

**SUMMER VILLAGE OF CASTLE ISLAND
SPECIAL MEETING AGENDA**

**Monday, April 28th, 2025 – commencing at 4:00 p.m.
Wildwillow Administration Office & Via Zoom
2317 Township Road 545 Lac Ste. Anne County**

	<u>Call to Order</u>		
2.	<u>Agenda</u>	a)	April 28 th , 2025 Regular Council Meeting <i>(approve agenda as presented or as amended)</i>
3.	<u>Minutes:</u> <i>Pages 1-6</i>	a)	Tuesday, March 18 th , 2025 Regular Council Meeting <i>(approve minutes as presented or as amended)</i>
4.	<u>Appointments:</u> <i>Edward Chung, Doyle and Company, Chartered Accountants Pages 7-29</i>	a)	4:05 p.m. Edward Chung – Doyle & Company, Chartered Professional Accountants – Mr. Chung will be joining the meeting via zoom to present the Draft 2024 Financial Statements with Council. <i>(that the 2024 Draft Financial Statements for the Summer Village of Castle Island presented by Edward Chung of Doyle & Company, Chartered Professional Accounts, be approved as presented)</i> Or <i>(some other direction as given by Council at meeting time)</i>
5.	<u>Action Items:</u> <i>Page 30</i>	a)	Further to previous meetings and direction of Council, attached is the 2025 Operating and Capital Budget as verbally accepted by Council at the last meeting. This budget has a 7.2% increase in municipal tax dollars collected. <i>(that the 2025 Operating and Capital Budget for the Summer Village of Castle Island be approved as presented)</i>
	<i>Bylaw 2025-03 Special Tax Bylaw Pages 31-32</i>	b)	Bylaw 2025-03, Special Tax Bylaw – as a follow-up to the approved budget, attached is the required 2025 Special Tax Bylaw which sets out the required special tax to be levied in 2025 to accommodate Fire Protection and Recreational Services in the Summer Village of Castle Island, to be approved by Council.

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			<p><i>(that Bylaw 2025-03, being a Bylaw to set the special tax required for Fire Protection and Recreational Services for the 2025 taxation year be given 1st reading as presented)</i></p> <p><i>(give 2nd reading to Bylaw 2025-03 as presented)</i></p> <p><i>(give unanimous consent to consider 3rd reading of Bylaw 2025-03 as presented)</i></p> <p><i>(give 3rd and final reading of Bylaw 2025-03 as presented)</i></p>
	<i>Bylaw 2025-04 Taxation Bylaw Pages 33-35</i>	c)	<p>Bylaw 2025-04, Tax Rate Bylaw – as follow-up to the approved budget and Bylaw 2025-03, Special Tax Bylaw, attached is the required 2025 Tax Rate Bylaw which sets the various rates of taxation for the 2025 year, to be approved by Council.</p> <p><i>(that Bylaw 2025-04, being a Bylaw to authorize the rates of taxation imposed for taxation for the 2025 year for the Summer Village of Castle Island, be given 1st reading as presented)</i></p> <p><i>(give 2nd reading to Bylaw 2025-04 as presented)</i></p> <p><i>(give unanimous consent to consider 3rd reading of Bylaw 2025-04 as presented)</i></p> <p><i>(give 3rd and final reading of Bylaw 2025-04 as presented)</i></p>
	<i>Bylaw 2025-05 Council Procedural Bylaw Pages 36-62</i>	d)	<p>Bylaw 2025-05, Council Procedural Bylaw – new amendments to the <i>Municipal Government Act (MGA)</i> require that municipalities establish a bylaw providing for electronic means of public hearings for planning and development matters. This must be passed by April 30th, 2025. Castle Island’s Procedural Bylaw has not been updated since 2011 and is very out of date. Attached is a copy of the previous Bylaw and a version of the new proposed bylaw, as well as supporting documentation from Municipal Affairs and the MGA.</p> <p><i>(that Bylaw 2025-05, being a bylaw to regulate the procedure and conduct of Council and Council Committee meetings, be given first reading as presented)</i></p> <p><i>(that Bylaw 2025-05, Council Procedural Bylaw be given second reading as presented)</i></p>

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			<p><i>(that unanimous consent be given to consider third reading of Bylaw 2025-05 as presented)</i></p> <p><i>(that Bylaw 2025-05, Council Procedural Bylaw, be given third and final reading as presented)</i></p>
Page 63	e)	<p>Alberta Beach Invoice for Legal Costs – Fire Contract, attached is an invoice from the Village of Alberta Beach for Castle Islands’ share of the legal costs for the fire contract. These costs were not split based on the prorated lots, but was split equally between each partner. Administration did not budget for these costs as we were not aware of the direction that was given. Council can either choose to fight the charges or approve payment from reserves. We were told that this was agreed upon by all representatives.</p> <p><i>(that Council approve the payment of \$1,209.83 to the Village of Alberta Beach for legal fees relating to the Fire Contract with payment coming from reserves)</i></p> <p><i>(some other direction as given by Council at meeting time)</i></p>	
	f)	<p>Request for Proposals – Maintenance Services, Administration has received two proposals which will be reviewed at meeting time.</p> <p><i>(direction as given by Council at meeting time)</i></p>	
	g)	<p>Next Meeting Date – the regularly scheduled meeting dates for the Summer Village of Castle Island are the 2nd Monday every second month. Because we had a scheduled meeting in March and again this month, Administration is requesting consideration to cancel the May meeting and schedule the next meetings for June 10th and August 12th, at which time we will be reviewing the Municipal Development Plan and Land Use Bylaw and deciding on Public Hearing dates . We will be setting the remainder of 2025 and 2026 meetings at the Organizational meeting.</p> <p><i>(that the next Council meetings be scheduled for Monday, June 10th, 2024 and Monday, August 12th, 2024 at 5:00 p.m. at the Wildwillow Administration Office)</i></p>	
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		i)	
6.	<u>Council Reports:</u>		N/A
7.	<u>Development Permits</u>		N/A
8.	<u>Inspection Group Permits</u>		N/A
9.	<u>Financial</u>		N/A
10.	<u>Correspondence</u>		
11.	<u>Chief Administrative Officer Report</u>		N/A
12.	<u>Closed Session</u>		N/A
13.	<u>Adjournment</u>		

Next Meetings: May 9th, 2025 – Regional Municipalities Meeting (Alberta Beach Seniors Facility)
 June 11th, 12th and 25th & 26th, 2025 – ABMunis Summer Municipal Leaders Caucus (various locations)

Nomination Day – Sunday, June 1st, 2025
 Election Day (if required) – Sunday, June 19th, 2025