

**SUMMER VILLAGE OF CASTLE ISLAND
AGENDA**

**Monday, June 10th, 2024 – commencing at 5:00 p.m.
Wildwillow Administration Office & Via Zoom
2317 Township Road 545 Lac Ste. Anne County**

	<u>Call to Order</u>		
2.	<u>Agenda</u>	a)	Monday, June 10 th , 2024 Regular Council Meeting <i>(approve agenda as presented or as amended)</i>
3.	<u>Minutes:</u> <i>Pages 1-6</i>	a)	Monday, April 22 nd , 2024 Regular Council Meeting <i>(approve minutes as presented or as amended)</i>
4.	<u>Appointments:</u>	a)	N/A
5.	<u>Action Items:</u>	a)	Deputy Director of Emergency Management Update – this item was deferred from the April 22 nd , 2024 meeting to allow Council time to speak with community members and submit names for this position. Council will still need to establish an Emergency Management Plan and the Emergency Management Agency. Deputy Mayor Smith indicated that he had forwarded an email to Alberta Emergency Management Agency Field Officers, John Swist and Troy Carriere. Administration is requesting whether a Deputy Director of Emergency Management has been appointed/accepted and where the program is at. <i>(that _____ be appointed as Deputy Director of Emergency Management, effective immediately)</i> <i>Or</i> <i>(accept the information on the Summer Village of Castle Island Emergency Management Plan as presented)</i> <i>Or</i> <i>(some other direction as given by Council at meeting time)</i>
	<i>Pages 7-19</i>	b)	Local Government Fiscal Framework Memorandums of Agreement – with the new Local Government Fiscal Framework (LGFF) for capital and operating funding starting this year, municipalities are required to enter into new funding agreements regarding these grants. The agreements are included in your meeting package and cover April 1 st , 2024 until March 31 st , 2023.

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			<p><i>(that the Memorandums of Agreement between His Majesty in Right of Alberta (Alberta Government) and the Summer Village of Castle Island regarding the Local Government Fiscal Framework Capital and Operating Programs be signed and their execution authorized)</i></p>
		<p>c)</p>	<p>Regional Fire Services Model – Partnership Changes & Impact Assessment – on February 22nd, 2024 the Town of Onoway elected to withdraw from the Onoway Regional Fire Service effective March 7th, 2025. Fire Chief David Ives forwarded a proposal regarding the completion of the current contract ending on December 31st, 2025 and a new proposal for a new long-term contract commencing on January 1st, 2026. Additionally, at the May 28th, 2024 meeting, a report was presented prepared by Administration which includes specific assumptions for the withdrawal of two original partners and based on the same or similar service level and no significant financial impact. The report allows for 2025 as a transition year. Period A (term until the termination date of March 7th, 2025 – 66/365 days with 10 members) and Period B for the remainder of 2025 (prorated at 299 days with 8 members) and then for the full year 2026 moving forward (presentation and discussion forwarded separately for closed session discussion). The change in the partnership agreement(s) warrants a discussion and direction from Council on the following with regard to the Governance Structure moving forward with the new group.</p> <ul style="list-style-type: none"> - Does Council approve (approve or approve in principal) continuing with Fire Rescue International (FRI) after the March 7th, 2025 termination of the existing agreement at costs as referenced in the Regional Fire Services Model Partnership changes and impact assessment (based on the 8 members)? - Does Council approve (or approve in principal) continuing with FRI commencing January 2026 for a 5 or 10 year term as costs also referenced in the document? - Does Council approve (or approve in principal) Alberta Beach being designated as Managing Partner for the purpose of insurance, licencing, external agreements (i.e. mutual aid, Parkland Dispatch) and holding of accounts, and Wildwillow Enterprises Inc. being designated Administrative Partner to Alberta Beach for the purpose of governance matters (i.e. partnership meetings, records management budgeting, invoicing, internal and external communications)? - Does Council approve having Michelle Gallagher (Patriot Law) prepare all required agreements etc. moving forward? <p>Further discussion to take place during Closed Session.</p>

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			<p><i>(that Council review and provide direction on the above specific steps moving forward with the new Regional Fire Services Model – Partnership Changes & Impact Assessment provided in closed session)</i></p> <p><i>(some other direction as given by Council at meeting time)</i></p>
	Page 20	d)	<p>Land Acquisition - Subdivision Application Lot D, Plan 888KS, Block X, Plan 888KS, letter of support. The Summer Village of Castle Island forwarded a letter of support to Lac Ste. Anne County for the noted land acquisition. Administration is requesting ratification of this letter.</p> <p><i>(that the letter of support to Lac Ste. Anne County regarding Subdivision Application Lot D, Plan 888KS, Block X, Plan 888KS be ratified as prepared and forwarded)</i></p>
		e)	<p>Short Term Rentals, this item was requested to be placed on the agenda by Councillor Elkow.</p>
		f)	
6.	<u>Council Reports:</u>	a)	Mayor Kupchenko
		b)	Deputy Mayor Smith
		c)	<p>Councillor Elkow</p> <p><i>(accept Council reports for information)</i></p>
7.	<u>Development Permits</u>		N/A
8.	<u>Inspection Group Permits</u>		N/A
9.	<u>Financial</u>	a)	<p>May 31st, 2024 Year to Date report – forwarded under separate cover</p> <p><i>(that the May 31st, 2024 Income and Expense Statement be accepted for information)</i></p>

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10.	<u>Correspondence</u> <i>Pages 21-23</i>	a)	April 30 th , 2024 News Release, Alberta Municipalities – calls Bill 20 a power grab by provincial government
	<i>Pages 24-51</i>		May 14 th , 2024 email - Alberta Summer Villages Association Bill 20 Information – from Brian Waterhouse, Vice President, ASVA Townhall with Municipalities
	<i>Pages 52-56</i>	b)	May 24 th , 2024 – letter from Ric McIver, Minister regarding the recent amendments to Bill 20: the Municipal Affairs Statutes Amendment Act, 2024
	<i>Pages 57-58</i>	c)	May 21 st , 2024 - letter from Ric McIver, Minister regarding the 2024 LGFF Capital (\$61,868) and Operating (\$5,454) allocations for 2024. In 2023 allocations were \$29,895 Capital and Operating \$5,454.
		d)	
		e)	
		f)	
			<i>(accept for information)</i>
11.	<u>Chief Administrative Officer Report</u> <i>Forwarded separate</i>	a) b) c) d) e)	To Do List – April 22 nd , 2024 Website Update Alberta Fire Ban Site Land Acquisition Update <i>(accept Chief Administrative Officer Report for information)</i>
12.	<u>Closed Session</u>		Local Public Body Confidences, Fire Rescue International - Disclosure Harmful to Business Interests of a 3 rd Party – , Sections 16(1)
13.	<u>Adjournment</u>		

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Next Meetings: August 12th, 2024, Organizational Meeting & Regular Council Meeting

**SUMMER VILLAGE OF CASTLE ISLAND
ADDITIONS AGENDA**

Monday, June 10th, 2024 – commencing at 4:00 p.m.
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	<u>Call to Order</u>		
2.	<u>Agenda</u>		
3.	<u>Minutes:</u>		
4.	<u>Appointments:</u>		
5.	<u>Action Items:</u>	f)	<p>Acquisition of Lands from Arndt Family Trust Landco Inc. – because of the time lines with the current Memorandum of Understanding Agreement between the Summer Village of Castle Island/Greg Tipper and Donna Tipper and Arndt Family Investment Trust Landco Inc./Brookview Investments Inc., legal counsel is suggesting that the closing/condition dates be shifted to “the date which is the first Business Day eighty (80) days following the satisfaction of the Subdivision Approval Condition.”</p> <p><i>(that the closing/condition dates on the Memorandum of Understanding Agreement between the Summer Village of Castle Island/Greg Tipper and Donna Tipper and Arndt Family Investment Trust Landco Inc./Brookview Investments Inc. be amended to “the date which is the first Business Day eighty (80) days following the satisfaction of the Subdivision Approval Condition” to allow time for the preparation of the legal survey for endorsement and have Lac Ste. Anne County sign it and receive registration at land titles”)</i></p> <p><i>(some other direction as given by Council at meeting time)</i></p>
	Page 59	g)	<p>Gazebo Ongoing Maintenance – administration has received an email from Rick Arndt requesting consideration for ongoing maintenance to the gazebo as follows:</p> <ul style="list-style-type: none"> - Weekly spring, summer and fall maintenance - Blow off the slab debris weekly and washed every 2 – 4 weeks - Wash off picnic every 2 – 4 weeks - Set up tables in standard position - Wash off roof once monthly with a hose - Spray columns and beams with product to keep spiders in check - Purchase of 100’ hose, hose reel and power washer - <p>Note that the suggestion is that this be added to the current maintenance contract. As we do not have any concrete costs for this work, it is difficult to ascertain the impact on the budget and as the tasks are operational, the cost will be something that has to be determined.</p>

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			<p><i>(that administration contact Peter Shabada, maintenance contractor to obtain additional costs for the work requested for the gazebo and area and bring back to Council for consideration)</i></p> <p><i>(some other direction as given by Council at meeting time)</i></p>
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