROAD 545, LAC STE. ANNE COUNTY & VIA ZOOM

		<p>Place of Property Taxes (GIPOT) and the removal of vote counting machines</p> <ul style="list-style-type: none"> <li>➤ Alberta Municipalities email regarding the Alberta Interim Police Advisory Board (AIPAB)</li> <li>➤ Government of Alberta – red tape reduction email regarding the updated FOIPP Act in Alberta</li> <li>➤ Advice that policing costs for small municipalities going up 39% but Alberta government will cover the overage for one year (2025)</li> <li>➤ Municipal Musings – information newsletter on updates</li> <li>➤ Lac Ste. Anne County Organizational chart</li> <li>➤ Alberta Beach Organizational Chart</li> <li>➤ Town of Onoway Organizational Chart</li> <li>➤ Alberta Municipalities – Casual Legal Article – Share Wisely</li> <li>➤ Emerging Trends in Municipal Law – Brownlee LLP scheduled for February 13/25</li> <li>➤ Sample Entonox advertisement from North West Fire</li> <li>➤ Letter from Dr. Rithesh Ram outlining new grant funding for rural health care</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
11.	<p><b>CAO REPORT</b> 24-158</p> <p>24-159</p>	<p><b>MOVED</b> by Mayor Kupchenko that the Chief Administrative Officer Report be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Elkow that the recently purchased road right of way (Plan 2422039, Block 1, Lot 6) remain as a separate parcel and not be consolidated and further that the Road Right of Way project grant funding be closed as the project is complete.</p> <p style="text-align: right;"><b>CARRIED</b></p>
12.	<b>CLOSED SESSION</b>	N/A
13.	<b>ADJOURNMENT</b>	Mayor Kupchenko declared the meeting adjourned at 6:15 p.m.

SUMMER VILLAGE OF CASTLE ISLAND  
REGULAR COUNCIL MEETING MINUTES  
WEDNESDAY, NOVEMBER 26<sup>TH</sup>, 2024  
SUMMER VILLAGE ADMINISTRATION OFFICE  
2317 TOWNSHIP ROAD 545, LAC STE. ANNE COUNTY & VIA ZOOM

---

Mayor, Ian Kupchenko

---

Chief Administrative Officer, Wendy Wildman

DRAFT