

**SUMMER VILLAGE OF CASTLE ISLAND
MEETING AGENDA**

**Monday, April 20th, 2026 – commencing at 9:00 a.m.
Wildwillow Administration Office & Via Zoom
2317 Township Road 545 Lac Ste. Anne County**

	<u>Call to Order</u>		
2.	<u>Agenda</u> <i>Pages 1-5</i>	a)	Monday, April 20 th , 2026 Council Meeting <i>(approve agenda as presented or as amended)</i>
3.	<u>Minutes:</u> <i>Pages 6-10</i>	a)	Monday, January 19 th , 2026 Regular Council Meeting <i>(approve minutes as presented or as amended)</i>
4.	<u>Appointments:</u> <i>Seniuk & Marcato, Chartered Accountants</i>	a)	9:05 a.m. a representative from Seniuk & Marcato Chartered Professional Accountants – Ms. Marcato will be joining the meeting via zoom to present the Audited Draft 2026 Financial Statements with Council. <i>(that the 2026 Draft Audited Financial Statements for the Summer Village of Castle Island presented by Colton Kerswell, from Seniuk & Marcato, Chartered Professional Accounts, be approved as presented)</i> Or <i>(some other direction as given by Council at meeting time)</i>
5.	<u>Action Items:</u> <i>Page 11</i>	a)	Further to previous meetings and direction of Council, attached is the 2026 Operating and Budget as verbally accepted by Council at the last meeting. This budget has a 1.6% increase in municipal tax dollars collected. <i>(that the 2026 Operating Budget for the Summer Village of Castle Island be approved as presented)</i>
	<i>Bylaw 2026-02 Special Tax Bylaw Pages 12-13</i>	b)	Bylaw 2026-02, Special Tax Bylaw – as a follow-up to the approved budget, attached is the required 2026 Special Tax Bylaw which sets out the required special tax to be levied in 2026 to accommodate Fire Protection and Recreational Services in the Summer Village of Castle Island, to be approved by Council. <i>(that Bylaw 2026-02, being a Bylaw to set the special tax required for Fire Protection and Recreational Services for the 2026 taxation year be given 1st reading as presented)</i>

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			<p><i>(give 2nd reading to Bylaw 2026-02 as presented)</i></p> <p><i>(give unanimous consent to consider 3rd reading of Bylaw 2026-02 as presented)</i></p> <p><i>(give 3rd and final reading of Bylaw 2026-02 as presented)</i></p>
<i>Bylaw 2026-03 Taxation Bylaw Pages 14-16</i>	c)	<p>Bylaw 2026-03, Tax Rate Bylaw – as follow-up to the approved budget and Bylaw 2026-02, Special Tax Bylaw, attached is the required 2026 Tax Rate Bylaw which sets the various rates of taxation for the 2026 year, to be approved by Council.</p> <p><i>(that Bylaw 2026-03, being a Bylaw to authorize the rates of taxation imposed for taxation for the 2026 year for the Summer Village of Castle Island, be given 1st reading as presented)</i></p> <p><i>(give 2nd reading to Bylaw 2026-03 as presented)</i></p> <p><i>(give unanimous consent to consider 3rd reading of Bylaw 2026-03 as presented)</i></p> <p><i>(give 3rd and final reading of Bylaw 2026-03 as presented)</i></p>	
<i>Page 17</i>	d)	<p>West Interlake District Water Commission (WILD) – the 2026 Annual meeting for WILD is scheduled for May 4th, 2026 at 6:30 p.m. at the Alberta Beach Seniors Centre. Should Council wish to attend, we require approval for their attendance.</p> <p><i>(that Council approve the attendance of those members of Council that wish to attend the West Interlake District Water Commission (WILD) 2026 Annual Meeting on May 4th, 2026 at the Alberta Beach Seniors Centre at 6:00 p.m.)</i></p> <p><i>(accept for information)</i></p>	
<i>Pages 18-19</i>		<p>Association of Summer Villages of Alberta – Conference and Annual General Meeting, “Connecting Communities & Creating Futures” – dates for the conference is October 15th and 16th, 2026 at the Edmonton Airport & Conference Centre. Registration is currently open. Cost per delegate is \$349 and additional banquet tickets are \$90.</p>	

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		<p><i>(that those Council members that wish to attend the 2026 Association of Summer Villages of Alberta Conference and General Meeting on October 16th and 17th, 2026 in Edmonton, Alberta be authorized to do so and further that registrations be submitted)</i></p> <p><i>(accept for information)</i></p>
	Page 20	<p>Alberta Municipalities Convention – the 2026 Alberta Municipalities Convention will take place at the Edmonton Convention Center from September 23rd to 25th, 2026. To ensure that we can book hotel rooms, administration is seeking confirmation regarding Convention attendance.</p> <p><i>(that Council and Administration be approved to attend the 2026 Alberta Municipalities Convention at the Edmonton Convention Center from September 23rd to 25th, 2026 and further, that hotels be booked at the Courtyard Marriot if available)</i></p> <p><i>(accept for information)</i></p>
	Pages 21-22	<p>Privacy Management Training for Elected Officials – Council was forwarded Information Sessions for the New Privacy Management Program on April 9th, 2026. Several Council members have expressed interest in attending.</p> <p><i>(that those Council members that wish to participate in the Privacy Management Training for Elected Officials session scheduled on May 5th, 2026 (via in person and zoom options) be authorized to do so)</i></p> <p><i>(accept for information)</i></p>
6.	<u>Council Reports:</u>	N/A
7.	<u>Development Permits</u>	N/A
8.	<u>Inspection Group Permits</u>	N/A

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9.	<u>Financial</u>		Income and Expense Statement – March 31 st , 2026 and Bank Balances as at March 31 st , 2026. <i>(that the March 31st, 2026 Income and Expense Statement as outlined in the 2026 Budget and the March 31st, 2026 Bank Balances, be accepted for information)</i>
10.	<u>Correspondence</u> <i>Page 23</i>	a)	Fire Rescue International – letter of February 19 th , 2026 advising of an increase in hourly rates .
	<i>Page 24</i>	b)	Parkland County – February 11 th , 2026 letter to the Village of Alberta Beach advising that operational demands prevent Parkland County to consider entering into a Mutual Aid Agreement (MAA) to support emergency fire and rescue response outside of Parkland County’s borders.
	<i>Pages 25-27</i>	c)	Sturgeon County – Request for Mutual Aid Agreement letter from Mayor Elwood, Village of Alberta Beach and response advising that any mutual aid involving Sturgeon County must be initiated through Lac Ste. Anne County.
	<i>Pages 28-36</i>	d))	Alberta Municipalities – member webinars “what we heard” report on Federal Budget & Funding Infrastructure for Housing, FCSS and Prevention and Police Funding Model.
	<i>Pages 37-39</i>	d)	February 27 th , 2026 ABMunis Report on the Government of Alberta’s 2026-27 Budget and News Release – Albertans’ Property Taxes will go up because of Budget 2026
	<i>Pages 40-42</i>	e)	Lac Ste. Anne Foundation – December 5 th , 2025 Board Meeting Minutes
	<i>Pages 43-44</i>	f)	Rates for Fire Calls – effective April 1 st , 2026
	<i>Pages 45-55</i>	g)	Alberta Summer Village Association – collective feedback submission to Alberta Municipal Affairs on proposed changes to the Local Authorities Election Act (LAEA), recognizing the unique demographics of Summer Villages as pertaining to Elections.
	<i>Pages 56-57</i>	h)	Asset Management Monthly Progress Report for February, 2026

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11.	<u>Chief Administrative Officer Report</u>		January 19 th , 2026 To Do List
12.	<u>Closed Session</u>		N/A
13.	<u>Adjournment</u>		

Next Meetings: Regular Council Meeting June 15th, 2026
 Regular Council Meeting August 17th, 2026
 Regular Council Meeting October 19th, 2026
 Regular Council Meeting December 21st, 2026

SUMMER VILLAGE OF CASTLE ISLAND
REGULAR COUNCIL MEETING MINUTES
MONDAY, JANUARY 19TH, 2026
SUMMER VILLAGE ADMINISTRATION OFFICE
2317 TOWNSHIP ROAD 545, LAC STE. ANNE COUNTY & VIA ZOOM

	PRESENT	<p>Mayor: Calvin Smith Deputy Mayor: Jeff Elkow (regrets) Councillor: Gary Guy</p> <p>Administration: Wendy Wildman, Chief Administrative Officer (regrets) Diane Wannamaker, Administrative Assistant</p> <p>Public attendance (in person): 0</p>
1.	CALL TO ORDER	Mayor Smith called the meeting to order at 9:00 a.m.
2.	AGENDA 26-01	<p>MOVED by Mayor Smith that the January 19th, 2026 agenda be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES 26-02	<p>MOVED by Mayor Smith that the minutes of the November 17th, 2025 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	PUBLIC HEARINGS 26-03	<p>MOVED by Mayor Smith that the Regular Council Meeting be recessed to move into a Public Hearing regarding Land Use Bylaw 2025-01 at 9:02 a.m. and that the Regular Council meeting resume upon adjournment of the Land Use Bylaw Public Hearing.</p> <p style="text-align: right;">CARRIED</p> <p>The Regular Council meeting resumed at 9:05 a.m.</p>
	26-04	<p>MOVED by Mayor Smith that Land Use Bylaw 2025-01 be given second reading as presented.</p> <p style="text-align: right;">CARRIED</p>
	26-05	<p>MOVED by Councillor Guy that Land Use Bylaw 2025-01 be given third and final reading as presented.</p> <p style="text-align: right;">CARRIED</p>
	26-06	<p>MOVED by Mayor Smith that the Regular Council Meeting be recessed to move into a Public Hearing regarding Municipal Development Plan Bylaw 2025-02 at 9:06 a.m. and that the Regular Council meeting resume upon adjournment of the Municipal Development Plan Bylaw Public Hearing.</p> <p style="text-align: right;">CARRIED</p>

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		The Regular Council meeting resumed at 9:08 a.m.
	26-07	MOVED by Mayor Smith that Municipal Development Plan Bylaw 2025-02 be given second reading as presented. CARRIED
	26-08	MOVED by Councillor Guy that Municipal Development Plan Bylaw 2025-02 be given third and final reading as presented. CARRIED
5. ACTION ITEMS		
	26-09	MOVED by Mayor Smith that Fees and Charges Bylaw 2026-01, being a Bylaw to outline Fees and Charges for the Summer Village of Castle Island be given first reading as presented. CARRIED
	26-10	MOVED by Councillor Guy that Fees and Charges Bylaw 2026-01 be given second reading as presented. CARRIED
	26-11	MOVED by Mayor Smith that Unanimous Consent be given to proceed to third reading of Fees and Charges Bylaw 2026-01 in one sitting. CARRIED UNANIMOUSLY
	26-12	MOVED by Councillor Guy that Fees and Charges Bylaw 2026-01 be given third and final reading as presented. CARRIED
	26-13	MOVED by Mayor Smith that the 2 ND review of the Draft 2026 Operating Budget be accepted for information, and that Administration make changes to this Draft 2026 Operating Budget as directed at meeting time, and that a 3 RD review of the updated Draft 2026 Operating Budget take place at the next regular Council meeting. CARRIED
	26-14	MOVED by Mayor Smith that Council approve the attendance of Mayor Smith at the Mayor/Reeve meeting in Onoway on the 14 th of January, 2026. CARRIED
	26-15	MOVED by Councillor Guy the Summer Villages of Lac Ste. Anne County East (SVLSACE) Meet and Greet scheduled for January 17 th , 2026 be accepted for information. CARRIED

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	26-16	MOVED by Mayor Smith that the Town of Onoway be advised that the Summer Village of Castle Island no longer wishes to participate in the East End Bus Society annual operations budget in the amount of \$375 for 2026. CARRIED
	26-17	MOVED by Councillor Guy that Council approve the attendance of those Council members that choose to attend the Regional Municipalities meeting on Friday, January 30 th , 2026 at the Alberta Beach Seniors Center from 9:30 a.m. to 3:30 p.m. CARRIED
	26-18	MOVED by Councillor Guy that Council cancel the March 16 th , 2026 regular Council meeting and reschedule for April 20 th , 2026 and further carry on thereafter with every third Monday of every second month starting with the June 15 th , 2026 meeting. CARRIED
6.	COUNCIL REPORTS 26-19	MOVED by Mayor Smith that the Council reports be accepted as presented. CARRIED
7.	DEVELOPMENT PERMITS	N/A
8.	INSPECTION GROUP PERMITS	N/A
9.	FINANCIAL 26-20	MOVED by Mayor Smith that the December 31 st , 2025 Income and Expense Statement and December 31 st , 2025 Bank Balance be accepted for information. CARRIED
10.	CORRESPONDENCE 26-21	MOVED by Mayor Smith that the Correspondence and Information items be accepted for information as follows:

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		<ul style="list-style-type: none"> ➤ December 8th, 2025 email and letter from Minister of Municipal Affairs, Dan Williams regarding 2025 Engagement – Fire Level of Service – What We Heard ➤ Update on Changes to Alberta’s Police Funding Model outlining key changes to the current funding model, revised modifiers and enhanced transparency ➤ Lac Ste. Anne Foundation Board Meeting Minutes – October 8th, 2025 ➤ Association of Summer Villages of Alberta – December 12th, 2025 notice on Joint Use and Planning Agreements (JUPA) Regulation ➤ December 16th, 2025 letter of congratulations to all newly elected municipal councils ➤ Summer Villages of Alberta 2025 Year in Review – Newsletter ➤ Alberta Municipalities – News Release, Initial Response to Provincial Government’s Police Funding Model Announcement ➤ 2026 FortisAlberta Inc. Distribution Tarriff – effective January 1st, 2026 ➤ Brownlee LLP – Emerging Trends in Municipal Law – agenda and cost of the seminar scheduled for February 12th, 2026, virtual or in person attendance available <p style="text-align: right;">CARRIED</p>
11.	CAO REPORT 26-22	<p>MOVED by Mayor Smith that the CAO report be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
12.	CLOSED SESSION	N/A
13.	ADJOURNMENT	Mayor Smith declared the meeting adjourned at 10:12 a.m.

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Mayor, Calvin Smith

Chief Administrative Officer, Wendy Wildman

UNAPPROVED

**Summer Village of Castle Island
2026 APPROVED AND FINAL BUDGET**

April 20, 2026

Return to April 20, 2026 Council Meeting

	2024 Actual	2024 Budget	2025 Actual	2025 Budget	2026 Actual	2026 DRAFT Budget
REVENUE						
TAX - RESIDENTIAL MUNICIPAL	\$65,479.12	\$65,479.12	\$69,667.61	\$ 69,667.61	\$	\$ 70,567.20
TAX - RESIDENTIAL SCHOOL	\$35,578.98	\$35,579.00	\$37,112.32	\$ 37,112.32	\$	\$ 38,106.58
TAX - LINEAR MUNICIPAL	\$98.16	\$98.16	\$95.59	\$ 95.59	\$	\$ 94.24
TAX - LINEAR SCHOOL	\$62.00	\$62.00	\$69.52	\$ 69.52	\$	\$ 76.77
TAX - LINEAR DIP	\$1.33	\$1.33	\$1.29	\$ 1.29	\$	\$ 1.34
TAX - SENIOR FOUNDATION	\$3,498.61	\$3,498.62	\$3,293.64	\$ 3,293.64	\$	\$ 3,135.08
TAX - SPECIAL TAX (294.62/LOT - 21 LOTS)	\$4,385.22	\$4,385.22	\$5,190.99	\$ 5,190.99	\$	\$ 5,557.02
TAX - FIRE LEVY (\$170.00/LOT - 21 LOTS)	\$3,119.97	\$3,120.00	\$3,400.11	\$ 3,400.11	\$	\$ 3,570.00
GRANT - MSI OPERATING (LGFF)	\$5,454.00	\$5,454.00	\$	\$ 5,454.00	\$	\$ 5,454.00
GRANT - MSI-C - GAZEBO	\$122,498.08	\$80,000.00	\$	\$ -	\$	\$ -
GRANT - MSI-C - URW LAND PURCH	\$97,102.26	\$100,000.00	\$	\$ -	\$	\$ -
GRANT - LGFF/CCBF CAUSEWAY	\$115,580.00	\$0.00	\$	\$ 55,000.00	\$	\$ -
GRANT - LGFF (ROAD REHABILITATION)			\$	\$ 30,000.00	\$	\$ -
GRANT - FCSS	\$997.98	\$997.98	\$997.98	\$ 997.98	\$ 250.00	\$ 1,000.00
OTHER - TAX PENALTIES	\$605.14	\$50.00	\$635.21	\$ 50.00	\$	\$ 50.00
OTHER - PERMITS & LICENSES	\$0.00	\$50.00	\$0.00	\$ 50.00	\$ 413.15	\$ 50.00
OTHER - DP & COMPLIANCE	\$100.00	\$50.00	\$0.00	\$ 50.00	\$	\$ 50.00
OTHER - BANK INTEREST	\$1,749.31	\$1,500.00	\$896.56	\$ 500.00	\$	\$ 500.00
OTHER - MISC. REVENUE	\$4,023.06	\$500.00	\$102.23	\$ -	\$	\$ -
OTHER - TRANS RES/UNRES SURP (ELECTION)			\$0.00	\$ 4,000.00	\$	\$ -
OTHER - TRANS RES/UNRES SURP (LUB/MDP/IMP)	\$0.00	\$7,000.00	\$0.00	\$ 3,000.00	\$	\$ 2,000.00
Total REVENUE	\$460,331.22	\$307,813.43	\$126,917.05	\$ 217,933.05	\$ 663.15	\$ 130,212.23
REQUISITIONS						
REQUISITION - SCHOOL MUN	\$35,640.75	\$35,579.00	\$17,820.37	\$ 37,181.84	\$ 9,295.46	\$ 38,106.58
REQUISITION - SCHOOL LINEAR	\$1.33	\$1.33	\$0.00	\$ -	\$	\$ 76.77
REQUISITION - DIP		\$62.00	\$0.00	\$ 1.29	\$	\$ 1.34
REQUISITION - SENIOR	\$3,498.62	\$3,498.62	\$3,293.64	\$ 3,293.64	\$	\$ 3,135.08
EXPENSES						
COUNCIL						
COUNCIL - REMUNERATION		\$0.00	\$0.00	\$ -	\$	\$ -
COUNCIL - EXPENSES & MILEAGE	\$358.72	\$300.00	\$1,349.24	\$ 300.00	\$	\$ 300.00
ADMIN - ADMIN CONTRACT	\$13,864.50	\$13,860.00	\$10,603.50	\$ 14,275.80	\$ 3,181.05	\$ 14,700.00
ADMIN - IAP/MISC	\$3,650.00	\$7,000.00	\$1,114.75	\$ 1,500.00	\$ 280.00	\$ 1,500.00
ADMIN - LAND USE BYLAW (LUB/MDP)			\$0.00	\$ 3,000.00	\$	\$ 1,500.00
ADMIN - TRAVEL & SUBSISTENCE	\$951.60	\$1,500.00	\$307.84	\$ 500.00	\$ 103.68	\$ 500.00
ADMIN - WCB	\$2,162.39	\$400.00	\$200.00	\$ 300.00	\$ 200.00	\$ 400.00
ADMIN - MEMBERSHIP FEES	\$1,379.31	\$1,650.00	\$1,492.12	\$ 1,500.00	\$ 1,409.30	\$ 1,500.00
ADMIN - OFFICE SUPP/STOR/COMM	\$1,813.44	\$1,700.00	\$2,572.59	\$ 4,000.00	\$ 759.65	\$ 3,200.00
ADMIN - ASSESSMENT	\$3,000.00	\$3,000.00	\$3,120.00	\$ 3,120.00	\$	\$ 3,200.00
ADMIN - DEVELOPMENT	\$300.00	\$300.00	\$249.09	\$ -	\$	\$ -
ADMIN - SUB & DEV APPEAL BOARD (MILESTONE)	\$300.00	\$300.00	\$300.00	\$ 300.00	\$	\$ 300.00
ADMIN - ASSESSMENT REVIEW BOARD (CRASC)	\$805.00	\$810.00	\$907.00	\$ 950.00	\$	\$ 950.00
ADMIN - AUDIT	\$7,674.51	\$5,500.00	\$4,150.00	\$ 5,500.00	\$ 2,080.00	\$ 4,500.00
ADMIN - LEGAL	\$0.00	\$500.00	\$1,209.83	\$ 800.00	\$	\$ 800.00
ADMIN - BANK CHARGES	\$144.19	\$250.00	\$253.67	\$ 500.00	\$ 7.50	\$ 250.00
ADMIN - INSURANCE & BOND	\$2,955.00	\$2,605.00	\$3,051.00	\$ 3,051.00	\$ 3,164.00	\$ 3,140.00
ADMIN - WEBSITE	\$3,660.00	\$500.00	\$447.69	\$ 500.00	\$	\$ 500.00
ADMIN - ELECTION			\$1,347.47	\$ 2,500.00	\$	\$ -
ADMIN - ELECTION (RESERVES)			\$	\$ 500.00	\$	\$ 500.00
ADMIN - MISC EXPENSES			\$148.32	\$ 1,000.00	\$ 214.46	\$ 300.00
WATER - WILD WATER COMM	\$78.78	\$78.00	\$78.93	\$ 80.00	\$	\$ 80.00
WATER - WILD DEBENTURE	\$0.00	\$0.00	\$	\$ -	\$	\$ -
SEWER - MISC.	\$3,454.80	\$0.00	\$	\$ 3,550.00	\$	\$ 3,550.00
PARKS & REC - LIBRARY (YRL)	\$41.88	\$100.00	\$35.63	\$ 100.00	\$ 136.37	\$ 100.00
PARKS & REC - FCSS	\$1,247.48	\$1,247.48	\$1,247.48	\$ 1,247.48	\$	\$ 1,250.00
PARKS & REC - BEACHWAVE PARK/PLAYGROUND INSP.	\$0.00	\$450.00	\$	\$ 450.00	\$	\$ -
PARKS & REC - SUMMER LANDSCAPE CONTRACT	\$22,283.15	\$13,750.00	\$17,229.72	\$ 17,000.00	\$	\$ 17,400.00
PARKS & REC - FALL CLEAN-UP/FIRE PIT/TRIM	\$5,040.00	\$5,375.00	\$5,556.60	\$ 4,000.00	\$	\$ 5,557.02
PARKS & REC - TREE REMOVAL	\$1,103.00	\$1,500.00	\$250.00	\$ 600.00	\$	\$ 600.00
PARKS & REC - UTILITIES	\$1,048.68	\$550.00	\$1,535.19	\$ 1,100.00	\$ 390.21	\$ 1,845.00
PARKS & REC - ANNUAL PICNIC (Perla Potlles)	\$0.00	\$100.00	\$585.00	\$ 100.00	\$	\$ 600.00
PARKS & REC - EAST END BUS	\$375.00	\$350.00	\$375.00	\$ 375.00	\$	\$ -
PARKS & REC - LILSA (FLOWERING RUSH)	\$50.00	\$50.00	\$0.00	\$ 500.00	\$	\$ 50.00
EMERG - FIRE SERVICES	\$4,660.12	\$3,120.00	\$2,499.57	\$ 3,400.00	\$ 333.82	\$ 3,570.00
EMERG - PROVINCIAL POLICING	\$1,794.00	\$1,829.00	\$1,900.00	\$ 1,857.00	\$	\$ 2,610.44
PW - ROADS CONTRACTED SERVICES	\$11,222.75	\$12,000.00	\$315.50	\$ 6,000.00	\$ 291.00	\$ 5,000.00
PW - ROADS GENERAL SUPPLY	\$540.37	\$800.00	\$0.00	\$ 500.00	\$	\$ 500.00
PW - STREET LIGHTS	\$2,121.59	\$2,200.00	\$1,115.72	\$ 2,400.00	\$ 332.16	\$ 2,400.00
PW - WASTE CONTRACT	\$4,788.00	\$4,500.00	\$4,570.66	\$ 4,500.00	\$ 1,250.28	\$ 5,140.00
PW - HWY 43 EAST WASTE	\$504.20	\$500.00	\$284.02	\$ 600.00	\$ 10.20	\$ 600.00
PROJECT - PLAYGROUND		\$0.00	\$	\$ -	\$	\$ -
PROJECT - GAZEBO	\$122,498.08	\$80,000.00	\$5,100.00	\$ -	\$	\$ -
PROJECT - URW LAND PURCHASE	\$97,102.26	\$100,000.00	\$	\$ -	\$	\$ -
PROJECT - CAUSEWAY (LGFF 29.076/CCBF 100.924)	\$115,580.00	\$0.00	\$	\$ 55,000.00	\$	\$ -
PROJECT - ROAD REHABILITATION			\$	\$ 30,000.00	\$	\$ -
Total Expenses	\$477,800.50	\$307,813.43	\$96,597.13	\$ 217,933.05	\$ 23,439.14	\$ 130,212.23
	(\$17,569.28)	\$0.00	\$	0.00	-\$ 22,775.99	\$ 0.00

Municipal Government Act RSA 2000 Chapter M-26
Part 10 Division 5 Special Tax

A BYLAW TO AUTHORIZE A SPECIAL TAX CHARGE TO BE LEVIED AGAINST ALL TAXABLE PROPERTY WITHIN THE SUMMER VILLAGE OF CASTLE ISLAND FOR THE 2026 TAXATION YEAR

WHEREAS the Summer Village of Castle Island has prepared and adopted detailed estimates of the cost of the specific service or purpose and included that estimate in the budget for 2026; and

WHEREAS, the estimated amount required for the cost of the specific service or purpose is **\$9,127.02**; and

WHEREAS the Summer Village of Castle Island deems it fair and equitable to charge equally all taxable property within the Summer Village of Castle Island that will benefit from the specific services and purposes; and

WHEREAS the Summer Village of Castle Island is authorized to pass a special tax bylaw under the *Municipal Government Act* RSA 2000 Chapter M-26, Part 10 Division 5; and

NOW THEREFORE, the Council of the Summer Village of Castle Island, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following special tax rates on each taxable property as shown on subdivision plans within the corporate limits of the Summer Village of Castle Island.

2026 Special Tax Required is **\$9,127.02** for the costs of the service and purposes as follows:

- Fire Protection Area Tax - **\$3,570.00**
 - Recreational Services Tax - **\$5,557.02**
2. That the amount payable per taxable property as a special tax shall be an amount of **\$434.62** levied in 2026 equally on all 21 taxable properties within the corporate limits of the Summer Village of Castle Island.
 3. That the "**Special Tax**", and said charge of **\$434.62** shall levied and included on the 2026 Tax Notice and is a debt due to the municipality known as the Summer Village of Castle Island and is payable June 30, 2026.
 4. THAT this BYLAW shall come into force and effective for 2026 taxation on the date of the third and final reading.

**Municipal Government Act RSA 2000 Chapter M-26
Part 10 Division 5 Special Tax**

Read a first time on this 20th day of April, 2026.

Read a second time on this 20th day of April, 2026.

Unanimous Consent to proceed to third reading on this 20th day of April, 2026.

Read a third and final time on this 20th day of April, 2026.

Signed this 20th day of April, 2026.

Mayor, Calvin Smith

Chief Administrative Officer, Wendy Wildman

Municipal Government Act RSA 2000 Chapter M-26

Part 10 Division 2 Property Tax

**A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST
ASSESSABLE PROPERTY WITHIN THE SUMMER VILLAGE OF CASTLE ISLAND
FOR THE 2026 TAXATION YEAR.**

WHEREAS the total requirements of the Summer Village of Castle Island in the Province of Alberta as shown in the budget estimates are as follows:

Municipal General	\$ 70,661.44
Special Tax	\$ 9,127.02
Lac Ste. Anne Foundation Requisition	\$ 3,135.08
ASFF Residential School Requisition	\$ 38,106.58
ASFF Non-Residential School Requisition	\$ 76.77
Designated Industrial Property Tax Requisition	<u>\$ 1.34</u>
Total:	<u>\$121,108.23</u>

WHEREAS the total taxable assessment of land, buildings and improvements amounts to:

Assessment Description	
Residential Improved	13,792,560
Non-Residential (Linear)	18,420
Municipal Exempt	<u>492,640</u>
Total:	<u>\$14,303,620</u>

Whereas, the estimated municipal expenditures and transfers set out in the budget for the Summer Village of Castle Island for 2026 total \$88,892.46 ; and

Whereas, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$9,104.00 and \$9,127.02 from "Special Tax" and the balance of \$70,661.10 is to be raised by general municipal taxation; and

Whereas, the Council of the Summer Village of Castle Island is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

Whereas, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, and

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Summer Village of Castle Island, in the Province of Alberta, enacts as follows:

Municipal Government Act RSA 2000 Chapter M-26

Part 10 Division 2 Property Tax

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Summer Village of Castle Island:

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Tax Rate</u>
GENERAL MUNICIPAL:			
Residential/Farmland	70,567.20	13,792,560.00	5.11632338
Non-residential (Linear)	94.24	18,420.00	5.11632338
Total	70,661.44	13,810,980.00	
ALBERTA SCHOOL FOUNDATION FUND:			
Residential/Farmland	38,106.59	13,792,560.00	2.7628359
Non-residential (Linear)	76.77	18,420.00	4.1677524
Total	38,183.36	13,810,980.00	
LAC STE. ANNE SENIORS FOUNDATION:			
Residential/Farmland	3,130.90	13,792,560.00	0.2269991
Non-residential (Linear)	4.18	18,420.00	0.2269991
Total	3,135.08	13,810,980.00	
DESIGNATED INDUSTRIAL PROPERTY:			
Non-residential (Linear)	1.34	18,420.00	0.0728

2. The minimum amount payable as a "Special Tax" shall be \$434.62 per taxable property (which includes a **Fire Protection Area Tax \$170.00** and a **Recreational Services Tax \$264.62**) total parcel count of 21 for a total estimated revenue of \$9,127.02.
3. THAT this BYLAW shall come into force and effective for 2026 taxation on the date of the third and final reading.

Municipal Government Act RSA 2000 Chapter M-26

Part 10 Division 2 Property Tax

Read a first time on this 20th day of April, 2026.

Read a second time on this 20th day of April, 2026.

Unanimous Consent to proceed to third reading on this 20th day of April, 2026.

Read a third and final time on this 20th day of April, 2026.

Signed this 20th day of April, 2026.

Mayor, Calvin Smith

Chief Administrative Officer, Wendy Wildman

March 3rd, 2026

TO: ALL COMMISSION MEMBERS
(Sent by Email)

Dear Member,

Re: WILD Water Commission - 2026 Annual Meeting

On behalf of the Board of Directors, our member communities are hereby invited to join us for the upcoming Annual meeting. The 2026 Annual Meeting to be held on May 4th, 2026 at 6:30 p.m. at the Alberta Beach Seniors Centre located at 5012 49 avenue in Alberta Beach with virtual attendance available on request.

Members and guests are invited to arrive before the meeting, 6:00 p.m., for a light dinner and refreshments. Please RSVP to Administration at wildwatercommission@gmail.com by 4:00pm on April 27th, 2026 that would be much appreciated.

On behalf of the Board of Directors and commission staff, thank you to all our members and stakeholders who continue to share in our successes. We look forward to another year of growth – as a regional utility and as a community partner.



Tara Elwood
Chair
Director for Alberta Beach
WILD Water Commission

cc: Members
Board of Directors
Commission Manager

ASVA - 2026 Annual Conference, Trade Show & AGM - Registration is Open - Summer Villages

From ASVA <summervillages@gmail.com>

Date Wed 2026-04-15 2:35 PM

To Kathy Krawchuk <summervillages@gmail.com>

 2 attachments (500 KB)

2026 ASVA Conference - Silent Auction Donation Request.pdf; ASVA 2026 - Registration is Open.pdf;

Dear Members;

The Association of Summer Villages of Alberta (ASVA) is hosting its 68th Annual Conference & AGM on October 15 & 16, 2026. Online registration is currently open for the event, which carries the theme "**Connecting Communities & Creating Futures.**"

Conference Details:

- **Dates:** Thursday, October 15 – Friday, October 16, 2026
- **Location:** Holiday Inn & Suites, Edmonton Airport & Conference Centre (1100 - 4 Street, Nisku, AB T9E 8E2)
-
- **Highlights:**
 - Educational presentations and networking opportunities
 - Trade show featuring industry-related exhibitors
 - Evening banquet with awards, a silent auction, and entertainment
 - Opportunities to reconnect with your peers

Registration & Planning:

- **How to Register:** Secure your spot via Eventbrite <https://www.eventbrite.com/e/asva-2026-annual-conference-trade-show-agm-tickets-1982832809309?aff=oddtcreator>
- **Registration Fee:** \$349 per delegate; additional banquet tickets are available for \$90

The draft agenda will be emailed to you in September and will be posted on the ASVA website.

- **Deadlines:**
 - **September 15, 2026:** Last day for a full refund (less a \$50 admin fee). No refunds will be issued after September 15, 2026
 - **September 30, 2026 (12:00 p.m.):** Registration officially closes.

- **Accommodation:** Discounted rates (\$124/night, excluding taxes) are available at the Holiday Inn & Suites, Edmonton Airport & Conference Centre (1100 - 4 Street, Nisku, AB T9E 8E2) early booking is recommended.
- **Association of Summer Villages**

Silent Auction:

We are currently seeking donations; please see the attached letter for details on how you can contribute.

Also attached, you will find a detailed information sheet summarizing the event. Thank you for your continued support of ASVA—we can't wait to network with you all this October!

Sincerely,
Kathy

Kathy Krawchuk, CLGM
Executive Director
Association of Summer Villages of Alberta (ASVA)
780.236.5456
execdirector@asva.ca
www.asva.ca

2026 ABMUNIS' CONVENTION & TRADE SHOW

[Home](#) / [Events](#) / 2026 ABmunis' Convention & Trade Show

[← Events](#)

Sep 23 - 25

In-person

Event Summary

Alberta's largest annual municipal gathering, Alberta Municipalities' Convention and Trade Show will take place at the Edmonton Convention Centre in 2026 from September 23 - 25.

Further details and registration information will be provided, so please check back and watch ABmunis' newsletter *The Weekly* for announcements.

Hotel Accommodations Update

All hotel information and booking links are live on this event page under the Hotel Accommodations tab. A two-night, non-refundable deposit may be taken at the time of booking. Individual municipalities will be fully responsible for understanding the cancellation policies at the hotel that they are booking. Alberta Municipalities will not be able to assist with any hotel cancellations or non-refundable deposits.

Event Registration

Guests will be able to book their in-person registration the second week of June. Registration details and updates will be communicated via *The Weekly*. Make sure you are subscribed to receive the latest and greatest event updates.

Trade Show and Sponsorship

Trade Show registration will open for previous exhibitors at the end of April. New exhibitors will have the opportunity to register mid-May. The sponsorship package will also be sent out at this time. For more details, please email sponsorship@abmunis.ca.

[EVENT DETAILS](#)

[HOTEL ACCOMMODATIONS](#)

[EVENT CODE OF CONDUCT](#)

Location

Edmonton Conference Centre
Jasper Avenue
Edmonton AB T5J 1N9

Re: Privacy Management Information Sessions for Elected Officials

1 message

Calvin Smith <svcastle.smith@gmail.com>
To: Summer Village of Castle Island <svcastle@telus.net>

Fri, Apr 10, 2026 at 11:05 AM

If you can book me for 10 AM May 5, that would be great thank you

Calvin Smith

On Thu, Apr 9, 2026 at 2:01 PM Summer Village of Castle Island <svcastle@telus.net> wrote:

Good Afternoon Council,

Please refer to the attached and the training session(s) that is coming up on May 5th, 2026 regarding the new Privacy Management Program. This is not mandatory training, however we will be bringing Bylaws and associated requirements to Council in future so it may be advisable to see what it's all about. There are two sessions, one at 10:00 a.m. and one at 6:30 p.m. The sessions will be available either at the Administration office in person, or via zoom.

Thanks, have a great weekend.

Diane Wannamaker
Executive Assistant
Summer Village of Castle Island
PH: (780)967-0271
Box 8, Alberta Beach, T0E 0A0

NEW OFFICE LOCATION:
2317 TOWNSHIP ROAD 545 LAC STE ANNE COUNTY

----- Forwarded message -----

From: **Wildwillow Enterprises** <angela@wildwillowenterprises.com>

Date: Thu, Apr 9, 2026 at 1:07 PM

Subject: Privacy Management Information Sessions for Elected Officials

To: Wendy Wildman <cao@birchcove.ca>, S.V. of Nakamun Park <cao@svnakamun.com>, Summer Village of Castle Island <svcastle@telus.net>, West Cove Admin <svwestcove@outlook.com>, Summer Village of South View <svsouthview@outlook.com>, admin@summervillageofsilversands.com <admin@summervillageofsilversands.com>, information@goldendays.ca <information@goldendays.ca>, Tori Message <information@mameobeach.ca>

Cc: wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>, ddm@kronprinzconsulting.ca <ddm@kronprinzconsulting.ca>, Wildwillow Enterprises <angela@wildwillowenterprises.com>

Hello everyone,

We will be offering information sessions for elected officials regarding the new Privacy Management Program, prior to the bylaws and plans being presented to Councils / Boards for approval. We will be offering two sessions, both hybrid,

on May 5 at 10:00 a.m. and 6:30 p.m.. Elected Officials may join us at the Wildwillow Administration Office (LSAC County East Fire Hall) or via Zoom. The Zoom links are at the bottom of this email.

This is not required training, but elected officials are encouraged to attend. These sessions are the same, so there is no need to attend both.

Any questions regarding training dates can be directed at me and any questions regarding the plans and bylaws can be directed towards Dwight.

Regards,

Angela Duncan

Wildwillow Enterprises

Topic: Privacy Management Training for Elected Officials - 1

Time: May 5, 2026 10:00 AM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/83982660844?pwd=K1hMATH4C7yO6O8KxBopI5GWuji5DI.1>

Meeting ID: 839 8266 0844

Passcode: 670466

Administration is inviting you to a scheduled Zoom meeting.

Topic: Privacy Management Training for Elected Officials - 2

Time: May 5, 2026 06:30 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/81556225138?pwd=oOJ54dM7719T8XeqI3eRTMCB04jS0q.1>

Meeting ID: 815 5622 5138

Passcode: 935982



Fire Rescue International



February 19, 2026

The Village of Alberta Beach

Attn: Kathy Skwarchuk

Dear Kathy,

I am writing to advise you of a change to our fire call rates, which are tied directly to the Alberta Transportation rate schedule.

These rates were officially updated in April 2025; however, we only became aware of the change recently.

Please note that we are not seeking to revise or rebill any invoices that have already been issued and approved. We simply want to ensure that you, along with the other communities we serve, are aware that the rates have increased in accordance with Alberta Transportation's schedule.

The updated hourly rates are as follows:

- Command Unit: \$215 per hour
- Rescue Unit: \$740 per hour
- Pumper: \$740 per hour

Thank you, as always, for your continued support and partnership. If you have any questions or concerns, please feel free to reach out anytime.

Sincerely,

Shari Ives
Fire Rescue International

February 11, 2026

Village of Alberta Beach
Box 278
Alberta Beach, Alberta T0E 0A0

Dear Mayor Elwood and Council,

RE: Response to Request for Mutual Aid Agreement – Regional Emergency Services Collaboration

Thank you for your letter dated January 22, 2026, regarding the Village of Alberta Beach's request for Parkland County to consider entering into a Mutual Aid Agreement (MAA) to support emergency fire and rescue response across several neighbouring communities.

We appreciate the detailed context you provided regarding the regional structure of the Alberta Beach Fire Department and the communities served, including the Summer Villages of Castle Island, Silver Sands, South View, and Val Quentin.

We recognize the provincial direction encouraging intermunicipal collaboration in support of public safety and emergency response. Parkland County fully supports the principle that communities benefit when they work together to address shared challenges.

After careful review of your request, Parkland County must reiterate that our current operational priorities require us to focus on maintaining robust emergency response capacity within our jurisdiction. While we understand your request is positioned as a discretionary, second-line or last-line mutual aid mechanism—not as a primary or automatic response obligation—our present resource demands limit our ability to extend emergency response commitments beyond Parkland County's borders.

We wish the Village of Alberta Beach every success as you continue efforts to strengthen regional emergency services.

Sincerely,



Rod Shaigec
Mayor, Parkland County

COPY: Parkland County Council
Summer Village of South View
Summer Village of Val Quentin

Laura Swain, Chief Administrative Officer
Summer Village of Castle Island
Summer Village of Silver Sands



Alberta Beach

Box 278 • Alberta Beach • Alberta • T0E 0A0
Telephone: 780-924-3181 • Fax: 780-924-3313

January 22, 2026

Sturgeon County
9613 – 100 Street
Morinville, AB
T8R 1L9

Attention: Mayor Alanna Hnatiw and Council

Dear Mayor Hnatiw and Council:

Re: Request for Mutual Aid Agreement – Regional Emergency Services Collaboration

On behalf of the Village of Alberta Beach, I am writing to respectfully request that Sturgeon County consider entering into a Mutual Aid Agreement (MAA) for emergency fire and rescue response affecting neighbouring communities protected by the Alberta Beach Fire Department.

While the Village of Alberta Beach acts as the managing partner of the fire service, this request is made primarily in the interest of the Summer Villages of Castle Island, Val Quentin, the Village of Alberta Beach and the Summer Village of Nakamun Park whose geography and access routes place them in close operational proximity to Sturgeon County resources, particularly Calahoo.

Provincial Direction and Regional Expectations:

The Government of Alberta has been clear in its expectation that municipalities collaborate regionally – especially where public safety and emergency response are concerned. As stated publicly by the Minister of Municipal Affairs: *“Albertans benefit when their communities work together to overcome differences, build partnerships and face challenges.”* This request aligns directly with that provincial direction. Mutual aid agreements are a recognized best practice for ensuring interoperability, preparedness, and clarity of expectations before emergencies occur, rather than relying on informal or ad hoc arrangements during critical incidents.

Purpose and Scope of the Request:

This request is not intended to create a primary or automatic response obligation for Sturgeon County, nor to replace existing local or first-call mutual aid arrangements. Rather, it seeks to establish a second-line or last-line mutual aid option for high impact scenarios where: local Alberta Beach Fire Department resources are fully committed; our primary mutual aid partner is experiencing concurrent or county-wide demand; and regional events (such as wildfire, severe weather, or multiple simultaneous incidents – place extraordinary strain on available capacity. Any agreement would remain fully discretionary, respectful of Sturgeon County’s operational priorities, and activated only when circumstances clearly warrant.

Addressing Geographic and Jurisdictional Considerations:

We acknowledge that Alberta Beach itself does not directly border Sturgeon County. However, the communities served by our fire department are within close proximity of said border and could benefit from additional mutual aid resources. Emergency response effectiveness is governed by travel time, access routes, and risk exposure, not municipal boundaries alone.

In practical terms, Sturgeon County units – particularly those based in and around Calahoo – represent some of the closest and most logical reinforcement options during major or prolonged incidents. A formal MAA ensures that, should such assistance ever be requested, both parties are operating under a clear, pre-established framework rather than improvised decision-making under pressure.

A Matter of Good-Neighbour Governance:

At its core, this request reflects the principles of good-neighbour cooperation, shared responsibility, and public duty. Residents and visitors reasonably expect that neighbouring municipalities will assist one another when extraordinary circumstances exceed local capacity – particularly in lake-area and wildland-urban interface environments where risk can escalate rapidly.

We respectfully ask Council to consider whether declining to formalize such cooperation aligns with those expectations, especially in light of increasing wildfire risk, seasonal population surges, and the Province's clear encouragement of regional collaboration.

The Village of Alberta Beach would welcome the opportunity for further discussion at the Council level and is prepared to participate in joint planning conversations at your convenience.

Sincerely,



Tara Elwood,
Mayor

Cc: Alberta Beach Council
Summer Village of Castle Island
Summer Village of Nakamun Park
Summer Village of Val Quentin

March 10, 2026

Mayor Tara Elwood
Village of Alberta Beach
Box 278
Alberta Beach, AB T0E 0A0

Dear Mayor Elwood,

Re: Request for Mutual Aid Agreement – Regional Emergency Services

Thank you for your letter dated January 22, 2026, regarding a potential Mutual Aid Agreement to support emergency fire and rescue services for the Alberta Beach Fire Department.

Sturgeon County currently participates in an established mutual aid agreement with Lac Ste. Anne County, which serves as the framework for coordinating emergency response with neighbouring jurisdictions. This agreement is structured to ensure a single point of coordination, clear command authority, consistent operational standards, and appropriate deployment of resources during emergency incidents. As a result, any requests for mutual aid involving Sturgeon County must be initiated through Lac Ste. Anne County.

Maintaining this approach is necessary to manage operational risk, avoid duplication or conflicting response directives, and ensure emergency resources are deployed in a coordinated and effective manner across the region. Entering into parallel or standalone mutual aid agreements outside of this framework would undermine these objectives.

Accordingly, Sturgeon County will continue to respond to mutual aid requests in accordance with its existing agreement, subject to operational capacity and resource availability.

Thank you for bringing this matter forward.

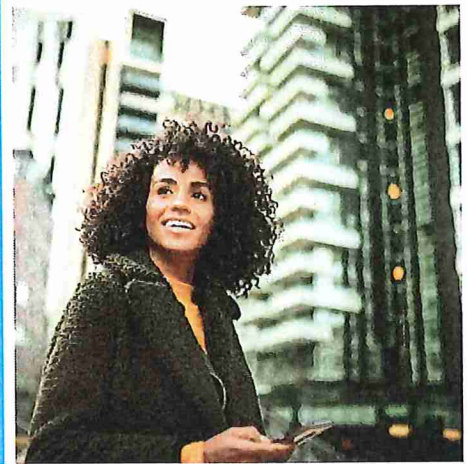
Sincerely,



Alanna Hnatiw
Mayor

C: Council, Sturgeon County
Travis Peter, Chief Administrative Officer, Sturgeon County

Member Webinars: What We Heard



 **Alberta
Municipalities**
Strength
In Members

February 2026

Table of Contents

Purpose and Context	4
Participation	4
Key Themes.....	5
Federal Budget and Funding Infrastructure for Housing.....	5
FCSS & Prevention	7
Police Funding Model	8
Board Reflections.....	9
Next Steps	9

Purpose and Context

On February 5th and 6th, 2026, Alberta Municipalities (ABmunis) hosted three member-webinars to facilitate conversations about current priorities. The goal was to hear members' questions, feedback, stories, or ideas. The webinars were intended to ensure members felt informed about advocacy priorities and engaged by having a forum to provide candid feedback.

The webinar format

Each webinar focused on ABmunis current advocacy priorities. After the moderator presented each priority, members were asked for their thoughts, feedback, stories, and concerns. Members were encouraged to share their reflections. Administration captured the questions and feedback shared by taking notes and creating a transcript of the webinars. Participants were told that ABmunis will not publish recordings of the webinars, giving them the freedom to be honest and candid.

Participation

The webinars were organized by member segment and hosted by a Board Director from that same member segment with Board President Dylan Bressey bringing greetings.

Member Segment	Date & Time	# of ¹ ²	Moderator	Zone
Villages & Summer Villages	Thu, Feb 5, 12:00-1:15PM	59	Deputy Mayor Deborah Reid-Mickler	Director, Villages South
Towns	Fri, Feb 6, 9:00-10:15 AM	66	Mayor Krista Gardner	Director, Towns West
Cities	Fri, Feb 6, 11:00-12:15 PM	45	Councillor Erin Stevenson	Director, Cities up to 500,000

² Participants include the moderator, Board members, and administration providing support.

Key Themes

Federal Budget and Funding Infrastructure for Housing

ABmunis has been vocal in expressing concern that the latest federal budget provides insufficient support for municipalities and imposes restrictive conditions on the funding that it does include. In particular, the Build Communities Strong Fund (BCSF) ties access to dollars to reductions in development fees — a model that subsidizes industry in high-fee regions, but does not reflect Alberta’s context where off-site levies already support a successful growth and where the province leads the nation in housing starts. Under the current BCSF design, municipalities in Alberta would need to further reduce these levies to qualify for funding. The BCSF’s design effectively disincentivizes ABmunis’ members from participating in the program, which means Albertans will not receive their fair share of federal investments.

ABmunis is actively working with the provincial government and the Federation of Canadian Municipalities (FCM) to emphasize that the BCSF model is misaligned with Alberta’s needs and to call for genuine new investments rather than reallocations from existing municipal programs. Without net new funding, the municipal infrastructure deficit will continue to grow.

Municipal Approaches to Removing Barriers to Housing Development

Members were asked to share how they are approaching housing development. It became clear that Alberta municipalities, regardless of size, are already doing everything within their authority to facilitate housing development.

- Cities and towns spoke about **streamlining land use bylaws** to enable higher density, secondary suites, duplexes, and multifamily dwellings, reducing rezonings, and “not in my backyard” (NIMBY) risk. One city cut the number of land use planning districts — used in Alberta to guide residential, commercial, industrial, and institutional development within a municipality — to speed up approvals and reduce project risk. One town removed approximately 100 pages from their bylaw by simplifying the planning processes and eliminating contradictions. In villages and summer villages the focus is on keeping bylaws aligned with efficient permitting without excessive complexity.
- Municipalities are **cutting red tape**. Cities are shifting from “prior to release” to “prior to completion” conditions; reducing securities for proven developers; and using automation to turn routine permits around in minutes. Towns are streamlining reviews, especially for multifamily and infill, to keep momentum. Villages highlighted **ultrafast service standards** (e.g. 48-hour permits) to counter any arguments that local approval processes are the bottleneck.
- Members are **creating unique incentives** to spur development. Cities have started stacking local incentives with external programs to pull purpose-built rental and multifamily dwellings into priority areas.
- Towns have been creative in using property tax holidays/phasedowns for 3–5 years on new builds, and implementing renovation grants above set thresholds.
- Villages are using tax tools and development incentives to encourage private activity; the challenge becomes servicing and opening the next area once lots sell out.
- Across all municipal types, local governments are **using land strategically** — cities by dedicating non-market parcels and reserve funds; towns by discounting surplus land with safeguards against speculation; and villages by leveraging incentives until they hit the next major constraint: the high cost of servicing new land.
- Municipalities are **actively pursuing infrastructure solutions to unlock housing**, with cities and some towns using off-site levies, towns front-ending or developer-funding major road upgrades, and villages negotiating P3-style arrangements or seeking flexibility for developers to build critical utilities.
- Across all contexts, there is concern that federal funding rules requiring reduced levies are threatening the very infrastructure systems that enable growth.
- There was a strong shared message that **Alberta’s approvals are already fast** and that cutting off-site levies to access federal dollars does not fit our model.

Trends Across Member Segments

Theme	Cities	Towns	Villages & Summer Villages
Market capacity & developer interest	<ul style="list-style-type: none"> • High developer interest • Strong competition for multifamily & rental • Can deploy sophisticated incentives, policy tools, dedicated housing offices 	<ul style="list-style-type: none"> • Moderate interest • Can attract infill & greenfield • Use tax incentives, land sales, LUB reforms • NIMBYism is a notable hurdle • Some hit success but worry about build-out 	<ul style="list-style-type: none"> • Often too small to attract private developers • Must incentivize heavily or partner with local industry • Some are running out of serviced land; fixed footprints + high servicing costs
Administrative capacity	<ul style="list-style-type: none"> • Dedicated housing staff, planners, analysts • Can navigate federal programs & reporting 	<ul style="list-style-type: none"> • Mid-level capacity • Can manage moderate reforms & some data work 	<ul style="list-style-type: none"> • Very lean staff: many dev officers part-time • Complex federal applications/reporting often prohibitive
Land inventory & growth pattern	<ul style="list-style-type: none"> • Larger land banks; can release parcels strategically • Emphasis on infill (e.g., 50/50 targets), Transit Oriented Development 	<ul style="list-style-type: none"> • Mix of infill & greenfield • Commonly subdivide oversized historical lots 	<ul style="list-style-type: none"> • Extremely limited serviced land; many fully built out • May require multimillion dollar infrastructure extensions to open even a few lots
Political dynamics	<ul style="list-style-type: none"> • Neighbourhood level NIMBY pushback around infill/density level 	<ul style="list-style-type: none"> • Strong neighbourhood pushback to infill, secondary suites, height 	<ul style="list-style-type: none"> • Resistance to change beyond existing patterns • Environmental/lake impact concerns add complexity

FCSS & Prevention

Family and Community Support Services (FCSS) are a vital part of Alberta’s communities, helping residents address social and health challenges early through prevention-focused programming. Provincial funding has remained flat at around \$100 million since 2015, even as Alberta’s population has grown by nearly one million and inflation has averaged 2.25% annually. When adjusted for these pressures, FCSS funding should be approximately \$162 million, which is why ABmunis, alongside FCSSAA and RMA, is calling on the province to increase its investment.

Over the same period of stagnant provincial funding, municipalities have nearly doubled their own contributions, investing \$245 million in 2024 and often exceeding their required 20% share. With clear evidence that every dollar spent on prevention reduces costs in emergency services, policing, and health care, now is the time for the province to step up. ABmunis is asking members to support this advocacy heading into Budget 2026 using the newly released [FCSS advocacy toolkit](#) to help with MLA meetings, media engagement, and community outreach.

Member Perspectives on FCSS

- There was broad support for ABmunis to push to increase provincial funding to \$162 million annually and a recognition that FCSS funding has not kept pace with growth and inflation which is impacting their communities.
- Leaders consistently framed prevention as the **cheapest and most effective intervention** available to municipalities.
- FCSS provides **essential community glue**. Regardless of community size, FCSS roles include youth supports, seniors outreach and transportation, mental health and family supports, volunteer coordination, food security and referrals.
- Municipalities view FCSS as foundational, low-cost, high-impact programming.
- All municipalities value FCSS because it **allows communities to design programming that reflects local needs**. This flexibility was consistently named as essential to delivering effective prevention.
- There were unique and creative approaches to regional FCSS services and collaboration leading to smaller communities accessing larger municipalities health services.
- Across all municipal types, FCSS is essential, however it continues to be underfunded and overextended. But the impact of underfunding varies by scale:
 - Cities: Cannot meet the scale of social need; the nonprofit sector is strained.
 - Towns: Struggling to maintain diverse programming with growing populations.
 - Villages: Facing structural impossibility – they must deliver prevention with almost no funding, no staff, and no alternative providers.

Underfunded FCSS Impacts by Member Segment

Municipality Type	What FCSS Must Do	Main Challenge
Cities	<ul style="list-style-type: none"> • Stabilize large nonprofit sectors; address complex, urban social needs 	<ul style="list-style-type: none"> • Underfunded relative to scale/complexity
Towns	<ul style="list-style-type: none"> • Deliver diverse programs; coordinate regionally; support fast-growing varied populations 	<ul style="list-style-type: none"> • Increasing needs + moderate administrative capacity
Villages & Summer Villages	<ul style="list-style-type: none"> • Act as the entire social services system for isolated residents 	<ul style="list-style-type: none"> • Extremely low funding + no local alternatives

Police Funding Model

The new provincial Police Funding Model (PFM), released late last year for municipalities under 5,000, has raised significant concerns among ABmunis members. Our key message is that the model adds financial pressure at a time when municipalities are already grappling with rising costs, limited revenue tools, and tight budgets. Equally important, the principle of “say with pay” remains unaddressed – municipalities are being asked to contribute more without the corresponding input or oversight needed to ensure these investments enhance community safety. While we await detailed cost information from the province, our early analysis suggests the new allocation formula may shift costs from municipal districts and counties onto smaller urban municipalities.

Policing Costs Impact on Members

- For towns and villages under 5,000, there was **strong and widespread concern** about the province’s new Police Funding Model (PFM).
- There was near-universal concern that the **PFM shifts significant new costs onto small municipalities** without corresponding authority, explanation, or service improvements.
- Participants stated that the **sharp year-over year increases are large, rapid, and hard to absorb**. Municipalities emphasized that budgets were already set when the PFM was announced and their estimates shared, small tax bases make even “modest” dollar increases significant on a per-capita basis.
- There was widespread frustration about municipalities having to pay more, but having little control over staffing levels, local policing priorities, and receiving limited information on how costs are calculated or spent.
- Participants stressed that they are **not opposed to contributing** to policing. The issue is **paying without authority, oversight, or transparency**.
- Members raised repeated questions about:
 - How costs are calculated
 - What data is used
 - Why increases are assumed year over year
- There was a lack of clarity on:
 - What counts as an “occurrence”
 - Whether reporting minor incidents could increase future costs
 - Whether communities are being penalized for encouraging reporting
- This uncertainty creates fear of **perverse incentives**, such as discouraging residents from reporting minor crime.
- The wider context of increasing policing costs across the province, outside of the changes to the PFM was raised as well. For towns over 5,000 the policing costs can be even higher without the province offsetting those costs via the PFM.
- One example was provided where a town pays \$1.8 million per year for policing for a population of about 6,000 and their county which has a much larger geographic area to police and a larger overall municipal budget pays \$400K because they receive funding via the PFM.

Board Reflections

ABmunis Board members appreciated the opportunity to hear directly from members.

With the ongoing uncertainty around funding and downloading, I more than ever sensed a strong message from our municipalities: they want to be heard, and they are looking for direction.

The facilitator for both sessions I attended did an excellent job creating space for open dialogue and collaboration. As an organization, we are the nucleus for our municipalities, and this is the time for us to truly advocate on their behalf.

There are no borders or divisions in this work. We succeed only by working together, supporting one another, and speaking with a unified voice.

- Councillor David Sharun, ABmunis Director of Towns East

I appreciated the conversation and specific examples that participants in the cities webinar shared about how they're dealing with each of the topics we discussed in a solutions-oriented manner. While we all may be facing similar challenges, we recognize that sharing the solutions a community may have is part of creating success for all municipalities throughout this province.

- Councillor Jenn Schmidt-Rempel, ABmunis Director of Cities up to 500,000

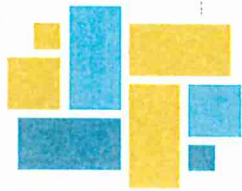
I appreciated hearing from members on these priority topics, for example, the SV of West Cove shared they are using FCSS funds for seniors' programs to get them out of the house. I thought this was a good idea others can borrow from.

For the discussion on the PFM, I heard "we want say with pay". This is a comment that came up in the last Board meeting. The municipalities are expected to cover the police cost, but we have no say in what the costs will be.

- Mayor Brian Waterhouse, ABmunis Director of Summer Villages

Next Steps

- ABmunis will share the information shared and feedback received at the webinars with members.
- ABmunis staff & Board will determine the frequency of future webinars.
- Feedback shared will be incorporated into future advocacy.

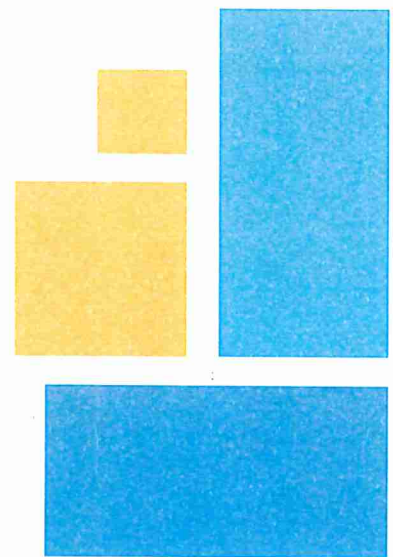


Alberta Municipalities Strength In Members

Connect

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ABmunis' Report on Alberta's 2026 Budget

From Executive Assistant on Behalf of Dana Mackie <ea_dmackie@abmunis.ca>

Date Fri 2026-02-27 4:25 PM

To

Hello Mayors, Councillors, and CAOs,

We are pleased to share Alberta Municipalities' [Report on the Government of Alberta's 2026-27 Budget](#).

While this budget includes some targeted investments, overall, it is not a good-news budget for municipalities. The fiscal plan continues to shift costs onto local governments and property taxpayers, while falling short of the long-term investments needed to support growing communities and maintain essential infrastructure.

Key takeaways from this year's budget include:

- While the province hasn't increased personal, corporate, or sales taxes, they have increased provincial property taxes by \$1 billion over three years.
- Lack of investment in municipalities now puts the squeeze on property taxpayers for years to come. We are disappointed to see no increase in social infrastructure funding, such as preventative FCSS services, and continued inadequate funding to physical infrastructure, such as roads, pipes, and other key assets.
- Without this funding, Albertans will continue to feel the financial pressures well into the future.
- As part of Alberta Municipalities Property Taxes Reimagined, and as acknowledged in the government's fiscal plan, we need to have a conversation about sustainable fiscal planning in Alberta, and municipal leaders need to be part of finding the solution.

Municipal leaders are not asking for short-term fixes. We need a long-term, sustainable solution, and municipalities want to be active partners in shaping how local public services are funded into the future.

Webinar Recording

If you missed our webinar today, note that a recording will be available early next week at the link above.

In the meantime, we encourage you to read our report and hope you plan to attend our [Spring Municipal Leaders' Caucus](#) on March 26 & 27, where we will have the opportunity to discuss Budget 2026 issues directly with the provincial officials. We will continue to advocate strongly on your behalf and look forward to working with you as we engage the province on these issues in the weeks and months ahead.

Thanks,

Dana Mackie MBA | Chief Executive Officer

D: 780.431.4535 | C: 780.271.7251 | E: DanaM@abmunis.ca

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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.



NEWS RELEASE

Albertans' property taxes will go up because of Budget 2026

February 26, 2026

EDMONTON – Alberta Municipalities (ABmunis) has decided to say the quiet part out loud: Albertans will pay more property tax this year because of the Government of Alberta's decisions, as presented in this budget.

The provincial government is telling Albertans that it won't increase taxes to pay for all the things it's funding in Budget 2026. That's misleading.

Budget 2026 shifts the tax burden to property taxes. It shifts responsibility from the provincial government to municipalities and removes tax room for municipal priorities. We're concerned that hiding provincial tax increases in the property tax bills that municipal governments must collect will make life less affordable for those Albertans with lower or fixed incomes.

We're disappointed to see no funding increases for Family and Community Support Services (FCSS) in Budget 2026. By not investing in local prevention programs, the provincial government has missed a critical opportunity to change the trajectory of growing costs in systems that have been stretched to the breaking point – systems like healthcare, emergency services, and policing.

The provincial government's decision to not enlarge the Local Government Fiscal Framework (LGFF) capital funding pot and other municipal infrastructure programs means urgently needed municipal infrastructure projects across Alberta will be postponed, delayed, deferred or cancelled. Unless additional funding is provided, Albertans can expect more failures to infrastructure in the coming years – costly events like broken water and sewer pipes and crumbling roads and bridges. Furthermore, investments in municipal infrastructure are critical to enable further economic growth.

Alberta's systemic provincial funding deficit has been an unresolved issue for more than 20 years. Alberta has a \$16.9 billion tax advantage over other provinces. Despite this, costs continue to be downloaded onto municipal governments and property taxes are funding provincial services.

Alberta Municipalities urges the provincial government to begin a conversation with municipalities, other stakeholders, and Albertans to reimagine how to fund and pay for everything Albertans deserve and to ensure our province continues to grow and succeed for generations to come.

Those are our initial thoughts, based on our first reading of the budget document. We'll have more to say tomorrow, once our policy experts have reviewed Budget 2026 line by line and determined what it means for Albertans and ABmunis' 264 member-communities.

**LAC STE. ANNE FOUNDATION
BOARD MEETING MINUTES
December 5, 2025
Pleasant View Lodge – Mayerthorpe
1:06 p.m.**

1. Call to Order- 2:30 p.m.

Present: Tara Baker, Keith Pederson, Jill Stoney, Daryl Weber, Rebecca Wells, Sheila Pockett
Gwen Jones & Alan Deane

Staff: Dena Krysik & Robin Strome – Finance Officer

2. Welcome New Board Members

3. Organization Meeting

Nomination for Chair & Appointment Chair

Board Member Alan Deane moves:

Motion #25-060: That the Board appoints Tara Baker as Chair for the Lac Ste. Anne Foundation for the 2025/26 term.

Carried

Nomination for Vice Chair & Appointment for Vice

Board Member Alan Deane moves:

Motion #25-061: That the Board appoints Rebecca Wells as Vice-Chair for the Lac Ste. Anne Foundation for the 2025/26 term.

Carried

Signing Authorities

Board Member Rebecca Wells moves:

Motion #25-062: The Board moves to remove Ross Bohnet, Sandy Morton, and Paul Chauvet as signing authorities for the Lac Ste. Anne Foundation and appoint Tara Baker, Rebecca Wells, Jill Stoney, in addition to Robin Strome and Dena Krysik as signing authorities for Lac Ste. Anne Foundation.

Carried

2025 Board Meeting Schedule

Board Member Alan Deane moves:

Motion #25-063 The Board moves to hold regular Board Meetings Bi-Monthly on the 4th Wednesday of the month or at the call of the Chair.

Carried

Board Remuneration

Board Member Daryl Weber moves:

Motion #25-064: The Board approves the Board Remuneration and Expense Policy as presented

Carried

4. Additions to/Approval of Agenda

Board Member Alan Deane moves:

- **Motion #25-065:** The Board approves the agenda as presented with the following addition;
 - 8a. Nordic Mechanical Quote

Carried

5. Board Meeting Minutes

Board Member Keith Pederson moves:

Motion #25-066: That the Board approves the October 8, 2025 Board meeting minutes as presented.

Carried

6. Financial

Board Member Keith Pederson moves:

Motion #25-067: The Board approves the Financial Reports at October 31, 2025 as presented.

Carried

7. New/Other Business

Board Member Sheila Pockett moves:

- **Motion #25-068: The Board approves to proceed with the mixing valve upgrade at the Pleasant View Lodge as per Nordic Mechanicals quote in the amount of \$33,226.00, funding to come from the 2025 Requestion Surplus.**

Carried

8. Information Items

Board Member Gwen Jones moves:

- Motion #25-069: The Board accepts items 10a, 10b & 10c for the December 5, 2025 meeting as information.**

Carried

9. Date, Place & Time of Next Meeting

All Board members move:

- Motion #25-070: The next Board Meeting is February 25, 2026 – 12:30 pm at PVL Community Center.**

10. Adjournment

The Chair declares that as all matters have been attended to the meeting is now adjourned at 3:20 pm.

Dana Baker
Chairperson

Feb 25 - 2026
Date

[Signature]
Chief Administrator Officer

Feb 25/2026
Date

FW: Rates for Fire Calls Effective April 1, 2026

1 message

aboffice@albertabeach.com <aboffice@albertabeach.com>

Thu, Mar 26, 2026 at 4:22 PM

To: david.ives@firerescueinternational.net

Cc: lee.lindstrom@firerescueinternational.net, shari.ives@firerescueinternational.net, wendy@wildwillowenterprises.com, "S. V. of Castle Island" <svcastle@telus.net>, "S.V. of Nakamun Park" <cao@svnakamun.com>, "S. V. of Silver Sands" <admin@summervillageofsilversands.com>, SV of Southview <svsouthview@outlook.com>, "S.V. Val Quentin" <cao@valquentin.ca>

Good afternoon, Dave,

Please see the updated Alberta Transportation rates effective April 1, 2026.

Kathy Skwarchuk,

CAO

Alberta Beach

Box 278

Alberta Beach, AB

T0E 0A0

Phone: 780-924-3181

Fax: 780-924-3313

aboffice@albertabeach.com

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From: Shelly Clow <Shelly.Clow@gov.ab.ca>**Sent:** March 26, 2026 9:55 AM**To:** 'Tammy Thirsk' <tthirsk@draytonvalley.ca>; 'Oliver Grenier' <Oliver.grenier@enochnation.ca>; 'Vanessa Kenyon' <Vanessa.Kenyon@parklandcounty.com>; 'Tyler Sieben' <Tyler.Sieben@strathcona.ca>; 'Sonny Bermejo' <Sonny.Bermejo@leduc-county.com>; 'Trina Sroka' <tsroka@lsac.ca>; 'Sandra Spilde' <SSpilde@leduc.ca>; Karly Skoreyko <karly.skoreyko@beaumont.ab.ca>; 'Fire D. Coordinator' <FDCoordinator@devon.ca>; 'Rhonda Tomashewsky' <Rhonda.Tomashewsky@morinville.ca>; 'eastwest society' <eastwestsociety@millet.ca>; 'Jodi Champagne'



**TABLE 1: Rates of reimbursement for Fire Department units
Responding within a provincial highway right-of-way
Inflation Adjustment effective April 1, 2026**

Type of Unit	Comment	Hourly Rate (2026/27)
Ladder and pumper trucks	<ul style="list-style-type: none"> Includes equipment costs, labour, and all materials. These are specialized pieces of equipment specifically designed and built to fight fires. 	\$760
Light & Medium rescue vehicles	<ul style="list-style-type: none"> Used to transport manpower & equipment not covered under the rate for ladder and pumper trucks. Rescue vehicles must meet the equipment requirements listed in Section 4, particularly Table 4.2.2, of NFPA 1901. Light rescue vehicles are permanently rigged and equipped to do basic rescue tasks using hand & basic extrication tools (i.e. pry bars, air chisels, bolt cutters, stabilization equipment & cribbing, hand and power saws, lighting and portable hydraulic rescue tools) and medical aid equipment. Medium rescue vehicles carry more equipment to handle regularly occurring rescue tasks plus specialized rescue equipment for at least one rescue specialty. 	\$760
Command vehicles		\$225

Note: These rates are adjusted annually on April 1st, using the inflation formula established in the Highway Maintenance contracts and rounded to the nearest \$5/hour.



ASVA Submission - Local Authorities Election Act Review

January 22, 2026

Executive Summary

This submission presents the Association of Summer Villages of Alberta (ASVA) 's collective feedback to Alberta Municipal Affairs on proposed changes to the Local Authorities Election Act (LAEA).

ASVA represents Summer Villages as a recognized and respected level of municipal government. Summer Villages are sustainable, year-round municipalities that advocate for responsible governance and stewardship of Alberta's lake and river environments. Ensuring that municipal election legislation is workable, fair, and proportionate is essential to maintaining strong local democracy in these unique communities.

Today, approximately 6,000 people live year-round as permanent full-time residents in Summer Villages. That's equivalent to the combined population of Alberta's 30 smallest Villages, 38% of Villages. In addition to permanent full-time residents, the 51 Summer Villages contain an equivalent number of dwellings as Alberta's 54 smallest Villages, 68% of Villages.

Summer Villages support the LAEA's intent to ensure fair, transparent, and accessible municipal elections. However, feedback from member municipalities indicates that several provisions of the Act and its associated regulations do not adequately reflect the unique governance structure, seasonal population, property-based electorate, and limited administrative capacity of Summer Villages.

Consistent with ASVA's mission of *Advocacy, Communication, and Education (ACE)*, the recommendations in this submission are targeted, pragmatic, and low-risk. They are intended to strengthen accessibility, fairness, and election integrity while reducing unnecessary administrative burden for Alberta's smallest municipalities.

1. Context: Why Summer Villages Are Different

Summer Villages are a distinct form of municipal government under Alberta legislation and are increasingly operating as sustainable, year-round communities. They are characterized by:

- Predominantly non-resident property owners alongside a growing number of permanent residents
- Very small electorates and administrative teams
- Limited financial and staffing capacity compared to larger municipalities
- Property-based voting rights that are unique under the LAEA
- Election timelines that occur earlier than most municipalities



Despite their size, Summer Villages are responsible for land-use planning, environmental protection, infrastructure, and governance decisions that directly affect Alberta's lakes and rivers. Election legislation that does not reflect these realities can unintentionally weaken democratic participation, increase administrative risk, and undermine confidence in local government.

2. Permanent Electors Register and Special Ballots

Key Issues

- Summer Villages are not required to maintain a permanent electors register, yet access to voting by special ballot is effectively tied to having one.
- Feedback from multiple Returning Officers confirms that the Chief Electoral Officer's data is not suitable for Summer Villages, where voter eligibility is based primarily on land title ownership rather than permanent residency.
- Establishing and maintaining a permanent electors register would impose significant administrative cost and workload on very small municipalities, including additional staffing hours and data management requirements.
- Without an electors register, Summer Villages are prohibited from using special ballots, which disproportionately affects non-resident property owners who form the majority of eligible electors.
- The Act is unclear on whether information about non-resident electors may be retained for future elections, potentially requiring Summer Villages to rebuild voter information from scratch each election.

Impacts

- Reduced voter participation and accessibility, particularly for non-resident owners
- Increased voter complaints regarding the unavailability of special ballots
- Administrative inefficiency and uncertainty for Returning Officers

Recommended Solutions

- Explicitly confirm that Summer Villages may prepare voter registers using land title data, municipal tax records, and sworn declarations under section 49(3), without reliance on Chief Electoral Officer data.
- Enable Summer Villages to offer special ballots without mandating a permanent electors register.
- Clarify agreements under section 49(3.3) to reflect Summer Village-specific processes.
- Clarify that Summer Villages may retain non-resident elector information between elections for administrative continuity, subject to privacy requirements.



3. Voting Equity: Multiple Voters per Property

Key Issues

- Current legislation allows an unlimited number of owners and spouses listed on a single certificate of title to vote.
- In practice, this can result in dozens of votes tied to a single property, creating disproportionate influence.
- This risk is unique to Summer Villages and undermines the principle that each property should have a fair and roughly equal voice.

Recommended Solutions

- Amend section 12 to limit the number of non-resident owner or spouse votes associated with a single Summer Village property, for example, to a maximum of six. See Appendix B for additional information and key messages for this solution.
- Preserve voting rights for bona fide permanent residents regardless of ownership structure.

4. Candidate Eligibility and Concentration of Power

Key Issues

- Under current rules, multiple individuals associated with the same property may run for office.
- In extreme cases, a single property could theoretically form the entire council.

Recommended Solutions

- Amend section 21 to restrict candidacy to one individual per property, whether owner, spouse, or permanent resident, in Summer Village elections.

5. Nomination Period and Nomination Day Flexibility

Key Issues

- Summer Villages are restricted to a single nomination day, unlike other municipalities that have a nomination period.
- This restriction reduces accessibility for non-resident candidates and increases the likelihood of acclamations.
- Ambiguity exists regarding whether nomination papers must be personally received by a Returning Officer or may be delivered to the municipal office.
- Early election timelines make it costly to appoint Returning Officers far in advance of the election.

Recommended Solutions

- Amend the LAEA to permit a nomination period for Summer Villages, consistent with other municipalities.
- Clarify that nomination papers may be submitted to the local jurisdiction office rather than requiring personal receipt by the Returning Officer.
- Allow Returning Officers to validate nominations after submission rather than being present at the time of receipt.

6. Election Administration Capacity and Staffing

Key Issues

- Recruiting neutral and qualified election workers is challenging in very small communities.
- Election administration standards are identical to those for large municipalities despite vastly different resources.
- Limited staff must manage election administration alongside normal municipal operations.

Recommended Solutions

- Expand delegation authority under section 14(3) to explicitly include the municipal secretary.
- Provide clearer guidance tailored to Summer Villages.
- Preserve Returning Officer discretion to adapt processes to local context while remaining compliant with the Act.

7. Returning Officer Discretion and Election Integrity

Key Issues

- Returning Officers reported that the Act provides insufficient discretion when obvious ineligibility or irregularities are known.
- The prohibition on requesting additional identification beyond a single piece of Alberta-issued ID creates a security gap for Summer Villages, where electors may come from anywhere in the province.
- Electors themselves identified concerns about the lack of verification of property ownership or eligibility, undermining confidence in election integrity.
- There is no clear process for isolating or flagging questionable ballots outside of existing special ballot provisions.

Recommended Solutions

- Introduce provisions allowing Returning Officers to temporarily isolate and flag suspected ineligible ballots, similar to section 77.21(6).
- Permit Summer Villages to request a second form of identification to confirm eligibility, such as a land title, tax notice, or utility bill, where voting rights are based on property ownership.
- Establish a clear dispute resolution process for voter and candidate eligibility issues that does not require immediate legal consultation.

8. Campaign Finance: Notice of Intent and Disclosure Requirements

Notice of Intent

Issue: The timing requirement for filing a Notice of Intent is unclear and has caused confusion for candidates and administrators.

Recommendation:

- Amend section 147.3(1) to require candidates to open a campaign bank account **only when total contributions exceed \$1,000 in the aggregate**, and not at the time of filing a Notice of Intent.
- Confirm that candidates with contributions and expenses below \$1,000 may continue to use personal accounts, subject to post-election disclosure requirements.

Proposed Legislative Wording (for consideration):

Section 147.3(1) is amended by removing the requirement to open a campaign account at the time a Notice of Intent is filed and by clarifying that a campaign account is required only when total campaign contributions first exceed \$1,000 in the aggregate.

9. Disclosure Statements

Issues:

- September 30 disclosure filings occur after Summer Village elections have concluded.
- Disclosure requirements are duplicative, confusing, and disproportionate for Summer Village candidates, many of whom incur little or no campaign expenses.

Recommendations:

- Exempt Summer Village candidates from the September 30 disclosure filing requirement.
- Consolidate reporting into a single post-election disclosure, for example within 120 days after the election or by March 1.
- Consider simplified disclosure requirements for candidates with minimal or no campaign spending.

10. Examination of Nomination Papers

Key Issues

- Conflicting sections of the Act create confusion about who may examine nomination papers, when examination may occur, and under whose supervision.

Recommended Solutions

- Harmonize sections 28, 34, and 100 to:
 - Limit examination to electors
 - Permit examination only after the nomination period closes
 - Allow supervision by the Returning Officer or Secretary



11. Forms and Regulations

Key Improvements Needed

- Update Form 4 to clearly reference Summer Village-specific eligibility under section 12.
- Modify Form 13SV to:
 - Capture the complete Summer Village property address
 - Allow proof of ownership rather than proof of primary residence
- Update Form 26 to clearly state filing deadlines and penalties.
- Include the Notice of Intent form in regulation and permit electronic submission.

Conclusion

The Association of Summer Villages of Alberta supports strong, transparent, and accessible municipal elections and affirms the importance of the Local Authorities Election Act in maintaining public confidence in local democracy.

At the same time, ASVA's member municipalities have clearly identified that several provisions of the LAEA impose disproportionate administrative burden, reduce accessibility for electors and candidates, and create uncertainty when applied to very small, property-based municipalities. These challenges do not reflect the reality of Summer Villages as sustainable, year-round communities and a respected order of municipal government.

Consistent with ASVA's Vision and its *ACE* mission of Advocacy, Communication, and Education, the proposed amendments are practical, measured, and low-risk. They preserve election integrity while recognizing the unique governance and operational context of Summer Villages.

ASVA respectfully submits these recommendations to Alberta Municipal Affairs and looks forward to continued collaboration to ensure that municipal election legislation supports effective, inclusive, and sustainable local government across Alberta.

Appendix A. Summary Table of Key Issues, Recommendations, and Impacts if Not Addressed

Issue Area	LAEA Section(s)	Summary of Issue	ASVA Recommended Change	Impact if Not Addressed
Special Ballots & Electors Register	s.49, s.49(3), s.49(3.3)	Access to special ballots is effectively tied to maintaining a permanent electors register, which is impractical for Summer Villages with predominantly non-resident, property-based electorates.	Allow Summer Villages to prepare voter registers using land title and municipal records and offer special ballots without requiring a permanent electors register.	Continued voter disenfranchisement of non-resident owners, lower turnout, increased complaints, and reputational risk to election fairness.
Retention of Elector Information	s.49	Uncertainty about whether non-resident elector information may be retained between elections creates repeated administrative burden.	Clarify authority for Summer Villages to retain elector information between elections, subject to privacy requirements.	Repeated rebuilding of elector data, higher administrative cost, and increased risk of errors or omissions.
Voting Equity per Property	s.12	Unlimited owners or spouses on a single title may vote, creating disproportionate influence from one property.	Limit the number of non-resident owner/spouse votes per property while preserving permanent resident voting rights.	Perceived inequity, erosion of voter confidence, and increased likelihood of contested results or disputes.
Candidate Eligibility per Property	s.21	Multiple candidates may run from a single property, creating a risk of concentrated control of council.	Restrict candidacy to one individual per property in Summer Village elections.	Risk of governance imbalance and reduced confidence in representative local government.



Association of
SUMMER VILLAGES
OF ALBERTA

Nomination Period Flexibility	s.25-27	Summer Villages are limited to a single nomination day, restricting access for non-resident candidates.	Permit a nomination period and allow nomination papers to be submitted to the municipal office.	Increased acclamations, reduced candidate participation, and weaker democratic legitimacy.
Returning Officer Capacity & Delegation	s.14(3)	Limited staffing capacity makes it difficult to meet all election administration requirements.	Expand delegation authority to explicitly include the municipal secretary and preserve local discretion.	Increased compliance risk, staff burnout, and reliance on external legal advice.
Returning Officer Discretion & Integrity	s.77.21 and related	Returning Officers lack tools to address obvious ineligibility or irregularities at the time of voting.	Allow isolation of questionable ballots and limited secondary verification of eligibility.	Reduced confidence in election integrity and higher risk of post-election challenges.
Campaign Bank Account Requirement	s.147.3(1)	Candidates must open a campaign bank account even when campaign activity is minimal or zero.	Require a campaign bank account only when total contributions exceed \$1,000.	Discouragement of candidates, unnecessary personal expense, and reduced participation in elections.
Campaign Disclosure Timing	s.147.4-147.7	September 30 disclosure deadlines occur after Summer Village elections and are duplicative.	Exempt Summer Village candidates from September 30 filings and consolidate reporting.	Ongoing confusion, non-compliance risk, and administrative follow-up costs.
Examination of Nomination Papers	s.28, s.34, s.100	Conflicting provisions create uncertainty about who may examine nomination papers and when.	Harmonize sections to clarify timing, eligibility, and supervision requirements.	Increased procedural disputes, inconsistent practices, and legal uncertainty.



Appendix B. Additional Discussion on Number of Eligible Voters per Land Title

Executive Summary

Census-based age and household composition data demonstrate that, while the average number of eligible voters per dwelling in Alberta is approximately 2, there is a clear and defensible demographic basis for recognizing up to 4 to 6 eligible voters per dwelling or land title in certain circumstances. This upper range is supported by Alberta's relatively young age structure, family-oriented household patterns, and the prevalence of multi-adult living arrangements across urban, rural, and seasonal communities.

Recognizing this range strengthens policy defensibility. It enables municipalities, particularly Summer Villages, to establish reasonable maximum votes per land title that reflect real demographic conditions while preserving the principle that each property should have a fair and roughly equal voice. These assumptions are conservative, evidence-based, and consistent with Statistics Canada census data and the Local Authorities Election Act definition of an eligible elector

Age Demographics and Household Structure in Alberta

The 2021 Census of Population indicates that Alberta averages 2.4–2.5 persons per private dwelling, with large cities such as Calgary and Edmonton at the lower end (~2.4) and smaller cities and towns slightly higher (2.5–2.7). Alberta's urban and rural household sizes are slightly above the national average.

Equally important is Alberta's age profile. Approximately 75–78% of residents are 18 years of age or older, meaning that a significant proportion of dwellings contain multiple eligible electors. This demographic reality underpins elector-per-dwelling estimates and explains why reliance on a single average obscures meaningful variation.

Defensible Range of Eligible Voters per Dwelling

There is no dataset that directly reports the number of eligible voters per dwelling. However, combining census age characteristics with household composition data supports a planning range rather than a fixed value.

Observed household patterns across Alberta include:

- Couples with adult children remaining at home
- Multi-generational households
- Shared housing among unrelated adults
- Seasonal and recreational properties used by extended families or co-owners

These patterns support a defensible range from 0 to 6 eligible voters per dwelling, with values above 6 treated as outliers for planning and policy purposes



Applicability to Rural and Small Municipalities

These assumptions are particularly relevant in rural and small municipalities, where:

- Household sizes are often larger
- Multi-generational living is more common
- Seasonal and recreational properties are prevalent
- Dwelling use may fluctuate throughout the year

In these contexts, variation around the average is often greater than in large urban centres. Applying a narrow assumption (e.g., 2 voters per property) risks misrepresenting the actual distribution of electors. A broader planning range more accurately reflects demographic reality and supports defensible local decision-making.

Relevance to Summer Villages and Votes per Land Title

In Summer Villages, voting rights are commonly linked to land ownership rather than residency. Councils must therefore balance inclusivity with equity when setting voting rules.

This analysis supports the position that:

- It is reasonable to expect multiple eligible voters to be associated with a single titled property
- A maximum of 4–6 votes per land title reflects typical upper-bound household and ownership patterns
- Such a cap prevents disproportionate influence by a small number of high-occupancy or heavily shared properties

Importantly, a cap grounded in census-based demographics is defensible, non-arbitrary, and proportionate.

Fair and Roughly Equal Voice

The principle that each property should have a fair and roughly equal voice does not require identical voting power in every case. It requires that differences be reasonable and justified. A maximum vote limit aligned with observed demographic norms:

- Recognizes legitimate variation in household composition
- Avoids extreme concentrations of voting power
- Treats properties consistently across the municipality

This approach aligns with the broader principle of effective representation embedded in Alberta's local election framework.

Citation-Ready Reference Table

Eligible Voters per Dwelling – Alberta (Planning Ranges)

Household Type	Typical Persons per Dwelling	Adults (18+)	Eligible Voters (Planning Range)
Single-person household	1	1	1
Couple, no children	2	2	2
Couple with children	3–4	2–3	2–3
Couple with adult children	3–5	3–4	3–4
Multi-family or shared dwelling	4–6	4–6	4–6
High-occupancy shared housing (upper planning limit)	6–8	6–8	Up to 6 (higher = outlier)

Data Sources and Citations

- Statistics Canada. 2022. *Census of Population, 2021*.
 - Table 98-10-0138-01: Household size and composition
 - Table 98-10-0022-01: Age characteristics of the population
- Government of Alberta. *Local Authorities Election Act* – definition of an eligible elector

Monthly Progress Report

Prepared for: SV Castle Island

Prepared by: Anna Trippel

Reporting Period: February 1-28, 2026

1. Executive Summary:

February's work for the Summer Village of Castle Island focused primarily on internal development of the Asset Management Plan (AMP) framework, as complete asset information was not yet available for detailed assessment and rating. During the reporting period, a Tangible Capital Asset (TCA) listing was received, providing an initial reference point for future asset organization.

Given the incomplete asset data, the majority of effort in February was directed toward drafting the AMP document itself, including core structure, background sections, and methodological content. This approach ensures the plan is ready to advance efficiently once asset details and ratings are available. Overall progress remains steady, with next steps dependent on receipt and confirmation of asset information required for rating and capital planning.

2. Project Highlights and Milestones:

a. Asset Management Plan Development

- i. Continued drafting of the Asset Management Plan document, focusing on foundational sections that do not rely on completed asset ratings.
- ii. Developed AMP narrative content, including purpose, framework, and approach, to ensure the document is structurally complete and ready for integration of asset data.
- iii. Prepared the AMP to allow efficient progression to analysis and capital planning once asset information is confirmed.

b. Asset Information & Data Inputs

- i. Received Tangible Capital Asset (TCA) listing from Castle Island on February 3.
- ii. Reviewed TCA information as a preliminary reference for future asset organization.
- iii. Confirmed that additional asset details are required before assets can be fully sorted and assessed using the rating spreadsheet.

c. Training & Support

- i. Participated in a February 5 meeting with SVLSACE administrators to review asset management training materials and demonstrate completion of the Asset Management Readiness Scale.
- ii. Provided general support and clarification on asset management concepts and tools as part of the regional session.

3. Work in Progress

- Asset Management Plan drafting continues, with focus on framework and narrative sections.
- Asset sorting and rating remain on hold pending receipt of complete asset information beyond the TCA listing.
- Capital planning and risk prioritization cannot proceed until assets are fully identified and rated.

4. Concerns, Risks, and Mitigation

Concerns

- Complete asset information was not available during the February reporting period, limiting the ability to begin asset rating and capital planning.

Risks

- Delays in receiving full asset details may postpone the analytical and capital planning phases of the AMP.

Mitigation

- AMP document drafting has been advanced to minimize future delays.
- Once asset information is received, asset rating, prioritization, and capital planning can proceed without rework.
- Project timelines remain flexible to accommodate municipal capacity and data availability.

5. Decisions Required from Council

- None during the February reporting period.