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|  | **PRESENT** | Mayor Ian Kupchenko (via zoom)  Deputy Mayor: Calvin Smith (via zoom)  Councillor: Jeff Elkow (via zoom)  Administration: Wendy Wildman, Chief Administrative Officer  Diane Wannamaker, Administrative Assistant      Public attendance (in person): 0 |
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| **1.** | **CALL TO ORDER** | Mayor Kupchenko called the meeting to order at 5:10 p.m. |
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| **2.** | **AGENDA**  23-101 | **MOVED** by Mayor Kupchenko that the September 12th, 2023 agenda be approved with the following additions:  5.k Onoway Regional Fire Services meeting – Oct. 24, 2023  5.l Sewage line break  **CARRIED** |
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| **3.** | B0MINUTES 23-102  23-103 | **MOVED** by Mayor Kupchenko that the minutes of the August 21st, 2023 Organizational meeting be approved as presented.  **CARRIED**  **MOVED** by Councillor Elkow that the minutes of the August 21st, 2023 Regular Council Meeting be approved as presented.  **CARRIED** |
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| **4.** | **APPOINTMENTS** | N/A |
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| **5.** | **ACTION ITEMS**  23-104  Bylaw 2023-01  Code of Conduct Bylaw  23-105  23-106  23-107  23-108  Bylaw 2023-02, Chief Administrative Officer & Designated Officer  23-109  23-110  23-111  23-112  Bylaw 2023-07 Bylaw Enforcement Bylaw  23-113  23-114  23-115  23-116  23-117  Bylaw 2023-08 Assessor Bylaw  23-118  23-119  23-120  23-121  Bylaw 2023-09 Subdivision & Development Appeal Board Bylaw  23-122  23-123  23-124  23-125  23-126  23-127  23-128  23-129  23-130  Deputy Mayor Smith | **MOVED** by Mayor Kupchenko that Bylaw 2023-01, Code of Conduct Bylaw be given first reading as presented for the Summer Village of Castle Island.  **CARRIED**  **MOVED** by Mayor Kupchenko that Bylaw 2023-01 be given second reading as presented.  **CARRIED**  **MOVED** by Mayor Kupchenko that Bylaw 2023-01 be considered for third and final reading as presented.  **CARRIED UNANIMOUSLY**  **MOVED** by Mayor Kupchenko that Bylaw 2023-01 be given third and final reading as presented.  **CARRIED**  **MOVED** by Mayor Kupchenko that Bylaw 2023-02, Chief Administrative Officer and Designated Officer Bylaw be given first reading as presented.  **CARRIED**  **MOVED** by Mayor Kupchenko that Bylaw 2023-02 be given second reading, as presented.  **CARRIED**  **MOVED** by Mayor Kupchenko that Bylaw 2023-02 be considered for third reading as presented.  **CARRIED UNANIMOUSLY**  **MOVED** by Mayor Kupchenko that Bylaw 2023-02 be given third and final reading as presented.  **CARRIED**  **MOVED** by Mayor Kupchenko that Bylaw 2023-07, Bylaw Enforcement Officer Bylaw be given first reading as presented.  **CARRIED**  **MOVED** by Mayor Kupchenko that Bylaw 2023-07 be given second reading, as presented.  **CARRIED**  **MOVED** by Mayor Kupchenko that Bylaw 2023-07 be considered for third reading as presented.  **CARRIED UNANIMOUSLY**  **MOVED** by Mayor Kupchenko that Bylaw 2023-07 be given third and final reading as presented.  **CARRIED**  **MOVED** by Deputy Mayor Smith that Council approve a five (5) year capital plan as discussed at meeting time, with priority projects as follows:   1. Asphalt Overlay (entire road structure) $140,000 2. Boat Launch - $150,000 3. Replace of Pump in Park $20,000   **CARRIED**  **MOVED** by Mayor Kupchenko that Bylaw 2023-08, Assessor Bylaw, be given first reading as presented.  **CARRIED**  **MOVED** by Mayor Kupchenko that Bylaw 2023-08 be given second reading, as or as presented.  **CARRIED**  **MOVED** by Mayor Kupchenko that Bylaw 2023-08 be considered for third reading as is or as presented.  **CARRIED UNANIMOUSLY**  **MOVED** by Mayor Kupchenko that Bylaw 2023-08 be given third and final reading as is or as presented.  **CARRIED**  **MOVED** by Councillor Elkow that Bylaw 2023-09, Subdivision and Development Appeal Board Bylaw, be given first reading as presented.  **CARRIED**  **MOVED** by Councillor Elkow that Council give 2nd reading to Bylaw 2023-09 as is or with amendments.  **CARRIED**  **MOVED** by Councillor Elkow that Bylaw 2023-09 be considered for third reading as is or as presented.  **CARRIED UNANIMOUSLY**  **MOVED** by Councillor Elkow that Bylaw 2023-09 be given third and final reading as is or as presented.  **CARRIED**  **MOVED** by Mayor Kupchenko that the Agreement between the Summer Village of Castle Island and Milestone Municipal Services for the provision of Subdivision and Development Appeal Board Services be approved and execution authorized with a sixty (60) day termination clause and annual service fee of $300.  **CARRIED**  **MOVED** by Mayor Kupchenko that each Council member complete and submit their respective 2021 Candidates Campaign Disclosure Statement forms to Administration.  **CARRIED**  **MOVED** by Mayor Kupchenko that the discussion on Emergency Management be deferred to the next meeting to allow review of the Emergency Management Bylaw provided by Municipal Affairs, and for names to be put forward for the DEM and DDEM positions.  **CARRIED**  **MOVED** by Mayor Kupchenko that Mayor Kupchenko be appointed representative to the Yellowhead Regional Library, and that this appointment be added to the annual organizational meeting agenda.  **CARRIED**  **MOVED** by Mayor Kupchenko that the Onoway Regional Fire Services participating municipalities meeting scheduled for October 24, 2023 be accepted for information as Council will not be available to attend.  **CARRIED**  **MOVED** by Mayor Kupchenko that the discussion on the sewer line break incident received for information at this time, and that the Municipality wait until a report is received before further action is taken.  **CARRIED**  Deputy Mayor Smith left the meeting at 5:59 p.m. |
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| **6.** | **COUNCIL REPORTS**  23-131 | **MOVED** by Mayor Kupchenko that the Council reports be accepted for information.  **CARRIED** |
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| **7.** | **DEVELOPMENT PERMITS**  23-132 | **MOVED** by Councillor Elkow that the Development Officers Report be accepted for information.  **CARRIED** |
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| **8.** | **INSPECTION GROUP PERMITS** | N/A |
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| **9.** | **FINANCIAL**  23-133 | **MOVED** by Mayor Kupchenko that the Revenue and Expense Statement to August 31st, 2023 be accepted for information.  **CARRIED** |
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| **9.** | **CORRESPONDENCE**  23-134 | **MOVED** by Mayor Kupchenko that the following correspondence items be accepted for information:   * Summer Village of Birch Cove, August 29th, 2023 letter of Councillor Resignation & Byelection Results * Summer Village of Sunrise Beach, August 28th, 2023 letter of Councillor Resignation & Byelection Results * 23DP01-22, Plan 4021KS, Lot 16, construction of an accessory building * 23DP02-11, Plan 4021KS, Lot 18, demolition/removal of an existing dwelling c/w deck, shed and septic holding tank   **CARRIED** |
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| **10.** | **CAO REPORT**  23-135 | **MOVED** by Mayor Kupchenko that the Chief Administrative Officer Report be accepted for information.  **CARRIED** |
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| **11.** | **CLOSED SESSION** | N/A |
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| **12.** | **ADJOURNMENT** | The meeting adjourned at 6:13 p.m. |

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Mayor, Ian Kupchenko

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Chief Administrative Officer, Wendy Wildman