

**SUMMER VILLAGE OF CASTLE ISLAND
AGENDA**

**Monday, April 22nd, 2024 – commencing at 5:00 p.m.
Wildwillow Administration Office & Via Zoom
2317 Township Road 545 Lac Ste. Anne County**

	<u>Call to Order</u>		
2.	<u>Agenda</u> <i>Pages 1-6</i>	a)	Monday, April 22 nd , 2024 Regular Council Meeting <i>(approve agenda as presented or as amended)</i>
3.	<u>Minutes:</u> <i>Pages 7-11</i>	a)	Monday, March 11 th , 2024 Regular Council Meeting <i>(approve minutes as presented or as amended)</i>
4.	<u>Appointments:</u>	a)	5:15 p.m. Edward Chung – Doyle & Company, Chartered Professional Accountants – Mr. Chung will be joining the meeting via zoom to present the Draft 2023 Financial Statements with Council. <i>(that the 2023 Draft Financial Statements for the Summer Village of Castle Island presented by Edward Chung of Doyle & Company, Chartered Professional Accounts, be approved as presented, or amended)</i> Or <i>(some other direction as given by Council at meeting time)</i>
5.	<u>Action Items:</u> <i>Page 12</i>	a)	Further to previous meetings and direction of Council, attached is the 2024 Operating and Capital Budget as verbally accepted by Council at the last meeting. This budget has a 8.6% increase in municipal tax dollars collected. <i>(that the 2024 Operating and Capital Budget for the Summer Village of Castle Island be approved as presented)</i>
	<i>Bylaw 2024-01, Special Tax Bylaw Pages 13-14</i>	b)	Bylaw 2024-01, Special Tax Bylaw – as a follow-up to the approved budget, attached is the required 2024 Special Tax Bylaw which sets out the required special tax to be levied in 2024 to accommodate Fire Protection and Recreational Services in the Summer Village of Castle Island, to be approved by Council. <i>(that Bylaw 2024-01, being a Bylaw to set the special tax required for Fire Protection and Recreational Services for the 2024 taxation year be given 1st reading (as presented or amended)</i>

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			<p><i>(give 2nd reading to Bylaw 2024-01 (as is or as amended)</i></p> <p><i>(give unanimous consent to consider 3rd reading of Bylaw 2024-01 (as is or as amended)</i></p> <p><i>(give 3rd and final reading of Bylaw 2024-01 (as is or as amended)</i></p>
	<i>Bylaw 2024-02 Taxation Bylaw Pages 15-17</i>	c)	<p>Bylaw 2024-02, Tax Rate Bylaw – as follow-up to the approved budget and Bylaw 2024-01, Special Tax Bylaw, attached is the required 2024 Tax Rate Bylaw which sets the various rates of taxation for the 2024 year, to be approved by Council.</p> <p><i>(that Bylaw 2024-02, being a Bylaw to authorize the rates of taxation imposed for taxation for the 2024 year for the Summer Village of Castle Island, be given 1st reading (as is or as amended)</i></p> <p><i>(give 2nd reading to Bylaw 2024-02 (as is or as amended)</i></p> <p><i>(give unanimous consent to consider 3rd reading of Bylaw 2024-02 (as is or as amended)</i></p> <p><i>(give 3rd and final reading of Bylaw 2024-02 (as is or as amended)</i></p>
	<i>Bylaw 2024-03 Tax Penalty Bylaw Pages 18-19</i>	d)	<p>Bylaw 2024-03, Tax Penalty Bylaw – this Bylaw is required to revert tax due dates back to previous years as we are not waiting on the 2023 Financial Statements this year.</p> <p><i>(that Bylaw 2024-03, being a Bylaw to impose penalties on unpaid taxes for the Summer Village of Castle Island, be given 1st reading (as is or as amended)</i></p> <p><i>(give 2nd reading to Bylaw 2024-03 (as is or as amended)</i></p> <p><i>(give unanimous consent to consider 3rd reading of Bylaw 2024-03 (as is or as amended)</i></p> <p><i>(give 3rd and final reading of Bylaw 2024-03 (as is or as amended)</i></p>
		e)	<p>Deputy Director of Emergency Management Update – this item was deferred from the January 8th, 2024 meeting to allow Council time to speak with community members and submit names for this position. Council will still need to establish an Emergency Management Plan and</p>

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		<p>the Emergency Management Agency. Deputy Mayor Smith indicated that he had forwarded an email to Alberta Emergency Management Agency Field Officers, John Swist and Troy Carriere. Administration is requesting Whether a Deputy Director of Emergency Management has been appointed/accepted and where the program is at.</p> <p><i>(that _____ be appointed as Deputy Director of Emergency Management, effective immediately)</i></p> <p>Or</p> <p><i>(accept the information on the Summer Village of Castle Island Emergency Management Plan as presented)</i></p> <p>or</p> <p><i>(some other direction as given by Council at meeting time)</i></p>
		<p>f) Workers Compensation Board – upon review of the files and notification from the Workers Compensation Board, it was advised that the Summer Village of Castle Island had not submitted the required Annual Reporting for a period of nine years. Once the records were submitted, the total amount owing for the nine years plus late filing penalties amounted to \$2,004 (average of \$223.00 per year). As this was not an anticipated cost and not included in the 2024 Draft Budget, Administration is recommending that the invoice be covered by Unrestricted Reserves, eliminating the requirement for an additional increase to the tax rate for 2024. Note that this will be a one-time cost only.</p> <p><i>(that the amount owing to the Workers Compensation Board for the nine years filing plus late fees of \$2,004 be paid out of unrestricted reserves for 2024)</i></p> <p>Or</p> <p><i>(some other direction as given by Council at meeting time)</i></p>
	<p>Pages 20-47</p>	<p>g) Development Permits - this item was placed on the agenda at the request of Councillor Elkow. Attached is the Land Use Bylaw and fee schedule for the Summer Village of Castle Island. Administration advises that the LUB is the source of identifying what is or is not allowed without a permit and related costs.</p> <p><i>(direction as given by Council at meeting time)</i></p>

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	Page 48	h)	<p>Association of Summer Villages of Alberta (ASVA) – 66th Annual Conference & AGM, the conference is scheduled for October 17th and 18th, 2024 in Sherwood Park. The program has not been released yet and registration opens on May 1st, 2024. Conference Fee is \$349, if Council is interested in attending.</p> <p><i>(accept the Association of Summer Villages of Alberta (ASVA) 66th Annual Conference & AGM scheduled for October 17th & 18th, 2024 for information)</i></p> <p>Or</p> <p><i>(some other direction as given by Council at meeting time)</i></p>
		i)	<p>Next Meeting Date – the regularly scheduled meeting dates for the Summer Village of Castle Island are the 2nd Monday every second month, beginning in January of 2024. Because we had a scheduled meeting in March and again this month, Administration is requesting consideration to cancel the May meeting and schedule the next meetings for June 10th and August 12th, at which time we will be setting the remainder of 2024 and 2025 meetings at the Organizational meeting.</p> <p><i>(that the next Council meetings be scheduled for Monday, June 10th, 2024 and Monday, August 12th, 2024 at 5:00 p.m. at the Wildwillow Administration Office)</i></p>
		j)	
		k)	
		l)	
6.	<u>Council Reports:</u>	a)	Mayor Kupchenko
		b)	Deputy Mayor Smith
		c)	Councillor Elkow

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			<i>(accept Council reports for information)</i>
7.	<u>Development Permits</u>		N/A
8.	<u>Inspection Group Permits</u>		N/A
9.	<u>Financial</u>	a)	March 31 st , 2024 Year to Date report – forwarded under separate cover
10.	<u>Correspondence</u> <i>Pages 49-54</i>	a)	March 18 th , 2024 letter from Municipal Affairs Minister, Ric McIver regarding the Assessment Model Review
	<i>Pages 55-57</i>	b)	Alberta Municipalities Key Messages regarding Political Parties updated April 2, 2024
	<i>Pages 58-64</i>	c)	Yellowhead Regional Library 2023 Annual Report
	<i>Pages 65-68</i>	d)	April 3 rd , 2024 email from Alberta Municipalities President, Tyler Gandam, regarding Independent Local Elections
	<i>Pages 69-70</i>	e)	March 28 th , 2024 email from Alberta Municipalities Chief Executive Officer, Dan Rude, regarding the MUNIX 2024 Annual General Meeting
	<i>Pages 71-72</i>	f)	January 31/24 letter (received on March 21/24) from Alberta Public Safety and Emergency Services regarding the 2024 Police Funding Model Invoices
	<i>Page 73</i>	g)	East End Bus – April 10 th , 2024 letter advising an increase in requisition of \$25.00 for 2024.
	<i>Pages 74-77</i>	h)	Federation of Canadian Municipalities – Overview of the Canada Community Building Fund (CCBF) Re-negotiation (2024)
	<i>Pages 78-79</i>	i)	National Police Federation – April 12, 2024 bulletin outlining the implications of Bill 11, an amendment to the public safety statutes, establishes an independent policing agency governed by a civilian oversight board to oversee operations and provide accountability for its officers. The bill was introduced April 10 th by Public Safety and Emergency Services Minister Mike Ellis, who indicated that the new

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			service would not replace the RCMP in Alberta, as provincial police officers will work with existing police forces.
	<i>Pages 80-81</i>	j)	Association of Summer Villages of Alberta – 2024 Spring Newsletter
	<i>Page 82</i>	k)	Town of Onoway – March 7 th , 2024 Notification of Termination of Fire Services Agreement
			<i>(accept correspondence for information)</i>
11.	<u>Chief Administrative Officer Report</u> <i>Forwarded separate</i>	a) b) c) d) e)	Have been working on audit, budget and tax rate bylaws Tentative Date for tax mail out – May 17 th , 2024 To Do List – March 11 th , 2024 Discussions with legal – land purchase, North 43 Lagoon agreement <i>(accept Chief Administrative Officer Report for information)</i>
12.	<u>Closed Session</u>		Intergovernmental Matters – North 43 Lagoon Commission Agreement, Sections 21, 22, 24 & 24 and Legal – Solicitor Client Privileged
13.	<u>Adjournment</u>		

Next Meetings: TBD

SUMMER VILLAGE OF CASTLE ISLAND
REGULAR COUNCIL MEETING MINUTES
MONDAY, MARCH 11TH, 2024
SUMMER VILLAGE ADMINISTRATION OFFICE
2317 TOWNSHIP ROAD 545, LAC STE. ANNE COUNTY & VIA ZOOM

	PRESENT	<p>Mayor Ian Kupchenko – via zoom Deputy Mayor: Calvin Smith – via zoom Councillor: Jeff Elkow – via zoom (6:03 p.m.)</p> <p>Administration: Wendy Wildman, Chief Administrative Officer Diane Wannamaker, Administrative Assistant</p> <p>Public attendance (in person): 0</p>
1.	CALL TO ORDER	Mayor Kupchenko called the meeting to order at 5:05 p.m.
2.	AGENDA 24-14	<p>MOVED by Mayor Kupchenko that the March 11th, 2024 agenda be approved with the following additions:</p> <ul style="list-style-type: none"> - 4.a) Fire Rescue International, Fire Chief Dave Ives, status of fire services in the Summer Village - 5.l) North 43 Lagoon Commission – update on future relocation of the force main around the gazebo - 5.m) Purple Martin Birdhouse Replacements <p style="text-align: right;">CARRIED</p>
3.	MINUTES 24-15	<p>MOVED by Mayor Kupchenko that the minutes of the January 8th, 2024 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS	N/A
5.	ACTION ITEMS 24-16	<p>MOVED by Deputy Mayor Smith that the appointment of Deputy Director of Emergency Management be deferred to the Regular Council Meeting scheduled for May 13th, 2024.</p> <p style="text-align: right;">CARRIED</p>
	24-17	<p>MOVED by Mayor Kupchenko that the letter from the Alberta Beach Snowmobile Club requesting a financial contribution to assist in the purchase of a new trail groomer be accepted for information.</p> <p style="text-align: right;">CARRIED</p>

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24-18	<p>MOVED by Mayor Kupchenko that the decision to purchase tables and chairs for the new gazebo be deferred until such time that the gazebo is complete and operational.</p> <p style="text-align: right;">CARRIED</p>
24-19	<p>MOVED by Mayor Kupchenko that the following Assessment Review Board officials be appointed for 2024:</p> <p>ARB Chairman - Raymond Ralph Certified ARB Clerk – Geryl Amarin Certified Panelists - Darlene Chartrand Sheryl Exley Tina Groszko Stewart Hennig Richard Knowles Dennis Meier Raymond Ralph</p> <p style="text-align: right;">CARRIED</p>
24-20	<p>MOVED by Mayor Kupchenko that Council approve the Engagement Letter from Doyle & Company and ratify authorization.</p> <p style="text-align: right;">CARRIED</p>
24-21	<p>MOVED by Mayor Kupchenko that the 2024 Alberta Municipalities Spring Municipal Leaders Caucus on March 14th and 15th, 2024 be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
24-22	<p>MOVED by Mayor Kupchenko that the quote of \$3,700 provided by Matt Beckett, Web Developer, for a Summer Village of Castle Island website refresh be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
24-23	<p>MOVED by Mayor Kupchenko that the 2023 Annual Internal Review from the Alberta Safety Codes Council, Accreditation No. M000429 be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p>
Dave Ives	<p>Fire Rescue International Fire Chief Dave Ives arrived for the meeting at 5:17 p.m. to update Council on the status of current fire services in the Summer Village.</p>
Dave Ives	<p>Mr. Ives left the meeting at 5:35 p.m.</p>

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24-24	<p>MOVED by Mayor Kupchenko that the information on the status of fire services in the Summer Village be accepted as presented.</p> <p style="text-align: right;">CARRIED</p>
24-25	<p>MOVED by Mayor Kupchenko that the letters regarding the Onoway Regional Fire Services Mutual Aid/Dual Dispatch from Lac Ste. Anne County dated January 10th, 2024 and the February 29th, 2023 response letter as well as the correspondence forwarded to Onoway on behalf of the Regional Fire Services partner members be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
Recess	<p>Council recessed from 5:43 p.m. to 5:46 p.m.</p>
24-26	<p>MOVED by Mayor Kupchenko that Council approve in principle the future cost split of 75% Summer Village and 25% North 43 Lagoon Commission for moving the sewer force main line within a one meter area around the gazebo should it be required in future, and further that the North 43 Lagoon Commission forward an agreement to that effect for consideration.</p> <p style="text-align: right;">CARRIED</p>
Councillor Elkow	<p>Councillor Elkow arrived for the meeting at 6:03 p.m.</p>
24-27	<p>MOVED by Mayor Kupchenko that the current contract for Development Officer services be terminated effective April 1st, 2024.</p> <p style="text-align: right;">CARRIED</p>
24-28	<p>MOVED by Mayor Kupchenko that Deputy Mayor Calvin Smith be appointed as Development Officer for the Summer Village of Castle Island effective April 1st, 2024.</p> <p style="text-align: right;">CARRIED</p>
24-29	<p>MOVED by Mayor Kupchenko that Administration make changes to the 2024 Draft Operating and Capital budget as directed by Council at meeting time and that an updated final Draft Budget comes back to the next Council meeting for approval.</p> <p style="text-align: right;">CARRIED</p>
24-30	<p>MOVED by Mayor Kupchenko that a Council meeting be tentatively scheduled for April 22nd, 2024 (depending on availability of auditor) to present and pass the 2023 Financial Statements, as well as approve the 2024 Operating and Capital budget and the 2024 tax rate Bylaws.</p> <p style="text-align: right;">CARRIED</p>
24-31	<p>MOVED by Mayor Kupchenko that the discussion for the replacement of the Purple Martin birdhouses in the Summer Village be accepted for information.</p>

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		CARRIED
6.	COUNCIL REPORTS 24-32	<p>MOVED by Mayor Kupchenko that the Council reports be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
7.	DEVELOPMENT PERMITS	N/A
8.	INSPECTION GROUP PERMITS	N/A
9.	FINANCIAL	N/A
9.	CORRESPONDENCE 24-33	<p>MOVED by Mayor Kupchenko that the following correspondence items be accepted for information:</p> <ul style="list-style-type: none"> ➤ Article from Alberta Municipalities Casual Legal Services entitled “Taxes Start at Home.” This article is based on the recent Court Decision out of the Summer Village of South View ➤ Municipal Services Division – Update 2024 on Recall Petition Information and Training ➤ East End Bus Annual Meeting – scheduled for March 26th, 2024 11:00 a.m. at the Town of Onoway ➤ Municipal Affairs – February 28th, 2024 email regarding potential changes to Intermunicipal Collaboration Framework (ICF) provisions in the Municipal Government Act ➤ Municipal Affairs – February 29th, 2024 regarding Budget 2024 ➤ Encroachment of Political Parties at the Local Level of Government – email from Alberta Municipalities President Tyler Gandam and further information ➤ March 4th, 2024 letter from the Office of the Information and Privacy Commissioner of Alberta regarding changes to Investigation Procedures for Access Request Reviews and Privacy Complaints under FOIP, HIA and PIPA ➤ Summer Village of Southview – January 3rd, 2024 Byelection Results and Organizational Meeting appointments

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		<ul style="list-style-type: none"> ➤ Alberta Municipal Affairs – January 19th, 2024 Reconciled Designated Industrial (DI) Property Requisition for the 2023 Tax Year ➤ Alberta Municipal Affairs – correspondence from Minister Ric McIver of March 6th, 2024 requesting submissions for the 2024 Minister’s Awards for Municipal and Public Library Excellence <p style="text-align: right;">CARRIED</p>
10.	CAO REPORT 24-34	<p>MOVED by Mayor Kupchenko that the Chief Administrative Officer Report be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
11.	CLOSED SESSION	N/A
12.	ADJOURNMENT	The meeting adjourned at 7:15 p.m.

Mayor, Ian Kupchenko

Chief Administrative Officer, Wendy Wildman

Summer Village of Castle Island

2024 APPROVED BUDGET

2024 Budget

REVENUE	
TAX - RESIDENTIAL MUNICIPAL	\$65,479.12
TAX - RESIDENTIAL SCHOOL	\$35,579.00
TAX - LINEAR MUNICIPAL	\$86.16
TAX - LINEAR SCHOOL	\$62.00
TAX - LINEAR DIP	\$1.33
TAX - SENIOR FOUNDATION	\$3,498.62
TAX - SPECIAL TAX RECREATION TAX (\$208.82/LOT)	\$4,385.22
TAX - SPECIAL TAX FIRE LEVY (\$148.57/LOT)	\$3,120.00
GRANT - MSI OPERATING	\$5,454.00
GRANT - MSI-C - PLAYGROUND	\$0.00
GRANT - MSI-C - GAZEBO	\$80,000.00
GRANT - MSI-C - URW LAND PURCH	\$100,000.00
GRANT - CCBF	\$0.00
GRANT - FCSS	\$997.98
OTHER - TAX PENALTIES	\$50.00
OTHER - PERMITS & LICENSES	\$50.00
OTHER - DP & COMPLIANCE	\$50.00
OTHER - BANK INTEREST	\$1,500.00
OTHER - MISC. REVENUE	\$500.00
OTHER - TRANS RES/UNRES SURP	\$7,000.00
Total REVENUE	\$307,813.43
REQUISITIONS	
REQUISITION - DIP	(\$1.33)
REQUISITION - SCHOOL MUN	(\$35,579.00)
REQUISITION - SCHOOL LINEAR	(\$62.00)
REQUISITION - SENIOR	(\$3,498.62)
Total REQUISITIONS	(\$39,140.95)
EXPENSES	
COUNCIL	
COUNCIL - REMUNERATION	\$0.00
COUNCIL - EXPENSES & MILEAGE	\$300.00
ADMIN - ADMIN CONTRACT	\$13,860.00
ADMIN - CHANGE OVER FEES	\$7,000.00
ADMIN - TRAVEL & SUBSISTENCE	\$1,500.00
ADMIN - WCB	\$400.00
ADMIN - MEMBERSHIP FEES	\$1,650.00
ADMIN - OFFICE SUPP/STOR/COMM	\$1,700.00
ADMIN - ASSESSMENT	\$3,000.00
ADMIN - DEVELOPMENT	\$300.00
ADMIN - SUB & DEV APPEAL BOARD (MILESTONE)	\$300.00
ADMIN - ASSESSMENT REVIEW BOARD (CRASC)	\$810.00
ADMIN - AUDIT	\$5,500.00
ADMIN - LEGAL	\$500.00
ADMIN - BANK CHARGES	\$250.00
ADMIN - INSURANCE & BOND	\$2,605.00
ADMIN - WEBSITE	\$500.00
WATER - WILD WATER COMM	\$76.00
WATER - WILD DEBENTURE	\$0.00
SEWER - MISC.	\$0.00
PARKS & REC - LIBRARY (YRL)	\$100.00
PARKS & REC - FCSS	\$1,247.48
PARKS & REC - BEACHWAVE PARK/PLAYGROUND	\$450.00
PARKS & REC - SUMMER LANDSCAPE CONTR	\$13,750.00
PARKS & REC - FALL CLEAN-UP/FIRE PIT/TRIM	\$5,375.00
PARKS & REC - TREE REMOVAL	\$1,500.00
PARKS & REC - UTILITIES	\$550.00
PARKS & REC - ANNUAL PICNIC	\$100.00
PARKS & REC - EAST END BUS	\$350.00
PARKS & REC - LILSA (FLOWERING RUSH)	\$50.00
EMERG - FIRE SERVICES	\$3,120.00
EMERG - PROVINCIAL POLICING	\$1,829.00
PW - ROADS CONTRACTED SERVICES	\$12,000.00
PW - ROADS GENERAL SUPPLY	\$800.00
PW - STREET LIGHTS	\$2,200.00
PW - WASTE CONTRACT	\$4,500.00
PW - HWY 43 EAST WASTE	\$500.00
PROJECT - PLAYGROUND	\$0.00
PROJECT - GAZEBO	\$80,000.00
PROJECT - URW LAND PURCHASE	\$100,000.00
Total Expenses	\$268,672.48
Total Income, Less Requisitions, Less Expenses	\$0.00

Municipal Government Act RSA 2000 Chapter M-26
Part 10 Division 5 Special Tax

A BYLAW TO AUTHORIZE A SPECIAL TAX CHARGE TO BE LEVIED AGAINST ALL
TAXABLE PROPERTY WITHIN THE SUMMER VILLAGE OF CASTLE ISLAND FOR
THE 2024 TAXATION YEAR

WHEREAS the Summer Village of Castle Island has prepared and adopted detailed estimates of the cost of the specific service or purpose and included that estimate in the budget for 2024; and

WHEREAS, the estimated amount required for the cost of the specific service or purpose is **\$7,505.22**; and

WHEREAS the Summer Village of Castle Island deems it fair and equitable to charge equally all taxable property within the Summer Village of Castle Island that will benefit from the specific services and purposes; and

WHEREAS the Summer Village of Castle Island is authorized to pass a special tax bylaw under the *Municipal Government Act* RSA 2000 Chapter M-26, Part 10 Division 5; and

NOW THEREFORE, the Council of the Summer Village of Castle Island, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following special tax rates on each taxable property as shown on subdivision plans within the corporate limits of the Summer Village of Castle Island.

2024 Special Tax Required is **\$7,505.22** for the costs of the service and purposes as follows:

- Fire Protection Area Tax - **\$3,120.00**
- Recreational Services Tax - **\$4,385.22**

2. That the amount payable per taxable property as a special tax shall be an amount of **\$357.39** levied in 2024 equally on all 21 taxable properties within the corporate limits of the Summer Village of Castle Island.
3. That the "**Special Tax**", and said charge of **\$357.39** shall levied and included on the 2024 Tax Notice and is a debt due to the municipality known as the Summer Village of Castle Island and is payable June 30, 2024.
4. THAT this BYLAW shall come into force and effective for 2024 taxation on the date of the third and final reading.

BYLAW NO. 2024-01

**Municipal Government Act RSA 2000 Chapter M-26
Part 10 Division 5 Special Tax**

Read a first time on this 22nd day of April, 2024.

Read a second time on this 22nd day of April, 2024.

Unanimous Consent to proceed to third reading on this 22nd day of April, 2024.

Read a third and final time on this 22nd day of April, 2024.

Signed this 22nd day of April, 2024.

Mayor, Ian Kupchenko

Chief Administrative Officer, Wendy Wildman

Municipal Government Act RSA 2000 Chapter M-26
 Part 10 Division 2 Property Tax

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST
 ASSESSABLE PROPERTY WITHIN THE SUMMER VILLAGE OF CASTLE ISLAND
 FOR THE 2024 TAXATION YEAR.

WHEREAS the total requirements of the Summer Village of Castle Island in the Province of Alberta as shown in the budget estimates are as follows:

Municipal General	\$	65,565.28
Special Tax	\$	7,505.22
Lac Ste. Anne Foundation Requisition	\$	3,498.62
ASFF Residential School Requisition	\$	35,579.00
ASFF Non-Residential School Requisition	\$	62.00
Designated Industrial Property Tax Requisition	\$	1.33
Total:	\$	112,211.45

WHEREAS the total taxable assessment of land, buildings and improvements amounts to:

Assessment Description	
Residential Improved	13,207,620
Non-Residential (Linear)	17,380.00
Municipal Exempt	481,090.00
Total:	\$ 13,706,090.00

Whereas, the estimated municipal expenditures and transfers set out in the budget for the Summer Village of Castle Island for 2024 total \$268,672.48; and

Whereas, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$195,601.98 and \$7,505.22 from "Special Tax" and the balance of \$65,565.28 is to be raised by general municipal taxation; and

Whereas, the Council of the Summer Village of Castle Island is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

Whereas, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, and

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Summer Village of Castle Island, in the Province of Alberta, enacts as follows:

Municipal Government Act RSA 2000 Chapter M-26
 Part 10 Division 2 Property Tax

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Summer Village of Castle Island:

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Tax Rate</u>
GENERAL MUNICIPAL:			
Residential/Farmland	65,479.12	13,207,620.00	4.95767713
Non-residential (Linear)	86.16	17,380.00	4.95767713
Total	65,565.28	13,225,000.00	
ALBERTA SCHOOL FOUNDATION FUND:			
Residential/Farmland	35,579.00	13,207,620.00	2.6938237
Non-residential (Linear)	62.00	17,380.00	3.5673188
Total	35,641.00	13,225,000.00	
LAC STE. ANNE SENIORS FOUNDATION:			
Residential/Farmland	3,494.02	13,207,620.00	0.2645459
Non-residential (Linear)	4.60	17,380.00	0.2645459
Total	3,498.62	13,225,000.00	
DESIGNATED INDUSTRIAL PROPERTY:			
Non-residential (Linear)	1.33	17,380.00	0.0765

2. The minimum amount payable as a "Special Tax" shall be \$357.39 per taxable property (which includes a **Fire Protection Area Tax \$3,120.00** and a **Recreational Services Tax \$4,385.22**) total parcel count of 21 for a total estimated revenue of \$7,505.22.
3. THAT this BYLAW shall come into force and effective for 2024 taxation on the date of the third and final reading.

**Municipal Government Act RSA 2000 Chapter M-26
Part 10 Division 2 Property Tax**

Read a first time on this 22nd day of April, 2024.

Read a second time on this 22nd day of April, 2024.

Unanimous Consent to proceed to third reading on this 22nd day of April, 2024.

Read a third and final time on this 22nd day of April, 2024.

Signed this 22nd day of April, 2024.

Mayor, Ian Kupchenko

Chief Administrative Officer, Wendy Wildman

BYLAW OF THE SUMMER VILLAGE OF CASTLE ISLAND, IN THE PROVINCE OF ALBERTA, TO IMPOSE PENALTIES ON UNPAID TAXES

WHEREAS, Section 344 and 345 of the Municipal Government Act, being Chapter M26, R.S.A. 2000, permits Council to pass a bylaw to impose a penalty on unpaid taxes, and

WHEREAS, the Council of the Summer Village of Castle Island, in the province of Alberta, deems it expedient to impose penalties on unpaid taxes, and

WHEREAS, the Taxes in the Summer Village of Castle Island are due and payable by June 30th for the year in which the taxes are levied;

NOW THEREFORE, the Council of the Summer Village of Castle Island enacts as follows;

1. Where any taxes levied for the current year remain unpaid after June 30th, these outstanding taxes are subject to a penalty thereon in the amount of 12% on the 1st day of July.
2. For the purpose of section 1 a reference to "the outstanding taxes" shall be deemed not to include the amount of any penalties thereon.
3. Any taxes which are not paid on or before the 31st day of December of the current year, shall be deemed to be in arrears and shall be in each subsequent calendar year, subject to a penalty of 18% on the 1st day of January with respect to the amount of taxes so in arrears. This provision applies to any taxes which are levied but remain unpaid as of the 31st day of December, and to all taxes which may hereafter be deemed to be in arrears in accordance with section 345 of the Municipal Government Act.
4. THAT this BYLAW shall come into force and have effect on the date of the third and final reading.

Read a first time on this 22nd day of April, 2024.

Read a second time on this 22nd day of April, 2024.

Unanimous Consent to proceed to third reading on this 22nd day of April, 2024.

**Municipal Government Act RSA 2000 Chapter M-26
Section 344 & 345**

Read a third and final time on this 22nd day of April, 2024.

Signed this 22nd day of April, 2024.

Mayor, Ian Kupchenko

Chief Administrative Officer, Wendy Wildman

Final Version
May 22, 2010

By-Law # 2010-01

BEING A BY-LAW OF THE SUMMER VILLAGE OF CASTLE ISLAND TO GOVERN LAND USE

PART I – PURPOSE AND MEANINGS

SECTION 1 PURPOSE

The purpose of this bylaw is to serve the vision of the Summer Village of Castle Island to provide for sustainable development by regulating the use of land in the Summer Village of Castle Island and by preserving the summer village's unique environment as a Single Family community.

SECTION 2 MEANINGS

(1) In this bylaw:

ACCESSORY BUILDING -

means a building which is separate from the principal building on the site where both are located and which is normally subordinate to, and the use of which is incidental to that of the principal building and which includes such buildings as a garage, guesthouse and boathouse.

ACCESSORY USE -

means a use of a building or land which is normally incidental to and subordinate to the principal use of the site on which it is located.

ACT -

means the Municipal Government Act (MGA) 2000, Statute of Alberta as amended, and the regulations pursuant thereto.

BOATHOUSE -

means an accessory building designed and used primarily for the storage of watercraft(s) and which may be designed in such a way as to permit the direct removal of these watercraft(s) from the water to the structure which may or may not have a guest house or garage for additional use.

BUILDING -

means any structure, erection, sign or fixture that may be built or placed on land.

BUILDING HEIGHT -

means the vertical distance between grade and the highest point of a building, excluding elevator housing, a mechanical housing, a ventilating fan, a chimney, a flagpole or similar device not structurally essential to the building.

CARPORT -

means a roofed structure used for storing or parking of not more than two private vehicles which has not less than forty (40) percent of its total perimeter open and unobstructed.

CORNER -

means the intersection of any two property lines of a site.

COUNCIL -

means the Council of the Summer Village of Castle Island.

DEVELOPER -

means an owner, agent or any person, firm or company required to obtain or having obtained a development permit.

DEVELOPMENT -

means development as defined in the Act, and includes the following:

- (i) the carrying out of any construction or excavation, or other operations, in, on, over or under land, or the making of any change in the use or the intensity of use of any land, buildings, or premises. For the purposes of this bylaw, development also means the demolition of a building;
- (ii) in a building or on a site used for dwelling purposes, any increase in the number of families occupying and living in the building or on the site;
- (iii) the placing of refuse or waste material on any land;
- (iv) the use of the land for the storage or repair of motor vehicles or other machinery or equipment;
- (v) the continued use of land or of a building for any purpose for which it is being used unlawfully when this bylaw is enacted;
- (vi) the more frequent or intensive use of land for any type of portable building whatsoever whether or not the same has been placed or affixed to the land in any way;
- (vii) the drilling of a water well and/or the installation of a cistern for domestic use;
- (viii) the installation of a holding tank or transfer tank for domestic use;
- (ix) the erection of a fence or gate which is no higher than 1.8m in height and provided that such a fence or gate does not obstruct the vision of persons using the road abutting the lot;

- (x) hard-surfacing of any yard area greater than nineteen (19) square meters on a lot for the purpose of providing vehicular access from a public roadway to on-site parking, provided that such hard-surfacing does not drain onto adjacent properties. Drainage from hard-surfacing must be contained on the property owner's lot.

DEVELOPMENT APPEAL BOARD -
means the development appeal board appointed pursuant to the Act.

DEVELOPMENT OFFICER AND COUNCIL -
means the official or officials of the municipality with the responsibility of receiving, considering and deciding on applications for the development under this Land Use By-law.

DEVELOPMENT PERMIT -
means a certificate or document permitting a specified development and includes, where applicable, a plan or drawing or set of plans or drawings, specifications or other documents. This permit is separate and distinct from a building permit.

DISCONTINUED -
means the time at which, in the opinion of the Development Officer and Council, substantial construction activity or a non-conforming use, or a conforming use had ceased.

DISTRICT -
means an area of the Summer Village of Castle Island marked off for certain use to establish the regulation of how land may be developed.

DWELLING -
means any building for domestic use with cooking, eating, living, sleeping and sanitary facilities, intended as a permanent or semi-permanent residence.

EASEMENT -
means a right to use land, generally for access to other property or as a right-of-way for a public utility.

EXCAVATION -
means any breaking of ground, except common household gardening and ground care.

FAMILY UNIT -
means a single person occupying a dwelling, or two or more persons related by heredity, marriage, a common-law relationship or adoption who together are occupying a dwelling; or not more than two unrelated persons occupying a dwelling.

FENCE -
means a vertical physical barrier constructed to prevent visual intrusion, sound abatement, decoration, or unauthorized access.

FLOOR AREA -

means the greatest horizontal area of a building above grade within the outside surface of exterior walls and the centerline of fire walls, but not including the floor areas of basements, attached garages, sheds, open porches or breezeways.

FOUNDATION -

means the lower portion of a building which may be concrete, masonry, and/or wood which includes the footings that transfer the weight of and loads on a building to the ground.

FRONTAGE -

means the length of the lot boundary facing the lake.

GARAGE -

means an accessory building or part of the principal building, designed and used primarily for the storage of motor vehicles which may or may not contain a guest house and/or boathouse for additional use.

GRADE -

means the ground elevation established for the purpose of regulating the number of stories and the height of a building. The building grade shall be the level adjacent to the walls of the building if the finished grade is level. If the ground is not entirely level, the grade shall be determined by averaging the elevation of the ground for each face of the building.

GUEST HOUSE -

means an accessory building used for seasonal or part-time sleeping accommodation and not containing a kitchen.

HOME BUSINESS -

means any occupation, trade, profession or craft carried on by an occupant of a residential building as a use secondary to the residential use of the building or accessory building for which remuneration or profit is normally accepted.

IMPERVIOUS SURFACE RATIO –

means the ratio of the area of the site covered by building, porches, hard surfaced driveways, parking areas and patio, divided by the total site area.

LOT -

means a part of a registered plan of subdivision identified by number and dimensions which is separately described in a certificate of title.

MODULAR HOME -

means a finished section(s) of a complete dwelling built in a factory for transport to the site for installation. Finished means fully enclosed on the exterior and interior but need not include interior painting, taping, and installation of cabinets, floor covering, fixtures, heating system and exterior finishes.

MUNICIPALITY -

means the Summer Village of Castle Island.

NON-CONFORMING BUILDING -
means a building:

- (i) that is lawfully constructed or lawfully under construction at the date that a land use bylaw or any amendment thereof affecting the building or land on which the building is situated becomes effective and;
- (ii) that on the date the land use bylaw or any amendment thereof becomes effective does not, or when constructed will not comply with the land use bylaw.

NON-CONFORMING USE -
means a lawful specific use:

- (i) being made of land or a building or intended to be made of a building lawfully under construction, at the date a land use bylaw or any amendment thereof affecting the land or building becomes effective and;
- (ii) that on the date the land use bylaw or any amendment thereof becomes effective, does not, or in the case of a building under construction, will not, comply with the land use bylaw.

OCCUPANCY -
means the use or intended use of a building or part thereof for the shelter or support of persons or property.

PARCEL -
means the aggregate of one or more areas of land described in a certificate of title or described in a certificate of title by reference to a plan filed or registered in a land titles office.

PERMITTED USE -
means the use of land or a building provided for in Schedule 'B' of this bylaw for which a development permit shall be issued with or without conditions upon an application having been made which conforms to the Land Use Bylaw.

PRINCIPAL BUILDING -
means a building which, in the opinion of the Development Officer and Council:

- (i) occupies the major or central portion of a site;
- (ii) is the chief or main building among one or more buildings on a site; or
- (iii) constitutes by reason of its use, the primary purpose for which the site is used.

there shall be no more than one principle building on each site unless specifically permitted otherwise in this bylaw.

PRINCIPLE USE -

means the primary purpose, in the opinion of the Development Officer and Council, for which a building or site is used.

RECREATIONAL VEHICLE -

means a mobile unit that is designed to be used as temporary living or sleeping accommodation, whether or not it has been modified so as to no longer be mobile or capable of being mobile, and includes but is not limited to holidays trailers, tent trailers, truck campers, camper vans, and motor homes, but does not include mobile homes.

SETBACK -

means the perpendicular distance as measured between that part of a building nearest to the front, side or rear property line of the building site.

SIGN -

means an object or device intended for the purpose of advertising or calling attention to any person, matter, thing or event.

SITE -

means one or more lots or parcels for which an application for a development permit is being made.

SITE AREA -

means the total area of a site.

SITE BOUNDARIES -

means those boundaries which bound the site.

SITE, COVERAGE -

means the combined area of all buildings on the lot, measured at the level of the lowest elevation containing habitable rooms and including all porches and verandas, open or covered but excluding open and enclosed terraces at grade, steps, cornices, eaves, and similar projections, such areas shall include air wells, and all other space within a building except inner or outer courts.

SITE, DEPTH -

means the average horizontal distance between the front and rear site boundaries.

STORAGE SHED -

means a small freestanding structure used for storage.

YARD -

means a required open space unoccupied and unobstructed by a structure or portion of a structure above the general ground level of the graded lot, unless otherwise permitted in this bylaw.

YARD, FRONT -

means that portion of the site extending across the full width of the site from the front property boundary of the site to the nearest portion of the exterior wall of the principle building.

YARD, REAR -

means that portion of the site extending across the full width of the site from the rear property boundary of the site to the nearest portion of the exterior wall of the principle building.

YARD, SIDE -

means that portion of the site extending from the front yard to the rear yard and lying between the side property boundary of the site and the nearest portion of the exterior wall of the building.

- (2) Notwithstanding the meanings above, the Act takes precedence in a case of dispute on the meanings of all works or clauses.

PART II – ESTABLISHMENT OF THE OFFICE OF DEVELOPMENT OFFICER

SECTION 3 DEVELOPMENT OFFICER

- (1) The office of Development Officer is hereby established and shall be filled by a person or persons appointed by resolution of Council.
- (2) The Development Officer shall:
 - (a) receive and present to Council applications for a development permit;
 - (b) make available for inspection:
 - (i) a copy of this bylaw as amended, and
 - (ii) a register of all applications including the decisions rendered on them and the reasons therefore;
 - (c) carry out their duties as prescribed in the Act with regard to appeals or, designate a person to do the same; and
 - (d) perform such duties as established to enforce this bylaw in conformance with the Act.

PART III – DEVELOPMENT PERMITS

SECTION 4 PERMIT FEES

The Development Permit application fee shall be as established by resolution of Council.

SECTION 5 WHERE A PERMIT IS REQUIRED

- (1) Except as provided in Section 5, Subsection 2, no person shall commence any development unless the applicant has been issued a development permit in respect thereof;
- (2) A development permit is not required for development of the type described as follows:
 - (a) the maintenance or repair of any building if the work does not include structural alterations, or
 - (b) the completion of a development which was under construction in accordance with a lawful development permit issued at the effective date of this bylaw provided that the development is completed within the time limit of such a permit or within twelve months of the effective date of this bylaw, whichever is earlier, or

- (c) the completion, alteration, maintenance or repair of a street, lane or utility, undertaken upon a public thoroughfare or utility easement, or undertaken to connect the same with any lawful use of buildings or land, or
- (d) the erection or placement of a temporary building or sign, the sole purpose of which a development permit has been granted, provided the temporary building or sign is removed within thirty days of substantial completion or as determined by the Development Officer and Council, or
- (e) the erection of campaign signs for federal, provincial, municipal or school board elections on private properties for no more than thirty days, or such other time as regulated under provincial or federal legislation, provided that:
 - (i) such signs are removed within three (3) days of the election date, and
 - (ii) the consent of the property owner or occupant is obtained, and
 - (iii) such signs do not obstruct or impair vision or traffic, and
 - (iv) such signs are not attached to fences or utility poles, and
 - (v) such signs indicate the name and address of the sponsor and the person responsible for removal, or
- (f) landscaping where the proposed grades will not adversely affect the subject or adjacent properties, except where landscaping forms part of a development which requires a development permit, or
- (g) one sign on a lot, advertising a residential property for sale or rent may be displayed on the property to which it pertains during the time the property is being offered for sale, and shall be removed within one day after the sale or rental agreement has been entered into. Such signs shall be a maximum of zero point six (0.6) square meters and shall be placed or erected no closer than three (3) meters from a public right-of-way, or
- (h) the erection of internet receivers, towers, satellite dishes, electronic equipment, flag poles and other poles not exceeding four point five (4.5) meters from grade. If attached to a structure the attachment must not exceed three (3) meters above the highest point on the structure, or
- (i) the erection of a fence or gate which is no higher than one point eight (1.8) meters in height and provided that such a fence does not obstruct the vision of persons using the road abutting the lot or the view of the lake in the front yard of the adjacent lot.

SECTION 6 APPLICATION FOR DEVELOPMENT PERMIT

- (1) Every application for development permit shall:
- (a) be made in the form prescribed as Form A;
 - (b) be signed by the registered owner or his agent where a person other than the owner is authorized by the owner to make application. The correctness of information supplied shall, when required by the Development Officer and Council, be verified by a Statutory Declaration;
 - (c) state the proposed use or occupancy of all parts of the land and buildings, and such other information as may be required by the Development Officer and Council;
 - (d) include site plans in triplicate at a scale satisfactory to the Development Officer and Council, showing all of the following:
 - (i) front, side and rear yards;
 - (ii) outlines of the roof overhangs on all buildings;
 - (iii) north point;
 - (iv) legal description of property;
 - (v) location of existing and proposed municipal and private local improvements, principal building and other structures including accessory buildings, garages, carports, fences, driveways, paved areas, and major landscaped areas including buffering and screening areas where provided;
 - (vi) the height and horizontal dimensions of all buildings, existing and proposed;
 - (vii) the lowest floor elevation in either the basement or main floor in the principal dwelling and accessory buildings where applicable;
 - (viii) site coverage and impervious surface ratio;
 - (ix) any other pertinent information or tests required by the Development Officer and Council respecting the site or adjacent lands.
 - (e) For any principal or accessory development, or any work taking place within the setbacks set forth in Schedule 'A' or upon the request of the Development Officer the following shall be provided with an application for a development permit:
 - (i) proof of ownership or authority to apply for a development permit;
 - (ii) a written computation of the
 - (a) site area;
 - (b) floor areas for each floor;
 - (c) gross and net floor areas; and
 - (d) floor area ratio;

- (iii) plans detailing floor plans, elevations and perspectives of the proposed development and including a description of exterior finishing materials;
 - (iv) a property survey by an Alberta Land Surveyor which includes the front, rear and side boundaries and the square meter area of the lot;
 - (f) An application for a home based business use shall include a description of the home based business.
- (2) The Development Officer and Council may require an irrevocable letter of guarantee or irrevocable letter of credit from the developer to secure performance of any of the conditions of a development permit.
- (3) An application for development permit shall be considered by the Development Officer and Council who shall:
- (a) approve, with or without conditions, an application for permitted use where the proposed development conforms to this bylaw, or
 - (b) approves, with or without conditions, or refuses an application for discretionary use, or
 - (c) refuse an application for a use which is neither a permitted use or a discretionary use.
- (4) The Development Officer and Council may impose such conditions on the approval of an application as, in their opinion, are necessary to ensure the orderly and economical development of land within the Municipality.
- (5) The Development Officer and Council may require, with respect to a development that, as a condition of issuing a development permit, the applicant enter into an agreement with the Municipal Council to pay for the construction of utilities that are necessary to serve the development.
- (6) Where an application for a development permit is approved with conditions the Development Officer and Council may, before issuing the Development Permit, require the applicant or the owner of the land affected by the Development Permit to enter into an agreement with the Municipality to ensure compliance with the conditions, and such an agreement may be protected by Caveat registered by the Municipality.
- (7) Where an application for a development permit has been refused, another application for a development permit on the same site for the same use or similar use of land may not be submitted by the same or any other applicant until at least six months after the date of the refusal by the Development Officer and Council.

SECTION 7 NOTICE OF PROPOSED DEVELOPMENT

- (1) The Development Officer and Council shall notify by email, from the official Municipality directory listing, the adjacent property owners that a proposal of development is being applied for and the notice will state:
 - (a) the proposed use of the building or site, and
 - (b) that an application respecting the proposed use will be considered by the Development Officer and Council, and
 - (c) that any person who objects to the proposed use of the site may deliver to the Development Officer and Council a written statement of the objection within seven (7) calendar days of the day of notification to such use indicating:
 - (i) the full name of the person registering the objection and the address for service of any notice to be given in respect of the objection, and
 - (ii) the reasons for the objection to the proposed use, and
 - (iii) a non-refundable fee, as outlined in the Fee Bylaw, must accompany the objection.

SECTION 8 NOTICE OF DECISION

- (1) The decision of the Development Officer and Council on application for a development permit shall be given to the applicant in Form A;
- (2) If a Development Officer and Council refuses an application for a development permit, the notice of decision shall contain the reasons for the refusal;

SECTION 9 EFFECTIVE DATE OF PERMIT

- (1) When a development permit has been issued by the Development Officer it shall not be valid unless and until any conditions of approval have been met.
- (2) A development permit expires if the development authorized by the development permit is not commenced within twelve (12) months from the date that the development permit was issued.
- (3) The Development Officer may extend the period for commencement of a development set out in Section 9 Subsection 2 for up to twelve (12) additional months provided that the application for the extension is received before the existing development permit expires.

SECTION 10 ISSUANCE OF DEVELOPMENT PERMIT

- (1) The Development Officer and Council shall issue a development permit to the applicant immediately after completion of all of the following:
 - (a) approval or conditional approval of the application by the Development Officer and Council, or approval or conditional approval after appeal to the Development Appeal Board;
 - (b) the delivery of an irrevocable letter of guarantee or an irrevocable letter of credit, if required, pursuant to Section 6, Subsection 2;
 - (c) the execution and delivery of the agreement if required, pursuant to Section 6, Subsection 6; and
 - (d) the payment of the development permit fee as required pursuant to Section 4.

SECTION 11 CONDITIONS OF DEVELOPMENT PERMIT

- (1) A person to whom a development permit has been issued shall obtain, where applicable, from the appropriate authority, permits relating to building, plumbing, heating and electricity, and all other permits required in connection with the proposed development;
- (2) The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors to any public or private property;
- (3) The applicant shall prevent excess soil or debris from being spilled on public streets and lanes, and shall not place soil or any other materials on adjacent properties without permission in writing from adjacent property owners;
- (4) Section 11, Subsections 2 and 3 may be enforced pursuant to Section 14. Any costs incurred as a result of neglect to public property may be collected where letters have been required pursuant to Section 10, Subsection (1b);
- (5) The Development Officer and Council may require a property survey by an Alberta Land Surveyor relating to the building for which a permit is applied.

SECTION 12 DEVELOPMENT APPEALS

- (1) An application for a development permit shall be deemed to be refused when the decision of the Development Officer and Council is not made within forty (40) days of receipt of the application;
- (2) Where a Development Officer and Council:
 - (a) refuses or fails to issue a development permit to a person, or,
 - (b) issues a development permit subject to conditions, or
 - (c) issues an order under the Act,

The person applying for the permit or affected by the order, as the case may be, may appeal to the Development Appeal Board in accordance with the Act;

- (3) A person referred to in Section 12, Subsection 1 or any other person affected by an order, decision or development permit of the Development Officer and Council may appeal to the Development Appeal Board by serving a written notice of the appeal on the Development Appeal Board within fourteen days after the order, decision or development permit was issued;
- (4) The Notice of Appeal shall be in three (3) copies, and shall be addressed to the Secretary of the Development Appeal Board, shall contain the particulars set out on the form, and shall be served upon the Secretary of the Development Appeal Board by mail or delivery at his/her home/office; and
- (5) The development appeal will be considered, and the public hearing will be held by the Development Appeal Board pursuant to the requirements of the Act.

PART IV – GENERAL REGULATIONS

SECTION 13 NON-CONFORMING USES AND NON-CONFORMING BUILDINGS

- (1) Non-conforming buildings may not be enlarged. Non-conforming buildings must be brought into compliance for renovations, remodeling or rebuilding greater than fifty (50) percent of floor area or value of the building whichever is greater.
- (2) The Act shall apply in the case of Non-Conforming Uses and Non-Conforming Buildings.

SECTION 14 UNAUTHORIZED DEVELOPMENT, BYLAW ENFORCEMENT AND PERMIT VALIDITY

- (1) A development permit shall lapse after one (1) year from the date of issuance unless development has commenced on the site;
- (2) A development once commenced is not to be discontinued or suspended for a period or periods totaling more than six (6) months unless the Development Officer and Council has notified the developer in writing that such discontinuance or suspension may be continued. If the notification of extension has not been obtained, the development permit shall be considered to have lapsed;
- (3) If, at any time while this bylaw is in effect, it appears expedient to Council (upon finding that a permit has been approved by fraud or misrepresentation) the Council by resolution may suspend or revoke the original approval;
- (4) In the case of suspension pursuant to Section 14, Subsection 3, if and when the development has been modified to comply with the original and intended approval, the Council may by resolution authorize the resumption of the development; and
- (5) The Act shall apply in case of contravention of this bylaw.

SECTION 15 RIGHT OF ENTRY

An authorized person may enter into or upon the land or building within the municipal boundary for the purpose of ensuring compliance with this Land Use Bylaw.

SECTION 16 AMENDMENTS AND VALIDITY OF BYLAW

- (1) This bylaw and any amendment thereto shall be enacted in conformance with the statutory plans as adopted or amended;
- (2) The requirement and procedure for amendment or repeal of this bylaw or any part thereof is established by the Act;
- (3) The validity of this bylaw and its amendments are governed by the Act;
- (4) The public hearing to be held with respect to a proposed Bylaw to amend or repeal this bylaw or any part thereof shall be held not less than fourteen days after the notification;

- (5) When application is made to the Council for an amendment to this bylaw, it shall be accompanied by:
 - (a) an application fee, to be determined by resolution of Council, although the Council may determine that the whole or part of the application fee shall be returned to the applicant.
- (6) If it appears to the Development Officer and Council that any proposed amendment is at variance with statutory plan they shall so advise the applicant;

PART V – SITE REGULATIONS

SECTION 17 HOME BUSINESS

- (1) the home business shall be operated as an accessory use only, and shall not change the principal character or external appearance of the dwelling in which it is located;
- (2) there shall be no outside storage of materials, commodities, or finished products;
- (3) there shall be no mechanical or electrical equipment used which creates visual, audible or electrical interference with radio or television reception;
- (4) a home business shall not employ a person on the premises other than a resident of the dwelling;
- (5) no commodity other than the product or service of the home occupation shall be sold on the premises;
- (6) any vehicles parked on-street or off-street as a result of the home occupation shall not, in the opinion of the Development Officer, be a source of inconvenience to adjacent landowners;
- (7) the home business shall not, in the opinion of the Development Officer, be a source of interference with or affect the use, enjoyment or value, of neighboring properties by way of excessive noise, smoke, steam, traffic, odor, dust, vibration, or refuse matter which would not commonly be found in the neighborhood;
- (8) a permit issued for a home business is liable for recall after thirty (30) days and is valid for one (1) calendar year.

SECTION 18 POLLUTION CONTROL

- (1) In any district, no storage or activity may be undertaken, which, in the opinion of the Development Officer and Council, constitutes a danger or annoyance to persons on the site, on public property, or on any other sites, by reason of the generation of:

noise	radiation hazards
vibration	fire and explosive hazards
traffic	heat, humidity and glare
smoke	refuse matter
odor	waste or water-borne waste
toxic and noxious matter	water or steam
dust, and other particulate matter.	

- (2) Sites and buildings in all districts shall be maintained in a clean and tidy condition free from all rubbish and debris.

SECTION 19 FENCING

No electrified or barbed wire fences will be permitted.

SECTION 20 OBJECTIONABLE ITEMS IN YARDS

- (1) Household garbage shall be stored in weather-proof and animal-proof containers and shall be in a location easily accessible for pickup;
- (2) No person shall keep or permit in any part of a yard in any residential district:
- (a) any dismantled or wrecked vehicle for more than fourteen (14) successive days, or
 - (b) any vehicle weighing in excess of four thousand (4,000) kilogram gross vehicle weight for longer than is reasonably necessary to load or unload such a vehicle, or
 - (c) any object which, in the opinion of the Development Officer and Council, is unsightly or tends to adversely affect the amenities of the district, or

- (d) any excavation, storage or piling up of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavations must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction work.

SECTION 21 ON-SITE AND OFF-SITE SERVICES AND IMPROVEMENTS

Where any on-site services or improvements, or any off-site local improvements are required to service a proposed development, a person shall not begin excavation for the foundation nor commence the development until the Development Officer and Council is satisfied that such services or improvements will be undertaken.

SECTION 22 UTILITY EASEMENTS

Subject also to the conditions of a utility easement, no permanent structure other than a fence shall be constructed or placed on that utility easement unless:

- (1) in the opinion of the Development Officer and Council the said structure does not restrict access to the utility easement for the purpose of installation and maintenance of the utility, and
- (2) written consent has been obtained from the person for whose use the easement has been granted.

SECTION 23 SITE GRADING

In all cases, site grades shall be established with regard to preventing drainage from one site to the next.

SECTION 24 STORAGE OF CONSTRUCTION EQUIPMENT

Site storage of equipment is restricted to the length of time needed for construction as per the Development Permit.

SECTION 25 BUILDINGS ON A LOT

There shall be no more than one (1) dwelling and two (2) accessory buildings. Two (2) accessory buildings may be either a boathouse, guest house or garage or a combination of the above and not to exceed to a maximum of two (2). Storage sheds may be erected on a lot so long as they do not exceed the maximum coverage per lot.

SECTION 26 LOT SIZE

- (1) No residential lot shall be less than one thousand one hundred eighty one (1,181) square meters in area.
- (2) The number of residential lots shall not exceed twenty (20). A Lot created for residential use after the date of adoption of this Bylaw must be Lake Front and shall have a mean width of no less than twenty three (23) meters and an area of no less than two thousand two hundred thirty (2,230) square meters.

SECTION 27 LAND USE DISTRICTS

The municipality is hereby divided into the following districts:
(see Schedule B)

<u>Short Form</u>	<u>District Designation</u>
R	Residential
P	Park & Reserve
8U	Access to the Lake

SECTION 28 LAND USE DISTRICT MAP

- (1) Land use district specified under Section 27 are described on the LAND USE DISTRICT MAP (Schedule B) which is an integral part of this bylaw.
- (2) The district boundaries are delineated on the LAND USE DISTRICT MAP. Where uncertainty arises as to the precise location of the boundary of any district, the following guidelines shall apply:
 - (a) Where district boundaries are shown to approximate the following, they shall be deemed to be:
 - (i) the parcel boundaries, or
 - (ii) the municipal boundaries.
 - (b) District boundaries not referenced specifically to items indicated in Clause (a) shall be determined on the basis of the scale of the map.
 - (c) Where land use districts have been established in accord with a proposed subdivision of land, the districts shall be understood to conform to the certificate of title or the plan of survey when registered in a land titles office. Prior to registration, the district boundary shall be determined on the basis of the scale of the map.
- (3) The district regulations of this bylaw do not apply to roads, lanes or other public thoroughfares (see Schedule A).

SECTION 29 INTERPRETATION

If any part of this Bylaw is held to be invalid by a decision of a Court of competent jurisdiction, that decision will not affect the validity of the remaining portions.

SECTION 30 CONTINUATION OF CONDITIONS

A condition attached to a Development Permit issued under a former land use Bylaw continues under this Bylaw.

SECTION 31 REPEAL OF EXISTING BYLAWS

Bylaw 1999-02 the former land use Bylaw, and amendments thereto, are repealed.

SECTION 32 FEES AND FORMS

Fees and forms referred to in this Bylaw shall be established by resolution of council.

SECTION 33 DATE OF COMMENCEMENT

This Bylaw comes into effect on the date of the third reading.

First Reading:	April 22, 2010
Public Hearing:	May 22, 2010
Second Reading:	May 22, 2010
Third Reading:	May 22, 2010

Mayor
Katherine Hunter

Administrator
Shelley Marsh

SCHEDULE "A"

1. Regulations for the Residential District (R)

1(1) Permitted Uses

The following uses are permitted:

- (a) Principle building (no more than one per lot)
 - (i) The total floor area of a single family dwelling shall not be less than fifty-five (55) square meters
 - (ii) Neither the width or length of the dwelling shall be less than six point four (6.4) meters
- (b) Accessory buildings (maximum two (2) per lot)
- (c) Storage sheds
- (d) Recreational Vehicle
 - (i) Limited to one (1) recreational vehicle,
 - (ii) Subject to the required set-backs and thirty (30) percent of land-use,
 - (iii) Recreational vehicles that have been modified so as to no longer be mobile or capable of being mobile are not allowed.

1(2) Discretionary Uses

- (a) Home Based Business
 - (i) Home based businesses that are not visited by a significant number of clients to the lot are permitted.

1(3) Maximum Lot Coverage

- (a) The maximum total floor area of all buildings cannot exceed thirty (30) percent of the area of the lot.
- (b) The maximum impervious surface ratio of a lot cannot exceed fifty (50) percent of the area of the lot.

1(4) Maximum Allowable Height

The maximum allowable height of any structure is two (2) stories not to exceed ten (10) meters.

1(5) Yards and Setbacks

The following minimum yards and setback are required:

Front Yard	eight (8) meters
Rear Yard	Main buildings – six (6) meters Accessory buildings – three (3) meters
Side Yard	two (2) meters

1(6) Accessory Buildings

An accessory building may be built on any lot subject to Section 24 provided that:

- (a) all required yards and setbacks are maintained,
- (b) the total floor area of all buildings cannot exceed thirty (30) percent of the area of the lot, and
- (c) all accessory buildings shall be located in the rear yard and in the rear half of the lot with the exception of a boathouse which may be located in the front yard with approval of the Development Officer, and
- (d) Storage sheds cannot exceed eleven (11) square meters in area and two point four (2.4) meters in height.

1(7) Sanitation

- (a) No development permit shall be issued for any building until the Development Officer and Council is satisfied that there are satisfactory arrangements for the disposal of sewage.
- (b) Holding and transfer tanks

the regulations of the Alberta Department of Labor, Plumbing Inspection Branch and the County of Lac Ste. Anne, shall govern the installation of holding and transfer tanks.

1(8) Relocation of Buildings

- (a) Any person making application to relocate an existing building on a lot as a main or accessory building shall:
- (i) Make the usual application for a Development Permit
 - (ii) Provide photographs of the building showing each elevation and the general condition of the building,
 - (iii) State the present location and use of the building.
- (b) The Development Officer and Council may, at their discretion, inspect the building, or cause the building to be inspected by a person they appoint, and shall determine the suitability of the building for the proposed use.
- (c) The Development Officer and Council may, at their discretion, require that certain works of structural alteration, repair, or maintenance of the building and preparation of the proposed site be carried out as a condition of the issuance of the permit.
- (d) If these works are to be completed after the building is moved onto the proposed site, the Development Officer and Council may require that a bond be posted, equal to the cost of the necessary work. The bond shall be released upon satisfactory completion of the work, but shall be forfeited if the work is not completed.

Any travel or other costs incurred by the Development Officer and Council in processing a development permit for a moved-in building shall be added to the fee for the development permit.

2. Regulations for a Park District (P)

2 (1) Permitted Uses

- (a) Public parks and recreation areas with any necessary buildings.

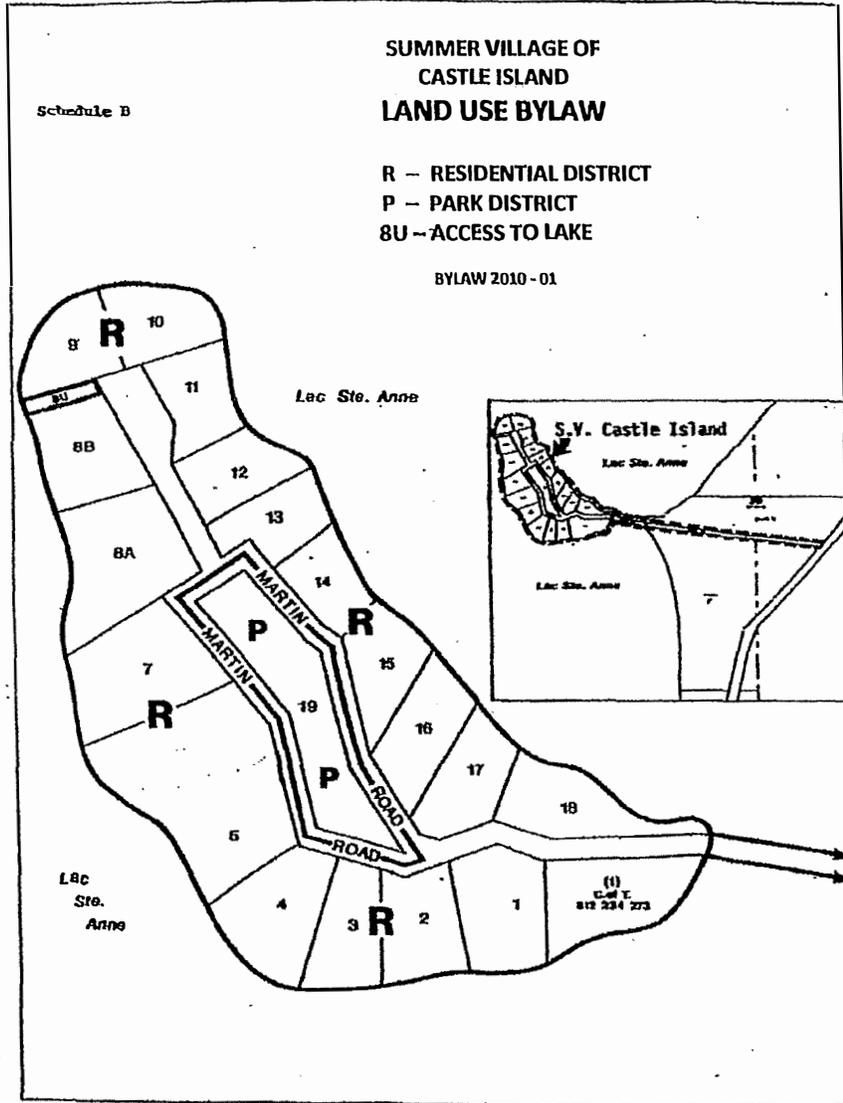
2 (2) Yards and Setbacks

As for Residential District (R).

2(3) Sanitation

As for Residential District (R).

Schedule "B"



Schedule "C"

Punitive Clause

1) Development Permit;

- (a) Any work requiring a Development Permit begun before permit is issued shall result in an automatic fine of five hundred dollars (**\$500.00**).
- (b) A continued violation of Section 1, Subsection 1 twenty four (24) hours after notification shall result in an additional fine of five thousand dollars (**\$5,000.00**).

2) Upon violation of any part of this bylaw;

- (a) Council shall notify the owner of the property of the violation and give them thirty (30) days to correct the situation after which time Council shall impose a five hundred dollar (**\$500.00**) fine.
- (b) If the violation continues Council shall notify the owner of the property of the violation and give them an additional fifteen (15) days to correct the situation after which time Council shall impose an additional two thousand five hundred dollar (**\$2,500.00**) fine.
- (c) If the violation continues Council shall notify the owner of the property of the violation and give them an additional fifteen (15) days to correct the situation after which time Council shall impose an additional five thousand dollar (**\$5,000.00**) fine.
- (d) If the violation continues the Council shall correct the situation and charge the full cost of the correction to the owner.

3) All fines are to be paid within thirty (30) days of receipt. If unpaid, all fines shall be added to the owner's tax bill.

Form A

Application Number _____

SUMMER VILLAGE OF CASTLE ISLAND

LAND USE BYLAW # 2010-01

APPLICATION FOR A DEVELOPMENT PERMIT

I/We hereby apply for a development permit for the use noted below:

Name of Applicant: _____ Telephone: _____

Permanent Address: _____

Address of property to be developed: Lot _____ Block _____ Plan _____

Registered owner of property to be developed: _____

Permanent Address: _____ Telephone: _____

Existing use of property:

Proposed use of property:

A site plan must be attached to this application, showing the location of existing and proposed buildings on the land. Minimum yards are:

Front: eight (8) meters, **Side:** two (2) meters, **Rear:** six (6) meters, **Rear for Accessory:** three (3) meters,

NOTICE OF DECISION RE: ABOVE APPLICATION

Date of Issue: _____

Expiry Date: _____

The above application has been:

Approved Subject to the following condition Refused

Development Officer and Council _____

The permit which has been refused or conditionally approved may be appealed to the Development Appeal Board.

Roll # _____
Receipt # _____



7 Delwood Place
St. Albert, AB T8N 6Y5
Phone: (780) 418-8348
email: svcastle@telus.net

Development Permit Fees

Description	Fee
Land Use Compliance Certificate	\$200.00
Interior Renovations	\$50.00
Fences	\$60.00
Signs	\$100.00
New construction: main and/or second floor	\$.25/ sq. ft
Demolition permit	\$150.00
Change of use	\$60.00
Fireplace construction	\$100.00
Residential sanitary sewer hook-up to main	\$50.00
Hard Surface -driveway, sidewalk, patio over 10 sq. ft	\$75.00
Residential Business Permit	\$55.00

SAVE - THE - DATE
October 17 & 18, 2024
Thursday & Friday

VENUE

**Sandman Signature
Sherwood Park Hotel**
901 Pembina Road, Sherwood Park, Alberta,
T8H 0Y7

To book accommodations, ask for the ASVA

Group Booking Rate

Phone: 780-467-7263

King Guestroom \$ 129

Standard 2 Queen Guestroom \$139

**Prices per room per night, plus tax &
Eco Fees**

CONFERENCE REGISTRATION

FEE: \$349

Cancellations must be in writing via email to
execdirector@asva.ca before September 15, 2024, for a
full refund, less \$50 administration fee.

**Online Conference Registration Opens
May 01, 2024. Watch for Updates.**

**Conference Registration Deadline
September 30, 2024**

This in person event will feature engaging sessions, networking opportunities, and more. Don't miss out on this chance to learn, connect, and grow with fellow professionals. Let's navigate these challenges together and come out stronger than ever!



Association of
SUMMER VILLAGES
OF ALBERTA
www.asva.ca

**ASVA'S 66th ANNUAL
CONFERENCE & AGM**
2024

**“Navigating the
Challenges Together”**



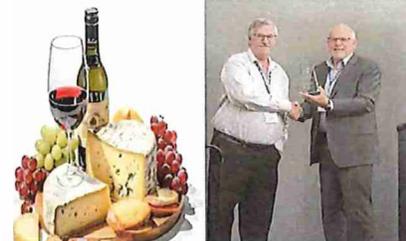
IT'S ALL ABOUT REGIONAL COLLABORATION

**A DRAFT CONFERENCE PROGRAM WILL BE SENT
TO THE MEMBERSHIP WHEN SPEAKERS ARE
CONFIRMED and POSTED ON THE ASVA WEBSITE...**

(Speakers are Subject To Change Without Notice)

October 17th Banquet Venue

- **Cocktails (Cash Bar)**
- **Hot Buffet Dinner**
- **Award Presentations**
- **Entertainment**
- **Silent Auction**



Please contact ASVA Executive Director Kathy Krawchuk if you have any questions at execdirector@asva.ca.



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR113531

March 18, 2024

Dear Chief Elected Officials:

Municipal Affairs has been working with the Assessment Model Review (AMR) Steering Committee comprised of industry, assessors, and municipal partners, such as Alberta Municipalities and the Rural Municipalities of Alberta.

The committee was tasked with designing an engagement approach to update the regulated property assessment system. I support the approach and I am pleased to share that engagement will begin this year. We have a shared vision to ensure the AMR is deliberate, evidence-based, and stakeholder-driven.

The AMR will be a multi-year process to review the policies, procedures, and rates that form the regulated property assessment framework. We will engage with municipal associations, industry representatives, and professional assessors throughout the duration of the AMR.

The review of the foundational policies – principles, assessment year modifiers, and the policy document that determines how assessable costs are reported for major projects, the Construction Cost Reporting Guide – will occur in 2024. Any resulting policy and regulatory changes would not be implemented any sooner than 2025.

Reviews of the assessment models for individual property types will then occur from 2025 through 2027 in two stages. These reviews will be followed by broad and direct engagement with municipalities and industry to consider the impacts of the new assessment models on revenue. Discussions of potential impacts will also include stakeholder-centered implementation strategies. To be clear, your municipality will be directly engaged on the overall results of the AMR and the potential impacts. The final decision by government on any changes to assessment models will be sought in 2028. Attached is a visual representation of the upcoming AMR engagement, and a frequently asked question document for your use.

Thank you for working in partnership with the province on this crucial task. Please continue to share your perspectives with both my department and your municipal association. I look forward to working with you and your municipal associations on this important initiative.

Sincerely,

Ric McIver
Minister

.../2

-2-

cc: Chief Administrative Officers
Tyler Gandam, President, Alberta Municipalities
Paul McLauchlin, President, Rural Municipalities of Alberta

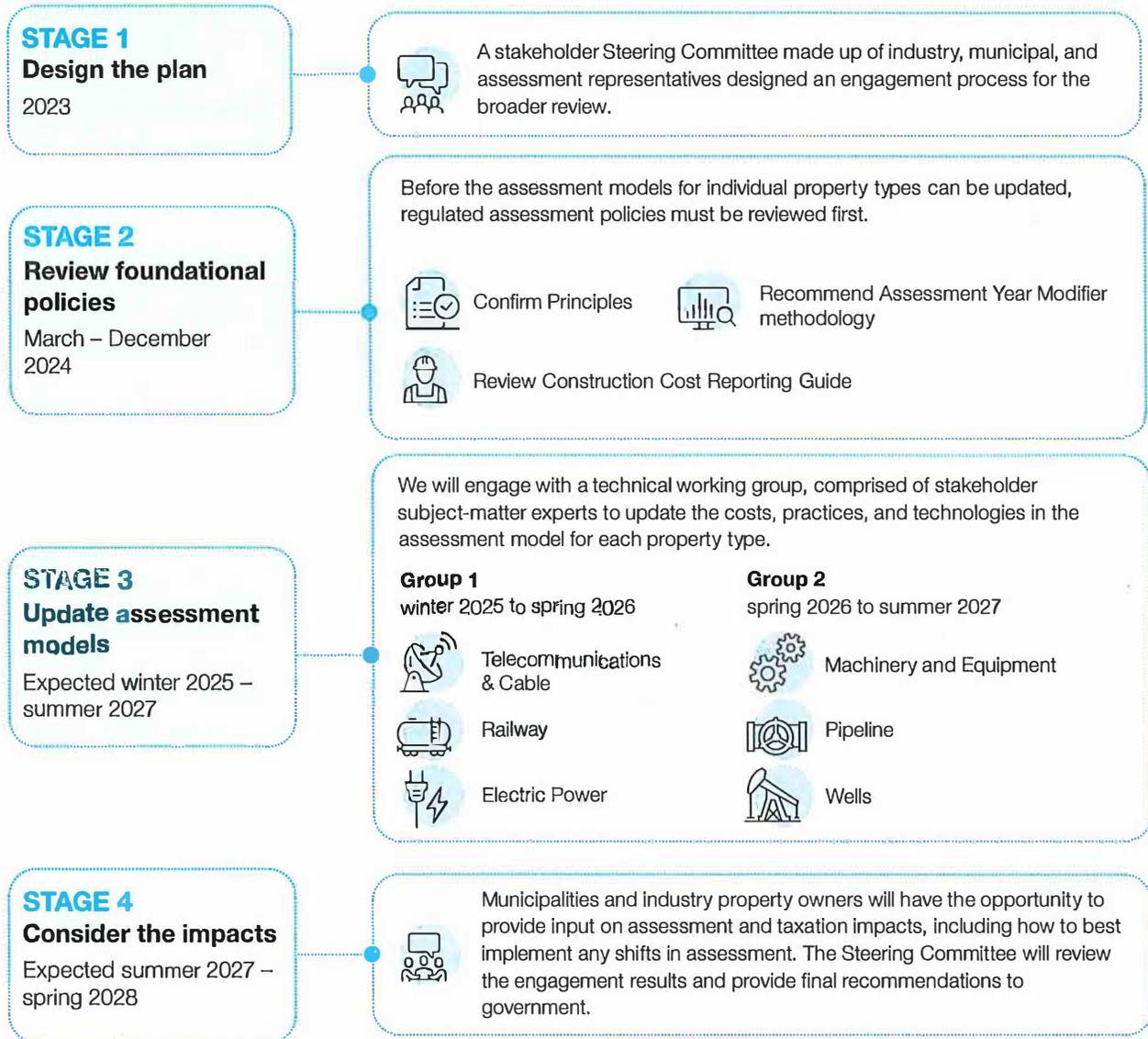
Attachments

- Infographic
- Assessment Model Review: Frequently Asked Questions

Regulated property assessment model review (AMR)

The Assessment Model Review process will update Alberta's regulated property assessment system resulting in fairer valuation of regulated property.

Stakeholder Engagement



Key municipal, industry, and assessment stakeholders will be engaged during each stage of the AMR process. For any questions, please contact the AMR Team at ma.amr@gov.ab.ca.

For more information visit alberta.ca/regulated-property-assessment-model-engagement





Frequently Asked Questions Assessment Model Review

What are the properties that will be reviewed during the Assessment Model Review (AMR)?

Regulated properties, which include electric power systems, telecommunication and cable systems, pipelines, wells, and railway will be reviewed during the AMR process.

When will the results of the AMR be implemented?

Any government decisions on any changes to assessment models would be sought in spring or summer 2028, with implementation to follow.

The last model review was paused; how will this one be different?

In general, the previous attempts to review assessment models relied too heavily on a technical approach without a clear plan to broadly engage stakeholders in all phases of the process.

This one will be different, as this engagement approach seeks to mitigate potential controversy to the extent possible through a clear transparent stakeholder-driven process. Assessment discussions will be principle- and evidence-based, and will be separate from discussion of potential tax impacts and mitigation strategies for any resulting assessment changes.

The stakeholder steering committee that designed the engagement plan for this review will also work throughout the process to ensure the input of the represented stakeholders is considered, and will work according to jointly draft guiding principles to resolve challenges.

How are stakeholders able to participate?

Stakeholders are encouraged to provide feedback during each specific stage of the AMR process, either through their steering committee representative (list provided below) or by sending their comments to the AMR Team at ma.amr@gov.ab.ca.

How will we know the status/updates of the AMR process?

Status updates will be communicated to steering committee representatives (list provided below) and posted to the AMR website at <https://www.alberta.ca/regulated-property-assessment-model-engagement>.

Which groups are impacted by the AMR process?

Municipalities and regulated property owners may be impacted by changes in assessment values at the conclusion of the AMR process.

What are the timelines for the AMR process?

The review of AMR Principles, Assessment Year Modifiers, and the Construction Cost Reporting Guide will occur in 2024. Government will consider any resulting policy and regulatory changes in early 2025.

Reviews of the assessment models for individual regulated property types will then occur in two stages, from 2025-27.

Following this, we will begin broader engagement to comprehensively consider and understand the potential assessment and tax impacts of the new models. We will work with stakeholders to evaluate any mitigation or implementation strategies required.

Final government decisions on any changes to assessment models would be sought in 2028.

For further details please visit <https://www.alberta.ca/regulated-property-assessment-model-engagement>.

Have tax implications been considered for the AMR process?

Following preparation of new assessment models, broad engagement will be initiated with municipalities and industry groups. Stakeholders will have the opportunity to provide input during this stage of the process.

Final government decisions on any changes to assessment models would be sought after this input is received and considered.

Who is the main government contact for the AMR process?

To contact Municipal Affairs during the AMR process, please contact the AMR Team toll-free by first dialing 310-0000, then 780-422-1377, or at ma.amr@gov.ab.ca.

Which stakeholder groups are represented on the steering committee?

The steering committee is comprised of representatives from the following organizations:

- Alberta Assessors' Association
- Alberta Federation of Rural Electrification Associations
- Alberta Municipalities
- Alberta Rural Municipal Administrators' Association
- Bell MTS
- Canadian Association of Petroleum Producers
- Canadian National Railway Company
- Canadian Pacific Railway Company
- Canadian Property Tax Association
- Canadian Renewable Energy Association
- Capital Power
- Chemistry Industry Association of Canada
- Explorers and Producers Association of Canada
- Federation of Gas Co-ops
- FORTIS Alberta
- Independent Power Producers Society of Alberta
- Local Government Administration Association of Alberta
- Northeast Capital Industry Association
- Pipeline Property Tax Group
- Rogers Communications
- Rural Municipalities of Alberta
- TELUS

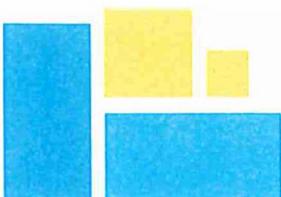
Updated April 2, 2024

Why non-partisan politics works at the municipal level

- Given the size of Alberta and Canada, political parties are necessary at the provincial and federal levels.
- Multiple surveys have shown that the majority of Albertans do not think political parties add value at the local level.
- Most issues faced by local elected officials (i.e., mayors, reeves, and councillors) are practical challenges that are **clearly not partisan**.
 - Snow clearing, safe drinking water, road repair, local transportation, fees for hockey arena use are examples of issues that are **clearly not partisan**.
- The current non-partisan system features an environment in which councillors are encouraged to listen to one another, consider alternative views, weigh the pros and cons, seek additional information, and debate issues before voting on them.
 - It encourages collaboration, compromise, and a willingness to find consensus on even the most difficult issues.
- A party-based system is likely to encourage councillors to stick to the positions of the political parties they represent, instead of listening to residents and considering the welfare of the municipality as a whole.
 - It will contribute to a more adversarial and combative environment on council in which councillors will vote along party lines.
- Divisions on municipal councils seem likely to inflame existing divisions among groups within communities and even between neighboring municipalities.
 - Politics does not need to be divisive.
 - The current non-partisan system encourages collaboration in our communities.
 - Albertans want to vote for candidates, not labels.

Recommendations to improve transparency & governance

- Alberta Municipalities' members share concerns about transparency and governance that were expressed by Municipal Affairs Minister Ric McIver and Premier Danielle Smith at our Spring Municipal Leaders' Caucus (MLC) in mid-March, but we do not believe the injection of political parties into local elections will improve things.



Connect

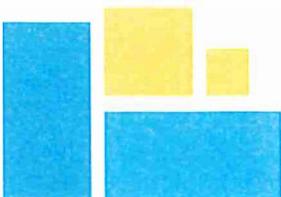
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POLITICAL PARTIES

- In response to Premier Smith's March 15 request at Spring MLC for suggestions on how transparency and governance could be improved in municipal elections, ABmunis recommends the following actions be considered:
 - Limit donation amounts. Make changes to the *Local Authorities Election Act* (LAEA) to **limit individual donation amounts** to \$2,500 per candidate.
 - In recent reviews of Alberta's election rules, Albertans clearly signaled they want to see less money involved in local elections, not more.
 - A reduction in contribution limits would go a long way towards creating a more level playing field and ensuring large donors do not drown out the voices of grassroots Albertans.
 - Financial disclosure. Require candidates to file **pre-election disclosure statements** and strengthen disclosure requirements for **third-party advertisers**.
 - Voters should know who, be they individuals or like-minded groups, is donating money to candidates or indirectly supporting them through advertising.
 - Limits on campaign contributions to candidates should also be applied to third parties.
 - Update nomination form. We recommend **changes to the nomination form** that require candidates to confirm they understand the role of councillors as set out in the *Municipal Government Act* (MGA).
 - Education & resources for prospective candidates. Legislation alone cannot fix divisiveness and disfunction on municipal councils, so we are committed to working with the ministry and other associations to **provide education and resources** that support productive councils.
 - We want to avoid situations like the one that occurred recently in Chestermere, Alberta, where a slate of councillors disregarded their legislative duties to the detriment of their community.

Good Governance

- While political parties are an important part of the parliamentary system at the provincial and federal level, they are not a good fit with local government legislation and processes in Alberta regardless of size of municipality.
- The cities of Edmonton and Calgary follow the same governance rules as other municipalities.
- Caucus meetings and whipped votes go against rules set out by the province in the MGA.
- The MGA states in Part 5, Division 3 that councillors have the statutory duty to: "consider the welfare and interests of the municipality as a whole"
- Section 197(1) of the MGA specifies that council and council committees must meet in public.
- Furthermore, to deliver services efficiently and effectively to businesses and residents, councils must work collaboratively with the province and neighboring municipalities.
- Council members also have roles on quasi-judicial tribunals and service delivery boards
- For these reasons ABmunis believes partisanship would undermine the ability of councils to effectively fulfill their roles.



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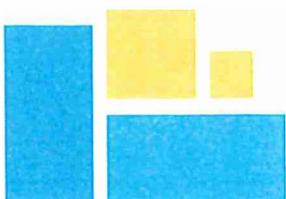
POLITICAL PARTIES

Survey Results

- Results from the Government of Alberta's November 2023 survey on proposed changes to the LAEA that were obtained through a reporter's FOIP request show that 70 per cent of Albertans are opposed to the introduction of political parties at the local level.
- A public opinion survey on the possible introduction of political parties at the municipal level was conducted by pollster Janet Brown for Alberta Municipalities in early September 2023, just six months ago.
 - ABmunis' survey found that **68 per cent** of Albertans were opposed to the idea.
 - More than **80 per cent** (81%) thought that municipal officials who are part of a political party would vote along party lines and not necessarily in the best interest of the community.
 - **Sixty-nine per cent** (69%) of respondents think that political parties would make municipal governments more divisive and less effective.

Trust and Integrity

- We recognize there is currently nothing preventing candidates from running on slates or for political parties, other than an historic lack of success.
- However, changes to legislation could be made that might make it easier for political parties or slates of candidates to raise funds. We know from previous reviews of the election rules that Albertans want to see less money involved in local elections, not more.
- Parties could also lead to money being raised in one part of the province being used to influence the election in another region. This would again take the focus away from keeping local elections local.
- The [mandate letter](#) from Premier Smith to Minister of Municipal Affairs McIver instructed him to collaborate with Minister of Justice Amery to review the LAEA and make recommendations for any necessary amendments to "strengthen public trust in and the integrity of our municipal election laws".
- We believe the best way to strengthen trust and integrity is to listen to Albertans when they say they do not want political parties at the local level.



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YRL 2023 Annual Report

Laurie Haak <LHaak@yrl.ab.ca>

Mon 2024-04-08 12:54 PM

Cc:YRL Chair <chair@yrl.ab.ca>;Karla Palichuk <KPalichuk@yrl.ab.ca>;Wendy Sears <WSears@yrl.ab.ca>

📎 1 attachments (2 MB)

YRL 2023 Annual Report.pdf;

Sending on behalf of YRL Board Chair Hank Smit.

Good afternoon,

As a valued partner and/or member of Yellowhead Regional Library (YRL), I am happy to share the **YRL 2023 Annual Report**.

For YRL member municipalities and school divisions, we know return on your investment with us is critical. The Annual Report demonstrates several key indicators of our value to your residents and students.

The power of regional collaboration opens a world of resources to every person living in the YRL region. The power of our collective purchasing and distribution delivers a catalogue of materials beyond what any individual library could maintain on its own. And, the power of our continuous improvement brings the latest technology and best practices to each member library and the patrons they serve. I hope you find the Annual Report informative and reflective of a remarkable year.

We would be happy to speak to your Council and/or Library Board about YRL services, governance and our [2023-2025 Strategic Plan](#). To schedule a presentation, please contact Laurie, Executive Assistant, at lhaak@yrl.ab.ca or 780-962-2003, x221.

Thank you for your continued support of YRL and library services.

Hendrik (Hank) Smit

Board Chair

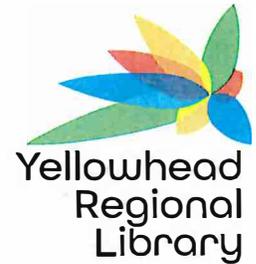
chair@yrl.ab.ca

yrl.ab.ca | Box 4270, Spruce Grove, AB T7X 3B4



We Deliver!

2023 Annual Report



Message from the Board Chair

We deliver! That's the theme of this year's annual report and it fits. The past year was incredibly accomplished, and I am grateful to my fellow board members for their contributions in guiding Yellowhead Regional Library staff. Thank you for your service.

We deliver on our Plan of Service. The ambitious plan outlines four pillar goals, and progress was made through 2023 on each.

We deliver advocacy. YRL demonstrated significant leadership last year as a key participant in the library systems advocacy committee. Efforts to demonstrate the value of libraries to elected officials resulted in a five per cent increase in Provincial funding and adoption of more current population data. Plus, we gave 11 presentations to municipal councils and 22 presentations to municipal library boards to further enhance their understanding of YRL's return on investment to them.



We deliver websites. All member library websites were upgraded to a new platform, providing better cybersecurity and functionality. To help those for whom English is a second language, each website has the ability to be translated into any language.

We deliver professional development. The Stronger Together Conference was presented in a unique format, virtual and in-person, with great results. We partnered with Northern Lights, Parkland Regional and Peace Library Systems to present two days of terrific content. A third day, presented by the Alberta Library Trustees' Association, helped library board members make connections and discuss important issues.

We deliver materials. With the last of the new library vehicles purchased, the YRL fleet is up-to-date and on the road. More than 2,400 van runs were made, delivering nearly two million resources to member libraries and beyond.

We deliver value. Together the collective buying power and resource sharing of the regional library system gives every library in our area access to the world of information, entertainment and knowledge.

We deliver for good. Libraries are the heart of our communities. They offer an open, free, welcoming space for everyone.

I'm very proud of the efforts of the entire board and staff of YRL, and look forward to great things in 2024.

Hendrik (Hank) Smit

Chair, Yellowhead Regional Library Board of Trustees



“Overall, the staff and board of YRL focused on the deliverables in the first year of this plan of service, with the goal of ensuring supportive services from YRL so that the libraries can support their communities. Priorities shifted as the environment changed, partnerships were grown, and pilot programs developed.”

*Karla Palichuk
Director*

PUBLIC LIBRARY INTERACTIONS

41 Visits **110** In-person Consultations **1,295** Virtual Consultations

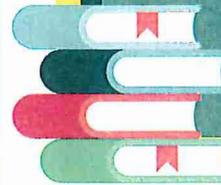
SCHOOL LIBRARY CONSULTATIONS

13

In-person Visits

206

Virtual Interactions



COLLECTIONS



2,309

Total Print Materials



32

eResources



424

Total Non-print Materials

“The Library Development Services team provided enhanced training and resources, outreach and services to our school libraries, and supported our public libraries, through their celebrations and challenges, as a hub for connection and learning. We are dedicated to the promotion and use of YRL services — from eResources to high-quality training — to be a foundation for the excellent library services offered to patrons within the YRL region.”

Jessica Knoch
 Manager, Library Development Services

“With a focus on increased efficiency and community impact, Technology Services spearheaded projects, like new websites that can be translated into the language of your choice, and implemented solutions to position YRL and its libraries for sustained success in an ever-evolving landscape of information access and technology.”

Stephanie Thero
 Manager, Technology Services



INDIGENOUS SERVICES

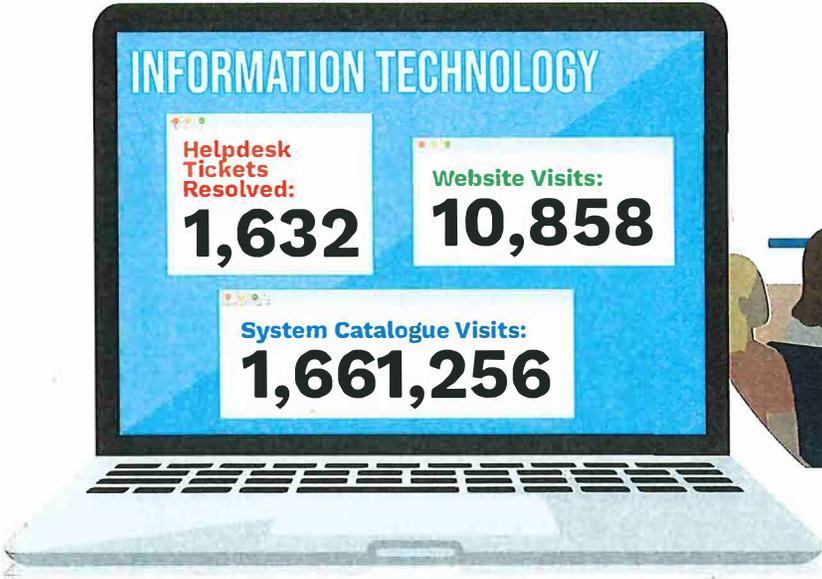


Program
and
Initiative
Hours



In-library or
Community
Programs

TRAINING



“In order to connect library collections to patrons, Collections and Resource Sharing staff facilitated the movement of more than 1.9 million items through YRL in 2023. To strengthen the Coordinated Collection Development tool, we invited two other library systems to share in the tool to generate sustainable funding for future innovations.”

*Jocie Wilson
Manager, Collections and Resource Sharing*



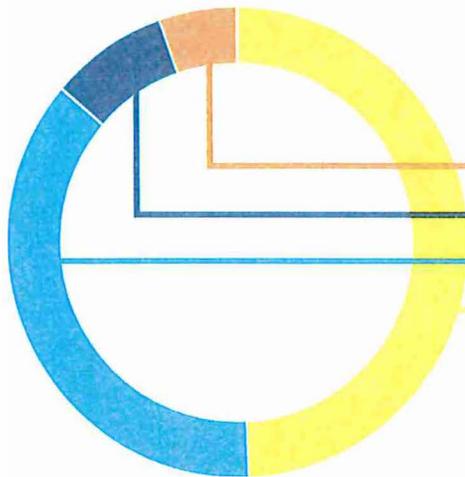
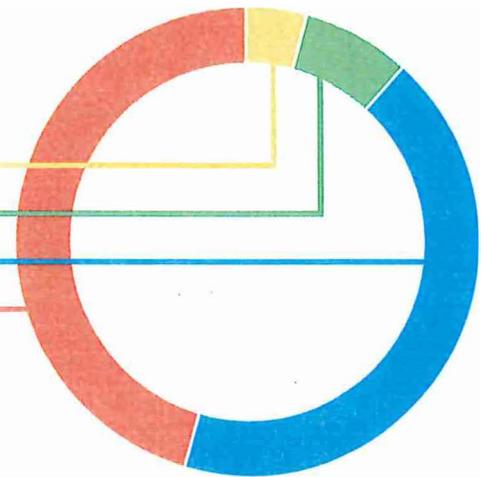
"In Administrative Services, we focused on getting a new vehicle for our fleet and maintaining our building premises to keep our core operations safe and secure."

Wendy Sears Ilnicki
Deputy Director and
Manager, Administrative Services



Revenue

School Levies	\$147,278 (4.2%)
Contract Services	\$261,989 (7.5%)
Provincial Government	\$1,493,214 (43.0%)
Municipal Levies	\$1,574,103 (45.3%)
Total	\$3,476,584



Expenses

Administration	\$197,944 (5.4%)
Building and Capital	\$308,160 (8.4%)
Direct Services	\$1,354,594 (36.8%)
Staffing	\$1,816,505 (49.4%)
Total	\$3,677,203

Yellowhead Regional Library

Mailing Address
Box 4270, Spruce Grove, AB T7X 3B4

Building Location
433 King Street, Spruce Grove, AB T7X 2C6

Phone 780-962-2003 Toll-free 1-877-962-2003

yrl.ab.ca



INDIGENOUS SERVICES



Program
and
Initiative
Hours

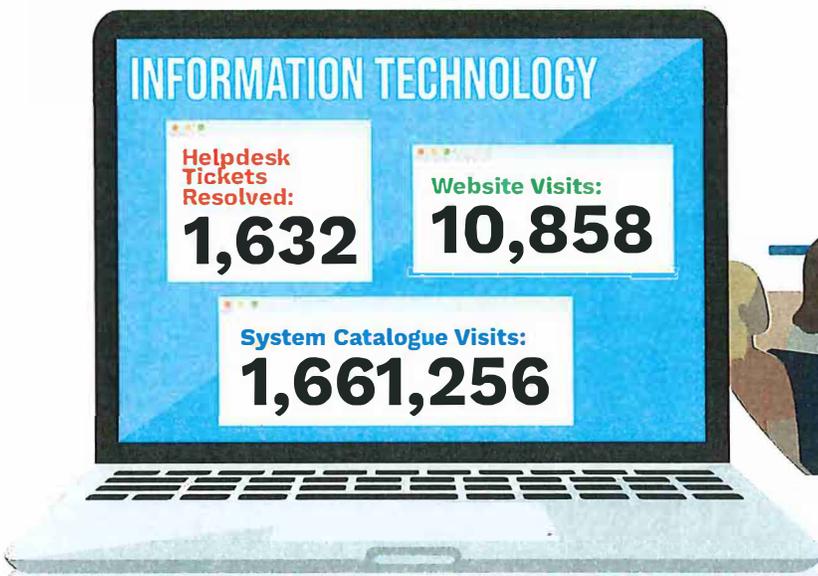
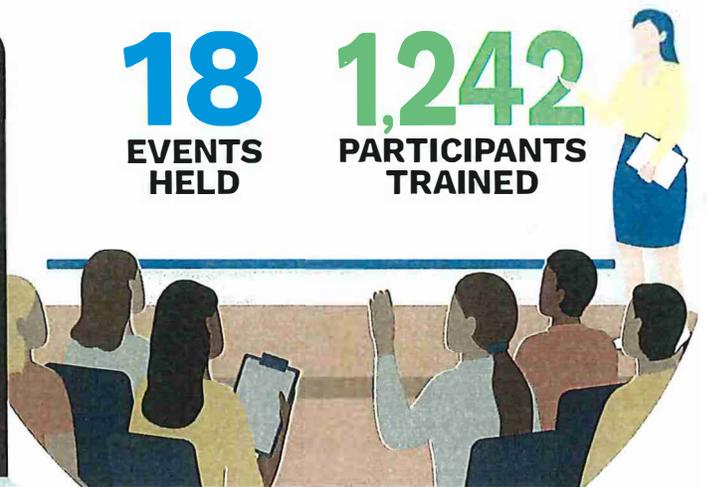


In-library or
Community
Programs

TRAINING

18
EVENTS
HELD

1,242
PARTICIPANTS
TRAINED



“In order to connect library collections to patrons, Collections and Resource Sharing staff facilitated the movement of more than 1.9 million items through YRL in 2023. To strengthen the Coordinated Collection Development tool, we invited two other library systems to share in the tool to generate sustainable funding for future innovations.”

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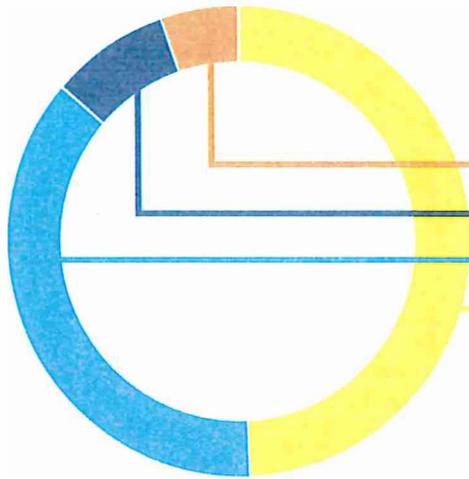
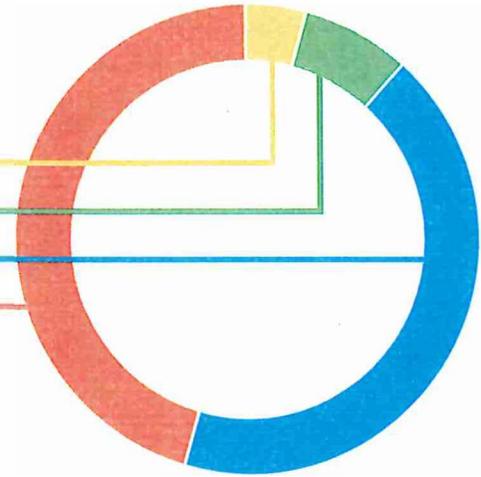
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Phone 780-962-2003 Toll-free 1-877-962-2003

yrl.ab.ca

4/15/24, 2:54 PM

Subject **Add your voice to call for independent local elections**
From Tyler Gandam <president@abmunis.ca>
To
Date 2024-04-03 15:10

- Political Parties - Member Messaging.docx (~153 KB)

Hello Mayors, Councillors and CAOs,

Attached are key messages you can use in conversations with MLAs, media, and the public about the importance of keeping political parties out of local elections. The messages build on a letter we sent to the Minister of Municipal Affairs and Premier last week providing ways that trust and transparency in local elections can be increased without putting parties on the ballot.

During dialogue with the Minister and Premier at our recent Spring Municipal Leaders Caucus, they confirmed their intention to bring in legislation that would pave the way for political parties to formally participate in local elections along with an openness to receive alternative recommendations on how to improve the Local Authorities Election Act. Our recommendations focus on contribution limits, disclosure requirements, rules for third-party advertisers and ways to increase candidates understanding of the role of councils. More details on our recommendations can be found on our [Keep Local Elections Local Webpage](#).

We hope you will amplify our message by:

- Contacting your local MLA and addressing your concerns.
- Creating awareness about the topic with your residents by discussing it with your local news media and/or via social media posts.
- Passing a motion in council to draw attention to your official position on the proposed legislation.

ABmunis is also planning a media event the week of April 8-12.

Let's use our strength in members to raise awareness of the importance of local elections providing the opportunity for grassroots Albertans to have their say in how municipalities are run.

Sincerely,

Tyler Gandam | President

E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

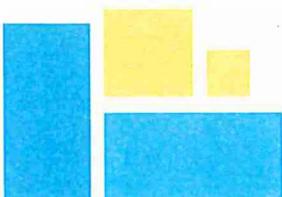
Updated April 2, 2024

Why non-partisan politics works at the municipal level

- Given the size of Alberta and Canada, political parties are necessary at the provincial and federal levels.
- Multiple surveys have shown that the majority of Albertans do not think political parties add value at the local level.
- Most issues faced by local elected officials (i.e., mayors, reeves, and councillors) are practical challenges that are *clearly not partisan*.
 - Snow clearing, safe drinking water, road repair, local transportation, fees for hockey arena use are examples of issues that are *clearly not partisan*.
- The current non-partisan system features an environment in which councillors are encouraged to listen to one another, consider alternative views, weigh the pros and cons, seek additional information, and debate issues before voting on them.
 - It encourages collaboration, compromise, and a willingness to find consensus on even the most difficult issues.
- A party-based system is likely to encourage councillors to stick to the positions of the political parties they represent, instead of listening to residents and considering the welfare of the municipality as a whole.
 - It will contribute to a more adversarial and combative environment on council in which councillors will vote along party lines.
- Divisions on municipal councils seem likely to inflame existing divisions among groups within communities and even between neighboring municipalities.
 - Politics does not need to be divisive.
 - The current non-partisan system encourages collaboration in our communities.
 - Albertans want to vote for candidates, not labels.

Recommendations to improve transparency & governance

- Alberta Municipalities' members share concerns about transparency and governance that were expressed by Municipal Affairs Minister Ric McIver and Premier Danielle Smith at our Spring Municipal Leaders' Caucus (MLC) in mid-March, but we do not believe the injection of political parties into local elections will improve things.



Connect

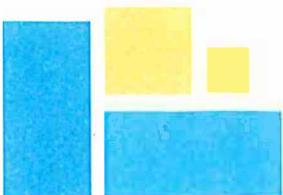
310.MUNI ■ hello@abmunis.ca ■ abmunis.ca

POLITICAL PARTIES

- In response to Premier Smith's March 15 request at Spring MLC for suggestions on how transparency and governance could be improved in municipal elections, ABmunis recommends the following actions be considered:
 - Limit donation amounts. Make changes to the *Local Authorities Election Act* (LAEA) to limit individual donation amounts to \$2,500 per candidate.
 - In recent reviews of Alberta's election rules, Albertans clearly signaled they want to see less money involved in local elections, not more.
 - A reduction in contribution limits would go a long way towards creating a more level playing field and ensuring large donors do not drown out the voices of grassroots Albertans.
 - Financial disclosure. Require candidates to file pre-election disclosure statements and strengthen disclosure requirements for third-party advertisers.
 - Voters should know who, be they individuals or like-minded groups, is donating money to candidates or indirectly supporting them through advertising.
 - Limits on campaign contributions to candidates should also be applied to third parties.
 - Update nomination form. We recommend changes to the nomination form that require candidates to confirm they understand the role of councillors as set out in the *Municipal Government Act* (MGA).
 - Education & resources for prospective candidates. Legislation alone cannot fix divisiveness and disfunction on municipal councils, so we are committed to working with the ministry and other associations to provide education and resources that support productive councils.
 - We want to avoid situations like the one that occurred recently in Chestermere, Alberta, where a slate of councillors disregarded their legislative duties to the detriment of their community.

Good Governance

- While political parties are an important part of the parliamentary system at the provincial and federal level, they are not a good fit with local government legislation and processes in Alberta regardless of size of municipality.
- The cities of Edmonton and Calgary follow the same governance rules as other municipalities.
- Caucus meetings and whipped votes go against rules set out by the province in the MGA.
- The MGA states in Part 5, Division 3 that councillors have the statutory duty to: "consider the welfare and interests of the municipality as a whole"
- Section 197(1) of the MGA specifies that council and council committees must meet in public.
- Furthermore, to deliver services efficiently and effectively to businesses and residents, councils must work collaboratively with the province and neighboring municipalities.
- Council members also have roles on quasi-judicial tribunals and service delivery boards
- For these reasons ABmunis believes partisanship would undermine the ability of councils to effectively fulfill their roles.



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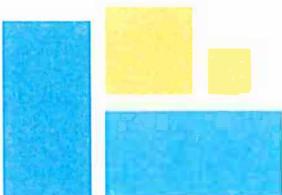
POLITICAL PARTIES

Survey Results

- Results from the Government of Alberta's November 2023 survey on proposed changes to the LAEA that were obtained through a reporter's FOIP request show that 70 per cent of Albertans are opposed to the introduction of political parties at the local level.
- A public opinion survey on the possible introduction of political parties at the municipal level was conducted by pollster Janet Brown for Alberta Municipalities in early September 2023, just six months ago.
 - ABmunis' survey found that 68 per cent of Albertans were opposed to the idea.
 - More than 80 per cent (81%) thought that municipal officials who are part of a political party would vote along party lines and not necessarily in the best interest of the community.
 - Sixty-nine per cent (69%) of respondents think that political parties would make municipal governments more divisive and less effective.

Trust and Integrity

- We recognize there is currently nothing preventing candidates from running on slates or for political parties, other than an historic lack of success.
- However, changes to legislation could be made that might make it easier for political parties or slates of candidates to raise funds. We know from previous reviews of the election rules that Albertans want to see less money involved in local elections, not more.
- Parties could also lead to money being raised in one part of the province being used to influence the election in another region. This would again take the focus away from keeping local elections local.
- The [mandate letter](#) from Premier Smith to Minister of Municipal Affairs McIver instructed him to collaborate with Minister of Justice Amery to review the LAEA and make recommendations for any necessary amendments to "strengthen public trust in and the integrity of our municipal election laws".
- We believe the best way to strengthen trust and integrity is to listen to Albertans when they say they do not want political parties at the local level.



Connect

310.MUNI ■ hello@abmunis.ca ■ abmunis.ca

Invitation - MUNIX 2024 Annual General Meeting of Subscribers

Exec. Assistant on behalf of Dan Rude <EA_DRude@abmunis.ca>

Thu 2024-03-28 1:35 PM

To: Exec. Assistant on behalf of Dan Rude <EA_DRude@abmunis.ca>

Good Afternoon,

Join Alberta Municipalities on April 24 at 10:00 am for the virtual MUNIX 2024 Annual General Meeting of Subscribers.

Alberta Municipalities is pleased to host a virtual engagement with our subscribers to present information on:

- MUNIX Program Overview
- Value of MUNIX
- 2023 Financial Results
- 2024 Plan Budget

When is the session?

The virtual engagement will be held on April 24, 2024, at 10:00 am.

[Register here.](#)

Who should attend?

This engagement is open to MUNIX Subscribers including CAOs, Directors, Mayors or Board members, and Administrative Staff. Please feel free to forward this email to the staff who oversee your insurance program. This session may also be beneficial for Mayors or Board members to understand the value of being a subscriber.

We look forward to you joining us.

Sincerely,

Dan Rude
MUNIX Principal Attorney
Dan Rude | Chief Executive Officer

D: 780.431.4535 | C: 780.951.3344 | E: drude@auma.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll-Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

Hello,

This is an annual notification of the Government of Alberta's legislation for collecting a municipality's policing cost share under the Police Funding Model (PFM). Attached is information regarding the costs associated with the shared responsibility between the Government and Provincial Police services in Alberta for the 2023 calendar year.

Attachments:

- A letter outlining the context of the shared initiative with cost breakdown based on data from your municipality;
- An associated invoice from Alberta Public Safety & Emergency Services;
- An Electronic Funds Transfer (EFT)/Wire Deposit form for purposes of submitting payment (the preferred method) by EFT/Wire Deposit. **Please submit the completed form to Yvonne Mawuko-Yevugah at Yvonne.mawuko-yevugah@gov.ab.ca, using the invoice number as the Remit Identifier Number.**

If you have any further questions please contact Alberta Public Safety and Emergency Services Financial Services at PSES.financialoperations@gov.ab.ca.

Thank you and have a great day,

Government of Alberta
Public Security Division
10th Floor, John E. Brownlee Building
10365 97 Street
Edmonton, Alberta, Canada T5J 3W7

 Public Safety and
Emergency Services

January 31, 2024

Ms. Wendy Wildman
Chief Administrative Officer
Summer Village of Birch Cove
Box 8
Alberta Beach AB T0E 0A0

Dear Ms. Wildman:

This letter is an annual notification of the Government of Alberta's legislation for collecting a municipality's policing cost share under the Police Funding Model (PFM) Regulation. Through a system of shared responsibility between the government and municipalities, a portion of the costs of frontline policing is allotted back to each municipality based on a number of factors: population, equalized assessment, crime severity, shadow population, and detachment location.

As per the Police Funding Model (PFM) Regulation, each municipality will contribute a portion of frontline policing costs based on a 30 per cent cost recovery for the fiscal year 2023-24. Total revenue generated is estimated to be \$67,495,200 and will be reinvested in Alberta policing initiatives. For fiscal year 2024-25 and beyond, further increases to the cost recovery percentage or revenue base estimate are not planned at this time. Any changes to the PFM will not be made until consultation with municipalities has occurred, and adequate notice has been provided.

Please remit payment within 45-days of the invoice made payable to the Government of Alberta and forward to the address provided on the invoice.

Any questions related to the financial details of this invoice may be directed to the attention of Gordon Crawford at gordon.crawford@gov.ab.ca. Other background and contextual inquiries regarding the policy of PFM may be directed to Lisa Gagnier at lisa.gagnier@gov.ab.ca.

Sincerely,



Peter Lemieux, MAdem, CD1
Acting Assistant Deputy Minister

Cost Breakdown

The provincial payment generating \$67,495,200 in revenue after modifiers is calculated on an annual basis using 50 per cent population, 50 per cent equalized assessment, and modifiers/subsidies for crime severity, shadow populations, and detachment location.

Provincial Data

Revenue Generated 2023-24 after modifiers	Total Municipal Population (2022)	Total Equalized Assessment (2024)	Total Revenue Base Estimate
\$67,495,200	789,507	325,648,566,623	\$69,800,000

Municipal Data

Summer Village of Birch Cove	Data/Cost Breakdown
2022 Population	45
2024 Equalized Assessment	\$14,238,909
Equalized Assessment per capita	\$316,420
Population % of total for PFM	0.00570%
Equalized Assessment % of total for PFM	0.00437%
Amount based on 50% Population (A)	\$1,989
Amount based on 50% Equalized Assessment (B)	\$1,525
Total share policing cost C = (A + B)	\$3,514
Less modifiers:	
Subsidy from Crime Severity Index (CSI) Value (variable %) (Note 1)	\$ 0
Subsidy from Shadow Population (variable %) (Note 2)	\$ 0
5% for No Detachment Subsidy (Note 3)	\$ 176
Total share with modifiers	\$3,339

Notes

Population estimate provided by Alberta Treasury Board and Finance

Equalized Assessment – an annual calculation that measures the relative wealth of a municipality creating a common assessment base. It determines the ability of a community to pay a portion of policing costs in this context.

Municipality Population / PFM Population

Municipality Equalized Assessment / PFM Equalized Assessment

Population % of provincial x 50% population x Total Base Estimate

Equalized Assessment % x 50% x Total Base Estimate

Note 1: CSI Subsidy received if above rural municipal average. Accounts for volume and seriousness of crime based on incarceration rates. A three-year average is used to calculate your average CSI.

Note 2: Shadow Population – temporary residents of a municipality employed by an industrial or commercial establishment for a minimum of 30 days within a municipal census year. Shadow populations use the municipality's services but do not contribute to its tax base. Subsidy is up to 5% of total share.

Note 3: No detachment subsidy provided if town/municipality does not have access to a detachment.



BOX 540 ONOWAY, ALBERTA T0E 1V0
780.905.3934

April 10, 2024

Summer Village of Birch Cove
Box 8
Alberta Beach, AB T0E 0A0

Dear Mayor & Council:

Re: Lac Ste. Anne East End Bus Society – Requisition

Lac Ste. Anne East End Bus Society has considered challenges in operations due to inflationary increases. The Society has depended on FCSS funding to subsidize trips for seniors to reduce isolation by increasing socialization. As you are aware, many community groups request FCSS funding and funding levels to EEB have shifted in some communities. In addition, the municipal partners have contributed the same amount since 2014.

To adjust to the economic pressures, EEB Society Board members have:

- increased single trip fees from \$18.00 to \$20.00.
- increased patron portion of booked trips by 10%.

Also to meet the operational needs, the Board has authorized a request to the funding contributions from Municipal Members and Associate Members.

To propose an equitable contribution, the Board has elected to shift to a per-capita rate from the Municipal Members (i.e. Lac Ste. Anne County, Town of Onoway and Alberta Beach). As a starting point, the Board considered a 5% increase, and then reverse calculated an average per-capita rate of \$6.78.

A standard rate for the Associate Members (i.e. Summer Villages) is proposed with a \$25 increase per municipality.

	Current Contribution	2024 Contribution Request
Lac Ste Anne County (population 7628)	\$48,000	\$51,717.84
Town of Onoway (population 966)	\$6,600	\$6,549.48
Alberta Beach (population 864)	\$5,400	\$5,857.92
Summer Village partners	\$350 each	\$375

The board is committed to sustaining transportation for seniors and has waived the capital contribution amount for 2024.

We thank you for your continued support and championing transit options for rural Albertans in our region.

Kind regards,

Lorne Olsvik
Chairperson



FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS

Canada Community Building Fund Re-Negotiation 2024

Overview

- The Canada Community-Building Fund (CCBF) provides more than \$2.4 billion in annual capital funding directly to municipalities through a predictable allocation mechanism, and municipalities of all sizes use the CCBF to deliver direct results for Canadians by building and renewing critical core public infrastructure, including water infrastructure, local roads, public transit and community, and cultural and recreational facilities.
- Provinces are currently engaged in renegotiating the Canada Community Building Fund (formerly the federal Gas Tax Fund) bilateral agreements with the federal government. The current 10-year agreements expire this year. Alberta has stated they expect the fund to be renewed, with approximately \$266 million to flow to the province in 2024-25. See [this link](#) for more information on how the fund currently works in Alberta.
- Earlier this spring Infrastructure Canada provided a Housing Commitments and Reporting Guidance document to provinces. This document outlines proposed conditions related to CCBF funding that would be applied to provinces and municipalities, particularly those with a population over 30,000.
- FCM supports the federal government's stated goal of investing in municipal infrastructure to increase local housing supply. We agree that all orders of government need to work together to address the housing crisis. However, we are also advocating to ensure that the fund remains a source of **direct, predictable long-term funding for local infrastructure priorities, without onerous new conditions** – especially given that municipalities are going through a period of historic growth.

Potential Changes and Impacts

*** PLEASE NOTE: Negotiations between provinces and the federal government as signatories to the CCBF agreements are ongoing. FCM is not privy to developments at the negotiating table. The proposals outlined in the early federal guidance document may not reflect the current status of negotiations.**

Guidance document draft proposals *

- The Government of Canada would provide a Statement of Priorities outlining housing actions each year that would be expected in order for funding to flow to signatories. For example, this could include asking the province to implement measures related to zoning, expedited local permitting and approvals processes, or local housing needs assessments.

- Provinces would be required to respond to indicate the measures they will be taking and confirm how they will use the CCBF funding to build the enabling infrastructure to improve housing.
- By March 31, 2025, ultimate recipients (i.e. municipalities) with a 2021 Canadian Census population of 30,000 or more would be required to complete and make available to the federal government a Housing Needs Assessment prepared according to federal guidance. Provinces would have discretion to extend this requirement to smaller communities if desired.
- Provinces would be required to compile data on housing outcomes for communities over 30,000 and report on an annual basis, for each project, how many units of new housing units were enabled and how many affordable housing units were enabled or preserved. If a community clearly demonstrates in their Housing Needs Assessment that their community has no housing pressures, they would not be subject to all the same requirements.

Possible impacts *

- **Shift away from asset management and state of good repair:** There is a need to clarify that municipalities will still have flexibility to allocate CCBF funding to renew existing assets based on age or condition, and to allocate funding to projects that contribute to housing supply more indirectly, such as by maintaining or increasing services for existing and future residents and enabling the overall growth of the community or region.
- **Impacts on predictability:** While annual letters and reporting was part of the previous CCBF 10-year agreement, the proposed new policy measured to be decided each year risk increasing administrative burden and delaying the timing of the first payment each fiscal year. FCM is recommending that municipalities receive the first payment of each year in July without delay, regardless of the status of annual negotiations on the Statement of Priorities, in order to proceed with critical local infrastructure projects.
- **Shift to provincial/municipal role:** Proposed changes in the early guidance document could result in significant decisions being made at the provincial level without adequate local input. Outside BC and Ontario, municipalities are not formally at the negotiating table and will not have a voice. FCM is recommending that the CCBF agreements require provinces to include municipalities in decision-making processes regarding measures that directly impact them.

Join us to advocate

- FCM has prepared a toolkit to help with our drive to renew the CCBF without onerous conditions. Feel free to customize these in line with your local insight—after all, you know the reality on the ground better than anyone. The toolkit contains:
 - Key messages
 - Template resolution for adoption by your municipal council
 - Template letter to communicate the resolution to your federal Member of Parliament
- Together, our collective efforts will ensure our voices are heard during this critical window in time, as we continue to advocate for a **Municipal Growth Framework** that will empower local governments.



**NATIONAL
POLICE
FEDERATION**

**FÉDÉRATION
DE LA POLICE
NATIONALE** TM

220 LAURIER AVENUE WEST, 8TH FLOOR
OTTAWA ON K2P 1P1
www.npf-fpn.com

April 12, 2024

The Hon. Mike Ellis, M.L.A.
Deputy Premier and Minister of Public Safety and Emergency Services
Via Email: PSES.minister@gov.ab.ca

Dear Minister Ellis,

I am writing to discuss Budget 2024 and the implications of Bill 11. These are important topics that affect our ~3,100 Members who proudly serve Albertans.

Budget 2024 lacked new investments for the Alberta RCMP, continuing a trend of neglecting past commitments. The last substantial investment in the Alberta RCMP was made in Budget 2020, which allocated \$286 million for 300 new uniformed Alberta RCMP positions and 200 administrative positions to be added over five years. Simultaneously, the government introduced changes to the Police Funding Model (PFM), requiring municipalities to share provincial policing costs which they were not previously burdened with.

With the new PFM, municipalities began covering a growing percentage of total provincial costs, reaching 30% in 2024, which equates to over \$221 million in additional costs borne by municipalities since 2020. These changes were promised to enhance public safety resources for rural communities, with the commitment that new costs would be re-invested in the provincial police service to hire additional personnel for rural areas.

Conflicting statements have emerged regarding staffing within the Alberta RCMP. On the one hand, you have indicated that the Alberta RCMP struggles to staff rural communities to an effective degree, necessitating additional investments in the Alberta Sheriffs and now the creation of a new independent police service. On the other hand, during the March 14, 2024, estimates session provided to the Standing Committee on Families and Communities, you mentioned that over 500 additional uniformed and civilian personnel were provided to rural Albertans through the PFM changes. These contradictions raise questions about the government's commitment and the true impact of these policies on rural policing.

Contrary to other statements recently made, the RCMP remains the police service of choice amongst Albertans and Canadians. We could examine other services' adjustment of their recruitment expectations, such as the Grande Prairie Police Service. The GPPS had planned to hire 41 officers this year and instead hope to deploy 24 by the end of 2024. However, what we are witnessing across the RCMP and K Division is a reinvigoration of recruitment efforts and interest from Albertans.

Applications to the RCMP are exceeding the averages from the past decade, reaching 14,455 nationally over the past year. In K Division, they are seeing approximately 200 applicants per month from Alberta. In the past 12 months alone, K Division has recorded approximately 2,260 applicants, representing an

annual increase of 52%. Additionally, the Alberta RCMP is thrilled to welcome over 150 active Experienced Police Officer (EPO) applications, 50 of which are from the Alberta Sheriffs. Recent improvements made to the EPO program and the launch of initiatives such as pre-posting agreements continue to bolster these recruitment trends.

It's crucial to fulfill promises made to municipalities and rural communities regarding public safety investments. The government's allocation of \$10 million in Budget 2024 to urban police services instead of rural policing is concerning. Other provinces, like British Columbia, have committed substantial funds to increase their RCMP presence, showing that increased investment can lead to positive outcomes. BC committed \$256M over three years for 277 RCMP officers through their 2023 Budget. As a result of this funding and a smooth-running recruiting machine, the BC RCMP has been receiving a surplus amount of RCMP Members ahead of schedule. This example highlights that if Alberta wants more RCMP Members, all they must do is ask and provide the additional investment as they can do under Article 5 of the *Provincial Police Service Agreement*.

Bill 11's introduction without any consultation reflects a broken promise and disregards input from locally elected officials. Any legislative or policy changes should be made with a clear understanding of their impact on public safety and municipal partnerships, that comes from meaningful consultation. An accurate account of available resources must also be considered. As stated by AUPE Vice-President Bobby-Joe Borodey on March 14, there is concern regarding expanding the Sheriffs' role and staffing levels, as "we are still at a critical point where we don't have enough actual bodies to do the work that needs to be done, including in law enforcement." The Alberta Sheriffs are not immune from the same pressure all public safety service providers are currently facing to recruit. However, the increased interest in the Alberta RCMP indicates readiness to meet challenges as the province's primary policing agency.

We urge collaborative decision-making involving municipalities, public safety services, and local leaders to prioritize public safety outcomes for all Albertans.

Thank you for your attention, and we look forward to further discussions and actions that benefit all Albertans.

Sincerely,



Brian Sauvé
President & CEO

CC: Tyler Gandam, Alberta Municipalities President
Paul McLauchlin, Rural Municipalities of Alberta President



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220 LAURIER AVENUE WEST, 8TH FLOOR
OTTAWA ON K2P 1P1

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April 12, 2024

The Hon. Mike Ellis, M.L.A.
Deputy Premier and Minister of Public Safety and Emergency Services .
Via Email: PSES.minister@gov.ab.ca

Dear Minister Ellis,

I am writing to discuss Budget 2024 and the implications of Bill 11. These are important topics that affect our ~3,100 Members who proudly serve Albertans.

Budget 2024 lacked new investments for the Alberta RCMP, continuing a trend of neglecting past commitments. The last substantial investment in the Alberta RCMP was made in Budget 2020, which allocated \$286 million for 300 new uniformed Alberta RCMP positions and 200 administrative positions to be added over five years. Simultaneously, the government introduced changes to the Police Funding Model (PFM), requiring municipalities to share provincial policing costs which they were not previously burdened with.

With the new PFM, municipalities began covering a growing percentage of total provincial costs, reaching 30% in 2024, which equates to over \$221 million in additional costs borne by municipalities since 2020. These changes were promised to enhance public safety resources for rural communities, with the commitment that new costs would be re-invested in the provincial police service to hire additional personnel for rural areas.

Conflicting statements have emerged regarding staffing within the Alberta RCMP. On the one hand, you have indicated that the Alberta RCMP struggles to staff rural communities to an effective degree, necessitating additional investments in the Alberta Sheriffs and now the creation of a new independent police service. On the other hand, during the March 14, 2024, estimates session provided to the Standing Committee on Families and Communities, you mentioned that over 500 additional uniformed and civilian personnel were provided to rural Albertans through the PFM changes. These contradictions raise questions about the government's commitment and the true impact of these policies on rural policing.

Contrary to other statements recently made, the RCMP remains the police service of choice amongst Albertans and Canadians. We could examine other services' adjustment of their recruitment expectations, such as the Grande Prairie Police Service. The GPPS had planned to hire 41 officers this year and instead hope to deploy 24 by the end of 2024. However, what we are witnessing across the RCMP and K Division is a reinvigoration of recruitment efforts and interest from Albertans.

Applications to the RCMP are exceeding the averages from the past decade, reaching 14,455 nationally over the past year. In K Division, they are seeing approximately 200 applicants per month from Alberta. In the past 12 months alone, K Division has recorded approximately 2,260 applicants, representing an

annual increase of 52%. Additionally, the Alberta RCMP is thrilled to welcome over 150 active Experienced Police Officer (EPO) applications, 50 of which are from the Alberta Sheriffs. Recent improvements made to the EPO program and the launch of initiatives such as pre-posting agreements continue to bolster these recruitment trends.

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Sincerely,



Brian Sauvé
President & CEO

CC: Tyler Gandam, Alberta Municipalities President
Paul McLauchlin, Rural Municipalities of Alberta President



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Association of
SUMMER VILLAGES
OF ALBERTA

2024 Spring Newsletter

The seasons are changing and with that life at the Summer Villages will start to get busy. The ASVA is also busy working on your behalf to ensure that the Alberta Government and our sister organizations, ABmunis and RMA, understand that our members continue to be strong, viable local governments.

The Local Government Fiscal Framework (LGFF) is in its first year of existence. There have been some changes to the program guidelines and the ASVA has been in conversation with Municipal Affairs to understand how these changes might impact Summer Villages. Stay tuned for a note from us on these changes and what to expect.

The ASVA is also working on the following priorities. We see these five topics as important issues for all Summer Villages and ones that have the ability to ensure we remain resilient and viable. The ASVA is working on our approach and what our key messages will be on each topic. We will keep you informed as we proceed.

Education Property Tax - retaining more funding for local priorities

Municipal Affairs has been asked to review the feasibility of amending the Education Property Tax to assist municipalities with retaining more funding for local priorities. During the LGFF discussions, Municipal Affairs believed that since Summer Villages have lower full-time year round populations and provide fewer year round services, they should get less LGFF funding. The ASVA feels that this belief should also be applied to the recovery of the Education Property Tax; i.e. lower population equals lower tax recovery. There are a lot of options that ASVA will suggest to Municipal Affairs that could create tax space for Summer Villages to step into to fund local priorities.

ASVA Position on LGFF starting point \$1.75B

ABmunis is asking Municipal Affairs for LGFF Capital to start at \$1.75 billion (\$824M for non-charter municipalities, a 142% increase). This amount was determined based on a combination of factors including the growth in Alberta's population and the total cost of depreciation of Alberta's existing local infrastructure. Even though this increase has a minor benefit for Summer Villages, it will provide some additional funding therefore a valuable piece of work. If this was to happen, Summer Villages will have to work with other Villages and small Towns to open up the allocation formula as they are in a similar position to us where they too are dependent on Base Funding.

Municipal Census Regulation – Summer Villages and Temporary Residents

In 2024, the new Municipal Census Regulation will allow municipalities to conduct their own census. The regulation identifies a Temporary Resident as one that spends the night on Census Day in

that dwelling which is not their main residence, and who has a main residence elsewhere in Canada. Even though ASVA would like to have the Government of Alberta consider including the Temporary Resident count in the total population count used for LGFF allocations, this information could be of useful for infrastructure and emergency planning.

LGFF Time Limit to Use Allocated Funds

Current LGFF guidelines state, "To provide flexibility in scheduling projects and/or to accommodate larger projects requiring more than one year's grant allocation, capital funding allocated and not expended in the year it was allocated may be carried forward to the next five subsequent years." ASVA will advocate to have this timeframe extended, perhaps out to 10 years for Summer Villages. Our reasoning is that it takes a long time to save up for large capital infrastructure projects. With borrowing costs no longer an eligible LGFF expense this may make sense that we need to save longer to limit the amount of debt and borrowing costs required to complete large scale projects.

Golf Carts

Last fall the Summer Village of Half Moon Bay (Sylvan Lake) put forward a resolution at the ABmunis Convention that would allow Municipalities, if they so desire, to approve the use of golf carts on certain approved roads and public lands within their municipality." The ABmunis members supported this resolution and I am happy to say that work has already begun to make this a reality. The Alberta Government is in the process of creating the road rules necessary to allow this to happen. The ASVA President and Executive Director participated in a government lead meeting to gather feedback and introduce the notion of a pilot project. We will continue to work with them as part of their technical resource team.

Final Thoughts

As we all look forward to a new season, the ASVA wants to thank you for your continued support. It is important that we all stick together as a larger single voice does get more recognition.

If you have any questions, suggestions or comments, please never hesitate to call or email our Executive Director, Kathy Krawchuk at 780-236-5456 or execdirector@asva.ca or info@asva.ca

Warmest Regards.



President, ASVA



TOWN OF ONOWAY

Mail: Box 540
Onoway, Alberta
T0E-1V0
Town Office: 4812-51 Street
Phone: 780-967-5338

Via Registered Mail

March 7, 2024

**Summer Village of Castle Island
Box 8
Alberta Beach, AB T0E-0A0**

*rec'd
March 12 24*

Mayor and Council,

**Re: Termination of Fire Services Agreement
The Town of Onoway (the "Town")**

The Town has decided to terminate its Fire Services Agreement with North West Fire Rescue – Onoway Ltd. (also known as Fire Rescue International) ("**North West**") pursuant to the Agreement. The termination will take effect March 7, 2025.

As part of this termination, the Fire Services Agreement, effective December 31, 2015, and the Amending Agreement, effective January 1, 2021 (together, the "**Fire Services Agreement**") between the Town and ("**Summer Village of Castle Island**") will also need to be terminated.

This letter serves as formal written notice of the Town's intention to terminate the Fire Service Agreement as of March 7, 2025. ("**Termination Date**"), pursuant to section 20 of the Fire Services Agreement.

The Town is currently working with North West to effect a smooth and orderly transition to another fire service provider. The Town will continue to provide all fire services, through North West, pursuant to the Fire Services Agreement up until the Termination Date. At Termination Date, the Basic Annual Fee outlined in the fee schedule at Schedule "B" shall be prorated accordingly, with any necessary refund paid back to **Summer Village of Castle Island**.

The Fire Services Committee remains constituted until the Termination Date and will be involved in the transition. Further details regarding the transition will be provided in due course.

Yours truly,

The Town of Onoway

PER:

Len Kwasny

Mayor