|  |  |  |
| --- | --- | --- |
|  | **PRESENT** | Mayor Ian Kupchenko (via zoom)  Deputy Mayor: Calvin Smith (via zoom)  Councillor: Jeff Elkow (via zoom)  Administration: Wendy Wildman, Chief Administrative Officer  Diane Wannamaker, Administrative Assistant      Public attendance (in person): 0 |
|  |  |  |
| **1.** | **CALL TO ORDER** | Mayor Kupchenko called the meeting to order at 5:06 p.m. |
|  |  |  |
| **2.** | **AGENDA**  23-35 | **MOVED** by Councillor Elkow that the July 17th, 2023 agenda be approved with the following addition:  Closed Session – Section 17, “Disclosure Harmful to Personal Privacy” – Contractor Concern  **CARRIED** |
|  |  |  |
| **3.** | B0MINUTES 23-36 | **MOVED** by Councillor Elkow that the minutes of the June 26th, 2023 Regular Council meeting be approved as presented.  **CARRIED** |
|  |  |  |
| **4.** | **APPOINTMENTS** | N/A |
|  |  |  |
| **5.** | **ACTION ITEMS**  23-37  Bylaw 2023-01  Code of Conduct  23-38  23-39  23-40  23-41  Bylaw 2023-02  Establishment of CAO & Designated Officer  23-42  23-43  23-44  23-45  23-46  Bylaw 2023-03  Tax Rate Bylaw  23-47  23-48  23-49  23-50  Bylaw 2023-04  Special Tax Bylaw  23-51  23-52  23-53  23-54  23-55  23-56  23-57  23-58  23-59 | **MOVED** by Mayor Kupchenko that Council give 1st reading to Bylaw 2023-01, a bylaw to establish a Code of Conduct for Members of Council, Council Committee and Other Bodies established by Council.  **CARRIED**  **MOVED** by Deputy Mayor Smith that Council give 2nd reading to Bylaw 2023-01.  **CARRIED**  **MOVED** by Mayor Kupchenko that Council give unanimous consent to consider third reading to Bylaw 2023-01.  **CARRIED UNANIMOUSLY**  **MOVED** by Mayor Kupchenko that Council give 3rd and final reading to Bylaw 2023-01.  **CARRIED**  **MOVED** by Mayor Kupchenko that Council give 1st reading to Bylaw 2023-02, a bylaw to establish the positions of Chief Administrative Officer and Designated Officer.  **CARRIED**  **MOVED** by Mayor Kupchenko that Council give 2nd reading to Bylaw 2023-02.  **CARRIED**  **MOVED** by Mayor Kupchenko that Council give unanimous consent to consider third reading to Bylaw 2023-02.  **CARRIED UNANIMOUSLY**  **MOVED** by Mayor Kupchenko that Council give 3rd and final reading to Bylaw 2023-02.  **CARRIED**  **MOVED** by Mayor Kupchenko that Council approve the 2023 Operating and Capital Budget as presented.  **CARRIED**  **MOVED** by Deputy Mayor Smith that Council give 1st reading to Bylaw 2023-03, a bylaw to establish the various rates of taxation for the 2023 year.  **CARRIED**  **MOVED** by Deputy Mayor Smith that Council give 2nd reading to Bylaw 2023-03.  **CARRIED**  **MOVED** by Deputy Mayor Smith that Council give unanimous consent to consider third reading to Bylaw 2023-03.  **CARRIED UNANIMOUSLY**  **MOVED** by Deputy Mayor Smith that Council give third and final reading to Bylaw 2023-03.  **CARRIED**  **MOVED** by Councillor Elkow that Council give 1st reading to Bylaw 2023-04, a bylaw to establish the special taxes for the 2023 year.  **CARRIED**  **MOVED** by Councillor Elkow that Council give 2nd reading to Bylaw 2023-04.  **CARRIED**  **MOVED** by Councillor Elkow that Council give unanimous consent to consider third reading to Bylaw 2023-04.  **CARRIED UNANIMOUSLY**  **MOVED** by Councillor Elkow that Council give third and final reading to Bylaw 2023-04.  **CARRIED**  **MOVED** by Mayor Kupchenko that the Summer Village of Castle Island pay its’ respective portion of the West inter Lake District Regional Water Services Commission Phase III and Phase IV capital construction costs through Canada Community Building Funding in the amount of $5,247.25 ($2,930.57 for Phase III and $2,316.68 for Phase IV).  **CARRIED**  **MOVED** by Councillor Elkow that the estimate from C & C Construction to construct the gazebo as per specs and drawings, as outlined in their estimate #1719, be approved in the amount of $245,000 plus GST subject to grant funding approval.  **CARRIED**  **MOVED** by Mayor Kupchenko that Council accept the 2023 Alberta Municipalities Convention scheduled for September 27th to 29th, 2023 in Edmonton for information.  **CARRIED**  **MOVED** by Councillor Elkow that the Summer Village of Castle Island engage the services of Michelle Gallagher of Patriot Law Group to work on the utility right of way land purchase project.  **CARRIED**  **MOVED** by Mayor Kupchenko that the Organizational Meeting for the Summer Village of Castle Island be set for August 21st, 2023 at 5:00 p.m. followed by a Regular Council Meeting.  **CARRIED**  **MOVED** by Mayor Kupchenko that the Summer Village proceed with the required applications and permissions to the appropriate government agencies for upgrades to the north side of the causeway as discussed.  **CARRIED** |
|  |  |  |
| **5.** | **COUNCIL REPORTS**  23-60 | **MOVED** by Mayor Kupchenko that the Council reports be accepted for information.  **CARRIED** |
|  |  |  |
| **6.** | **DEVELOPMENT PERMITS** | N/A |
|  |  |  |
| **7.** | **INSPECTION GROUP PERMITS** | N/A |
|  |  |  |
| **8.** | **FINANCIAL** | N/A |
|  |  |  |
| **9.** | **CORRESPONDENCE**  23-61 | **MOVED** by Mayor Kupchenko that the following correspondence items be accepted for information:   * Town of Onoway, April 26th, 2023 letter on the 2023 Onoway Regional Fire Services approved budget. * Alberta Municipal Affairs, June 20th, 2023 letter from Minister Ric McIver on being appointed Minister of Municipal Affairs * Alberta Beach Snowmobile Club, letter of support for their Community Facility Enhancement Association (CFEP) Small Funding Stream Grant Application   **CARRIED** |
|  |  |  |
| **10.** | **CAO REPORT**  23-62 | **MOVED** by Mayor Kupchenko that the Chief Administrative Officer Report be accepted for information.  **CARRIED** |
|  |  |  |
| **11.** | **CLOSED SESSION**  23-63  23-64 | **MOVED** by Councillor Elkow that Council close the meeting to the public for Disclosure Harmful to Personal Privacy pursuant to Section 17 of the Freedom of Information and Protection of Privacy Act (FOIPP) at 6:36 p.m. to discuss the following item:   * “Contractor Concern”   The meeting recessed from 6:36 p.m. to 6:40 p.m.  The following individuals were present for the Closed Session:  Ian Kupchenko  Calvin Smith  Jeff Elkow  Wendy Wildman  Diane Wannamaker  **MOVED** by Mayor Kupchenko that Council come out of Closed Session at 6:50 p.m.  The meeting recessed from 6:50 p.m to 6:55 p.m. |
|  |  |  |
| **12.** | **ADJOURNMENT** | The meeting adjourned at 6:55 p.m. |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mayor, Ian Kupchenko

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chief Administrative Officer, Wendy Wildman