|  |  |  |
| --- | --- | --- |
|  | **PRESENT** | Mayor Ian Kupchenko  Deputy Mayor: Calvin Smith  Councillor: Jeff Elkow (via zoom)  Administration: Wendy Wildman, Chief Administrative Officer (via zoom)  Diane Wannamaker, Administrative Assistant    Public attendance (in person): 0 |
|  |  |  |
| **1.** | **CALL TO ORDER** | Mayor Kupchenko called the meeting to order at 5:05 p.m. |
|  |  |  |
| **2.** | **AGENDA**  23-14 | **MOVED** by Mayor Kupchenko that the April 11th, 2023 agenda be accepted with the following additions:  4. a) 5:15 p.m. Edward Cheung, Doyle & Company, Chartered  Professional Accountants, Financial Statement presentation  5. j) Memorandum of Understanding Agreement – land purchase  k) Castle Island gazebo tender  **CARRIED** |
|  |  |  |
| **3.** | B0MINUTES 23-15 | **MOVED** by Councillor Elkow that the minutes of the March 20th, 2023 Regular Council meeting be approved as presented.  **CARRIED** |
|  |  |  |
| **4.** | **APPOINTMENTS**  Edward Cheung  23-16 | 5:15 p.m. Edward Cheung, Doyle & Company, Chartered Professional Accountants, Financial Statements  Mr. Cheung left the meeting at 5:39 p.m.  **MOVED** by Mayor Kupchenko that the discussion on the inability of the auditor to complete the 2022 financial statements due to missing records be accepted for information, and that a special council meeting be called prior to the end of April to approve same if those missing records are found.  **CARRIED** |
|  |  |  |
| **5.** | **ACTION ITEMS**  23-17  23-18  23-19  23-20  23-21  23-22  23-23  23-24  23-25  23-26 | **MOVED** by Councillor Elkow that the Draft Quality Management Plan (2022) for the Summer Village of Castle Island, relating to safety codes procedures and reporting with and for the municipality be approved as presented.  **CARRIED**  **MOVED** by Deputy Mayor Smith that the Service Agreement Amendment with Inspections Group Inc. including the updated fee schedules be approved and execution authorized.  **CARRIED**  **MOVED** by Mayor Kupchenko that the March 1st, 2023 letter from the West Inter Lake District (WILD) Regional Water Services Commission updating members on Phase III and IV debenture payments be accepted for information, that our 2023 budget reflect $118.43 for operating and governance costs and that the Summer Village pay the upfront costs of Phase III and IV of $5,247.25 to the Commission.  **CARRIED**  **MOVED** by Mayor Kupchenko that the WILD Water Commission Annual General Meeting 2023, on April 22nd, 2023 in Alberta Beach be accepted for information.  **CARRIED**  **MOVED** by Mayor Kupchenko that Council and Administration be authorized to attend the Regional Municipalities Meeting scheduled for Tuesday, June 20th, 2023 at the Alberta Beach Seniors and further that Mayor Kupchenko be authorized to attend the Mayors’ meeting at Lac Ste. Anne County on May 15th, 2023 at 10:00 a.m.  **CARRIED**  **MOVED** by Mayor Kupchenko that the Summer Village of Castle Island provide a letter supporting the concept of a regional wastewater transmission line within Lac Ste. Anne County with a proposed discharge into a tertiary engineered wetlands.  **CARRIED**  **MOVED** by Councillor Elkow that the Annual General Meeting for 2023 be deferred to 2024.  **CARRIED**  **MOVED** by Deputy Mayor Smith that Council approve the donation of $500.00 to the Lake Isle and Lac Ste. Anne Water Quality Management Society for the 2023 flowering rush project.  **CARRIED**  **MOVED**  by Councillor Elkow that Administration engage the services of Patriot Law Group to review the Memorandum of Agreement to include, but not limited to:   * Names of Individuals on Title (specifically Trippers) * Clause 4.2 (should refer to last year’s taxes) * Clause 7.1 (water line installation if required cannot be “pushed” through) * Clause 7.6 (removal of trees may require mechanical means in addition to hand clearing) * Agreement for lot line adjustment, not subdivision, to avoid riparian rights   **CARRIED**  **MOVED** by Councillor Elkow that the Request for Quotation for the Gazebo be forwarded by Administration to invited contractors as directed by Council.  .  **CARRIED** |
|  |  |  |
| **5.** | **COUNCIL REPORTS**  23-27 | **MOVED** by Mayor Kupchenko that the Council Reports be accepted as presented.  **CARRIED** |
|  |  |  |
| **6.** | **DEVELOPMENT PERMITS** | N/A |
|  |  |  |
| **7.** | **INSPECTION GROUP PERMITS** | N/A |
|  |  |  |
| **8.** | **FINANCIAL** | N/A |
|  |  |  |
| **9.** | **CORRESPONDENCE**  23-28 | **MOVED** by Mayor Kupchenko that the following correspondence items be accepted as presented:   * Lac Ste. Anne Foundation 2023 Municipal Requisition – the Municipal Requisition for the Summer Village of Castle Island in 2023 is set at $2,995.25 * Police Funding Model Costs 2022-2023 – costs for the Summer Village of Castle Island have increased from $927.00 last year to $1,294 this year, an increase of $327 * Invasive Species Newsletter – written by Jay Byer, Councillor from the Summer Village of Rochon Sands and past president of the Alberta Invasive Species Council, who attended the AISC on behalf of the Alberta Summer Village Association * Alberta Health Services, COVID-19 in Continuing Care Audit Report – February 23rd, 2023 email outlining the recent auditors report on AHS services in continuing care facilities during the COVID-19 pandemic. * Association of Summer Villages of Alberta: Winter Newsletter, March 2nd thank you email from past Executive Director, March 8th introduction email from new Executive Director, Kathy Krawchuk * Letter from the Town of Barrhead to the Office of the Minister of Environment & Protected Areas regarding the impact changes to the ERP Program would have on newspaper media.   **CARRIED** |
|  |  |  |
| **10.** | **CAO REPORT**  23-29 | **MOVED** by Councillor Elkow that the Chief Administrative Officer’s report be accepted as presented.  **CARRIED** |
|  |  |  |
| **12.** | **ADJOURNMENT** | The meeting adjourned at 6:49 p.m. |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mayor, Ian Kupchenko

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chief Administrative Officer, Wendy Wildman