

SUMMER VILLAGE OF CASTLE ISLAND
REGULAR COUNCIL MEETING MINUTES
MONDAY, AUGUST 18TH, 2025
SUMMER VILLAGE ADMINISTRATION OFFICE
2317 TOWNSHIP ROAD 545, LAC STE. ANNE COUNTY & VIA ZOOM

	PRESENT	<p>Mayor: Calvin Smith Deputy Mayor: Jeff Elkow (regrets) Councillor: Gary Guy</p> <p>Administration: Wendy Wildman, Chief Administrative Officer (via zoom) Diane Wannamaker, Administrative Assistant</p> <p>Public attendance (in person): 0</p>
1.	CALL TO ORDER	Mayor Smith called the meeting to order at 9:00 a.m.
2.	AGENDA 25-110	<p>MOVED by Mayor Smith that the August 18th, 2025 agenda be approved with the following additions:</p> <p>5.f) Debris in Garbages 5.g) Regional Emergency Management Discussion 5.h) Motion to Support Lake Isle/Lac Ste. Anne Stewardship Society initiative for investigating and developing a comprehensive Lake Management Plan</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES 25-111	<p>MOVED by Mayor Smith that the minutes of the June 16th, 2025 Organizational Meeting and June 16th, 2025 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS	N/A
5.	ACTION ITEMS 25-112	<p>MOVED by Mayor Smith that Council confirm the appointment of the firm of Seniuk and Marcato for the audit work and year end financial statements for the Summer Village of Castle Island for 2025 subject to an executed contract with the firm.</p> <p style="text-align: right;">CARRIED</p>
	25-113	<p>MOVED by Mayor Smith that Council authorize the additional payment of \$4,200.00 to Doyle and Doyle for the work completed for the 2024 Audit and Financial Statements.</p> <p style="text-align: right;">CARRIED</p>

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25-114	<p>MOVED by Mayor Smith that Council confirms the appointment of Rick Arndt as Development Officer for the Summer Village of Castle Island, being in part the Development Authority, as provided for under the Land Use Bylaw #2010-01, being also a designated officer position for the Summer Village of Castle Island.</p> <p style="text-align: right;">CARRIED</p>
25-115	<p>MOVED by Mayor Smith that Bylaw 2025-01 being a Bylaw to amend the Land Use Bylaw with respect to Legislative Updates, Riparian Considerations, Recreational and Guest Recreational Vehicles, Home Based Businesses and Short Term Rentals be deferred to the next regular Council meeting at the call of the Chair.</p> <p style="text-align: right;">CARRIED</p>
25-116	<p>MOVED by Mayor Smith that the draft Municipal Development Plan to amend riparian considerations in line with the Land Use Bylaw be deferred to the next regular Council meeting at the call of the Chair.</p> <p style="text-align: right;">CARRIED</p>
25-117	<p>MOVED by Mayor Smith that the October 20th, 2025 regular Council meeting be cancelled and the next meeting be at the call of the Chair.</p> <p style="text-align: right;">CARRIED</p>
25-118	<p>MOVED by Mayor Smith that Council fan out an email to Island residents reminding them that garbage pick-up is for household garbage only and not for bigger garbage items.</p> <p style="text-align: right;">CARRIED</p>
25-119	<p>MOVED by Mayor Smith that Administration forward correspondence to the Summer Villages Regional Emergency Management Partnership to inquire about joining the organization at a reduced rate.</p> <p style="text-align: right;">CARRIED</p>
25-120	<p>MOVED by Mayor Smith that the Summer Village of Castle Island Council endorse the Lake Isle/Lac Ste. Anne Stewardship Society (LILSA) – an established non-profit organization with a focus on lake stewardship, water quality, and wetland/riparian health, to take the lead in investigating and developing a comprehensive Lake Management Plan for Lac Se. Anne, Lake Isle and the surrounding watersheds, including Devils Lake, Big Lake and other applicable tributaries and further that Council recommend the plan include, at a minimum:</p> <ul style="list-style-type: none"> • Strategies for protecting and improving water quality and quantity; • An assessment of historical and current lake levels; and

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		<ul style="list-style-type: none"> • Consideration of the potential need for, and implications of, a water control structure, and <p>further that all work undertaken through this initiative be conducted in alignment with applicable provincial regulatory requirements and environmental approval processes.</p> <p style="text-align: right;">CARRIED</p>
6.	COUNCIL REPORTS 25-121	<p>MOVED by Mayor Smith that the Council reports be accepted as presented.</p> <p style="text-align: right;">CARRIED</p>
7.	DEVELOPMENT PERMITS 25-122	<p>MOVED that Development Permit 25DP01-11, construction of a boathouse/garage and guest house, 20 Martin Road be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
8.	INSPECTION GROUP PERMITS	N/A
9.	FINANCIAL 25-123	<p>MOVED by Mayor Smith that the July 31st, 2025 Income and Expense Statement be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
10.	CORRESPONDENCE 25-124	<p>MOVED by Mayor Smith that the Correspondence and Information items be accepted for information as follows:</p> <ul style="list-style-type: none"> ➤ Lac Ste. Anne Foundation Board Meeting Minutes – April 29th, 2025 ➤ June 25/25 correspondence from the Royal Canadian Mounted Police advising that Trevor Daroux, O.O.M. is the new Commanding Officer for the Alberta RCMP ➤ Town of Onoway – full and final settlement of Onoway Regional Fire Services – the town has completed the reconciliation of accounts and based on the percentages that municipalities contribute, the Summer Village of Castle Island will be receiving \$21.22 in operating surplus funding

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		<ul style="list-style-type: none"> ➤ July 18/25 email from Municipal Affairs regarding survey or potential legislative amendments to address concerns regarding the recall threshold and process ➤ August 8, 2025 letter of Municipal Affairs confirming the 2025-26 Canada Community Building Fund allocation of \$5,911 ➤ Yellowhead Regional Library – Deputy Director Announcement, new appointment ➤ Lac Ste. Anne Foundation – Strategic Planning Session Report <p style="text-align: right;">CARRIED</p>
11.	CAO REPORT 25-125	<p>MOVED by Mayor Smith that the CAO report be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
12.	CLOSED SESSION	N/A
13.	ADJOURNMENT	Mayor Smith declared the meeting adjourned at 10:00 a.m.



 Mayor, Calvin Smith



 Chief Administrative Officer, Wendy Wildman