Monday, January 8th, 2024 – commencing at 5:00 p.m. Wildwillow Administration Office & Via Zoom 2317 Township Road 545 Lac Ste. Anne County

	Call to Order		
2.	<u>Agenda</u>	a)	Monday, January 8 th , 2024 Regular Council Meeting (approve agenda as presented or as amended)
3.	Minutes: Pages 1-8	a)	Monday, November 20th, 2023 Regular Council Meeting (approve minutes as presented or as amended)
4.	Appointments:	n/a	
5.	Action Items:	a)	Deputy Director of Emergency Management – this item was deferred from the November 20th, 2023 meeting to allow Council time to speak with community members and submit names for this position. Council will still need to establish an Emergency Management Plan and the Emergency Management Agency. (that be appointed as Deputy Director of Emergency Management, effective immediately) Or (some other direction as given by Council at meeting time)
		b)	Gazebo Project – the December meeting with North 43 Commission reps to discuss the costs incurred when the contractor working on construction of the Gazebo hit the sewerline was cancelled. Discussion to reschedule this meeting was to take place when all of Council is able to participate. This is now to be scheduled sometime in January, 2024. Legal counsel has drafted a letter for Council review that summarizes the issues and indicates a desire to work cooperatively on a resolution prior to the meeting. The letter was forwarded to Council on December 20 th , 2023. (that the meeting between the Summer Village of Castle Island and the North 43 Lagoon Commission be scheduled for a date in January, 2024 to discuss the costs incurred when the contractor working on construction of the gazebo hit the sewerline)

Monday, January 8th, 2024 – commencing at 5:00 p.m. Wildwillow Administration Office & Via Zoom 2317 Township Road 545 Lac Ste. Anne County

		or
		(some other direction as given by Council at meeting time)
Pages 9-12	c)	Extended Producer Responsibility (EPR) Integration and Management – Alberta Municipalities letter of October 13th, 2023 advising that EPR shifts the cost of residential recycling from municipalities to producers and is being implemented in 2 phases. Phase 1 will see producers become responsible for collecting recycling: Paper and Packaging Products – (PPP), and Hazardous and Special Products (HSP) in municipalities who currently have curbside pick up or depot service. This will come into effect April 1st, 2025. Phase 2 will see producers become responsible for residential collection (curbside or depot) in all municipalities as of Oct. 1st, 2026. While this may seem far away, municipalities must register to become a part of the EPR system and registration is now open and remained open until December 31st, 2023. Municipalities must pre-register which allows Alberta Recycling Management Authority (ARMA) to forward more information on EPR, the registration process and the spreadsheet that needs to be completed to officially register. Administration has pre-registered the Summer Village with this program to ensure we receive all pertinent information moving forward and demonstrate our commitment in supporting this undertaking.
		(that Council accept the Extended Producer Responsibility (EPR) Integration and Management initiative and registration to the program for information at this time)
Pages 13-14	d)	Brownlee LLP Emerging Trends in Municipal Law Seminar – each year the Municipal law firm, Brownlee LLP puts on a seminar on the emerging trends in municipal law. This year's event will be held in Edmonton on February 15 th , 2024. There is also a virtual option. The email invitation, which includes session topics is attached. The cost is \$130 for virtual registration and \$190 for in person registration per person.
· ×		(subject to relative topics, that Council and Administration be authorized to attend the Brownlee LLP 2024 Municipal Law Seminar scheduled for Thursday, February 15 th , 2024 in Edmonton in person or virtually)
Page 15	e)	Alberta Beach Snowmobile Club – please refer to the attached correspondence dated November 22 nd , 2024 from the Alberta Beach Snowmobile Club requesting a financial contribution to assist the Club in purchasing a new groomer to assist with the maintenance of the trail system in the region. The Snowmobile Club has applied for a Community Facility Enhancement Program Grant (CFEP) for \$85,399.00. This is a

January 8th, 2024 Page **2** of **5**

Monday, January 8th, 2024 – commencing at 5:00 p.m. Wildwillow Administration Office & Via Zoom 2317 Township Road 545 Lac Ste. Anne County

		matching grant, meaning that the club must provide an equal amount of funds received by the grant. Should Council wish to contribute funds, there may be an opportunity to utilize capital grant funds for same. (that a donation to the Alberta Beach Snowmobile Club in the amount of \$ be approved to assist in the purchase of a new trail groomer and further that the funding be approved for the 2024 budget year) Or (that the letter from the Alberta Beach Snowmobile Club requesting a financial contribution to assist in the purchase of a new trail groomer be accepted for information)
Page 16-22	f)	West Inter Lake District (WILD) – please refer to the December 6 th , 2023 notification from WILD regarding the 2024 Rates and Budget Requisitions. As the Summer Village paid out the Phase III and IV debentures from the Canada Community Building Fund (CCBF) in 2023 in the amount of \$5,103, the only amount owing for 2024 is projected at \$76.78 for Administration and Governance. (that the projected cost of \$76.78 for Administration and Governance payable to the West Inter Lake District for 2024 be accepted for information and included in the 2024 Draft Budget)
Pages 23-25	g)	Minister of Environment and Protected Areas – please refer to the letter received on December 20 th , 2023 regarding the drought concerns in Alberta, now and potentially in the near future. Of the five stages in the provincial water management plan (Stage 1 – minor – Stage 5 – emergency) the province is currently in Stage 4. The municipal actions outlined are more specific to those communities that provide water services, however personal water use efficiency methods should be encouraged. (that the letter from the Minister of Environment and Protected Areas regarding the drought concerns in Alberta be accepted for information) Or (some other direction as given by Council at meeting time)

January 8th, 2024 Page **3** of **5**

Monday, January 8th, 2024 – commencing at 5:00 p.m. Wildwillow Administration Office & Via Zoom 2317 Township Road 545 Lac Ste. Anne County

		h)	2024 Draft Operating and Capital Budget – the draft budget will be presented and reviewed at meeting time. This will be our first review of the 2024 budget. (that Administration make changes to the 2024 Draft Operating and Capital budget as directed by Council at meeting time and than an updated Draft Budget comes back to the next Council meeting for review and consideration)
		i)	
		j)	
6.	Council Reports:	a)	Mayor Kupchenko
		b)	Deputy Mayor Smith
		c)	Councillor Elkow (accept Council reports for information)
7.	Development Permits		N/A
8.	Inspection Group Permits		N/A
9.	<u>Financial</u>	a)	N/A as report is included in draft budget.
10.	Correspondence Pages 26-28 Pages 29-47	a) b)	Fortis Alberta – December 13 th , 2023 information regarding FortisAlberta's 2024 Estimated Distribution & Transmission Rates Association of Summer Villages of Alberta (ASVA) 2022-2023 Annual Report

Monday, January 8th, 2024 – commencing at 5:00 p.m. Wildwillow Administration Office & Via Zoom 2317 Township Road 545 Lac Ste. Anne County

	Pages 48-55 Pages 56-57 Pages 58-65	c) d) e)	November 24, 2023 letter from Alberta Municipalities to Municipal Affairs Minister Ric McIver regarding the province's engagement on changes to the Local Authorities Election Act December 15 th , 2023 letter from Municipal Affairs Minister Ric McIver regarding the launch of the Local Government Fiscal Framework (LGFF) program. December 15 th , 2023 letter from Deputy Minister Brandy Cox regarding a summary of key information the LGFF program.
*		g)	(accept correspondence items a) through e) for information as presented)
11.	Chief Administrative Officer Report	a) b) c) d)	Starting to prepare for 2023 financial audit Continuing to prepare 2024 draft budget Continue to work on land acquisition and gazebo project Legal and grants (accept CAO report for information)
12.	Adjournment		

Next Meetings:

March 11th, 2024 – 5:00 p.m. May 13th, 2024 – 5:00 p.m.

July 8th, 2024 – 5:00 p.m.

September 9th, 2024 – 5:00 p.m.

SUMMER VILLAGE OF CASTLE ISLAND REGULAR COUNCIL MEETING MINUTES MONDAY, NOVEMBER 20TH, 2023

	PRESENT	Mayor Ian Kupchenko Deputy Mayor: Calvin Smith – via zoom Councillor: Jeff Elkow – via zoom Administration: Wendy Wildman, Chief Administrative Officer Diane Wannamaker, Administrative Assistant
		Public attendance (in person): 0
1.	CALL TO ORDER	Mayor Kupchenko called the meeting to order at 5:05 p.m.
2.	AGENDA 23-136	MOVED by Councillor Elkow that the November 20 th , 2023 agenda be approved as presented. CARRIED
3.	MINUTES 23-137	MOVED by Councillor Elkow that the minutes of the September 12 th , 2023 Regular Council Meeting be approved as presented. CARRIED
4.2	APPOINTMENTS Michelle Gallagher – Patriot Law CLOSED SESSION 23-138	Moved by Mayor Kupchenko that pursuant to section 197(2) of the Municipal Government Act, and Section 17 of the Freedom of Information and Protection of Privacy Act (FOIPP) – Disclosure Harmful to Personal Privacy, that Council go into a closed meeting session at 5:06 p.m. to discuss the following items: - Legal – FOIPP Act Section 27, Land Purchase & Hold Harmless Agreement (privileged information from legal counsel) CARRIED
		The meeting recessed from 5:06 p.m. to 5:08 p.m.

SUMMER VILLAGE OF CASTLE ISLAND REGULAR COUNCIL MEETING MINUTES MONDAY, NOVEMBER 20TH, 2023

		The following individuals were present at the Closed Meeting:
		Michelle Gallagher Ian Kupchenko Calvin Smith Jeff Elkow Wendy Wildman Diane Wannamaker
	23-139	MOVED by Councillor Elkow that Council return to an open meeting at 5:52 p.m. CARRIED
		The meeting recessed from 5:52 p.m. to 5:55 p.m.
		Ms. Gallagher left the meeting at 5:52 p.m.
	Heather Luthala – Administration	Ms. Luthala and Mr. Ives arrived for the meeting at 5:55 p.m.
	Dave Ives – Fire Chief – Northwest Fire	
_		
5.	ACTION ITEMS 23-140	MOVED by Mayor Kupchenko that Council complete the Chief Administrative Officer Performance Evaluation as required prior to the 2023 year end and review as appropriate. CARRIED
	23-141	MOVED by Mayor Kupchenko that Council approve Policy C-CAO-PERF- 1, Chief Administrative Officer Performance Evaluation Policy as
		presented. CARRIED
	23-142	MOVED by Deputy Mayor Smith that Bylaw 2023-10, Establishment of a Designated Officer, Assessment Review Board be given first reading as presented.
		CARRIED
	23-143	MOVED by Deputy Mayor Smith that Bylaw 2023-10 be given second reading, as presented.
		CARRIED
ÿ	23-144	MOVED by Deputy Mayor Smith that Bylaw 2023-10 be considered for third reading as presented.
		CARRIED UNANIMOUSLY

SUMMER VILLAGE OF CASTLE ISLAND REGULAR COUNCIL MEETING MINUTES MONDAY, NOVEMBER 20TH, 2023

23-145 MOVED by Deputy Mayor Smith that Bylaw 2023-10 be given third and final reading as presented. CARRIED
OAMMED
MOVED by Mayor Kupchenko that Council approve and authorized execution of the Participant Memorandum of Agreement between Capital Region Assessment Services Commission and the Summer Village of Castle Island for January 1st, 2024 to December 31st, 2024, with a renewal option of January 1st, 2025 to December 31st, 2027
CARRIED
23-147 MOVED by Mayor Kupchenko that further discussion on establishment of a municipal development plan be deferred until such time as quotes are received to undertake this project.
CARRIED
23-148 MOVED by Mayor Kupchenko that further discussion on the review of our Land Use Bylaw be deferred until such time as quotes are received to undertake this project.
CARRIED
23-149 MOVED by Deputy Mayor Smith that Council approve Policy C-COU-PAR- 1, Public Participation Policy and Public Participation Plan as presented.
CARRIED
23-150 MOVED by Mayor Kupchenko that Deputy Mayor Calvin Smith be appointed as Director of Emergency Management, effectively immediately.
CARRIED
23-151 MOVED by Mayor Kupchenko that the appointment for the Deputy Director of Emergency Management be deferred to the next Council meeting.
CARRIED
23-152 MOVED by Mayor Kupchenko that Bylaw 2023-11, Emergency Management Bylaw, be given first reading as presented.
CARRIED
23-153 MOVED by Mayor Kupchenko that Bylaw 2023-11 be given second reading, as or as presented.
CARRIED
23-154 MOVED by Mayor Kupchenko that Bylaw 2023-11 be considered for third
reading as is or as presented. CARRIED UNANIMOUSLY

SUMMER VILLAGE OF CASTLE ISLAND REGULAR COUNCIL MEETING MINUTES MONDAY, NOVEMBER 20TH, 2023

23-155	MOVED by Mayor Kupchenko that Bylaw 2023-11 be given third and final reading as is or as presented.
	CARRIED
23-156	MOVED by Mayor Kupchenko that Council proceed with the establishment of the Emergency Management Agency, as well as the establishment of an Emergency Management Plan.
	CARRIED
23-157	MOVED by Mayor Kupchenko that Council ratify the actions of administration in submitting an application under the Municipal Sustainability Initiative Capital grant program for the gazebo/playground project in the amount of \$260,000.00 as well as an amending application to add \$71,764.00 to the project budget for a total application amount of \$331,764.00.
23-158	CARRIED
25-100	MOVED by Mayor Kupchenko that Council ratify the actions of administration in submitting an application under the Municipal Sustainability Initiative Capital grant program for utility corridor purchase in the amount of \$200,000.00.
Dave Ives	Mr. Ives left the meeting at 6:34 p.m.
23-159	MOVED by Mayor Kupchenko that Council ratify the construction of a playground project in the 2021/2022/2023 years at an estimated cost of \$100,000.00, with the contract for same being awarded to Blue Imp, Aspen Ridge and All Wood; \$61,968.05 in costs to be covered through Municipal Sustainability Initiative Capital grant funds and \$38,444.00 in costs from 2021 to be covered through municipal dollars or grant funding if approved by Municipal Affairs)
	CARRIED
23-160	MOVED by Councillor Elkow that further to Motion 23-55, the Summer Village of Castle Island award the contract for construction of a gazebo in the 2023 year to C & C Construction in the amount of \$245,000.00 plus GST, costs to be covered through Municipal Sustainability Initiative Capital grant funds.
	CARRIED
23-161	MOVED by Mayor Kupchenko that the Summer Village of Castle Island proceed with the purchase of the utility corridor lands in the 2023 year in the estimated amount of \$200,000, costs to be covered through Municipal Sustainability Initiative Capital grant funds.
	CARRIED

SUMMER VILLAGE OF CASTLE ISLAND REGULAR COUNCIL MEETING MINUTES MONDAY, NOVEMBER 20TH, 2023

23-162	MOVED by Councillor Elkow that the Summer Village of Castle Island cover the costs of the repair to the North 43 Lagoon Commission's sewer
	line that occurred during C & C Construction's construction of the gazebo in the amount of \$16,983.12, costs to be covered by grant funds.
	CARRIED
23-163	MOVED by Mayor Kupchenko that further discussion take place between the Summer Village and the North 43 Lagoon Commission on the possible sewer rerouting as a result of the gazebo construction and respective costs for same.
	CARRIED
23-164	MOVED by Deputy Mayor Smith that the 5 year capital plan be approved as amended as follows:
	- Rerouting of sewerline move from 2024 to 2025
	 Causeway project move from 2025 to 2024 and increase from \$100,000 to \$150,000
	- Add recreational facility/pickleball in 2027 for \$100,000,
	and that same be reviewed annually by Council and forwarded to Alberta Municipal Affairs as part of the 2022 Municipal Accountability Program review.
	CARRIED
23-165	MOVED by Councillor Elkow that the additional \$6,000.00 gazebo roof change order (from asphalt shingles to metal roofing system) be added to the gazebo total cost, and grant project costs.
Heather Luthala	Heather Luthala left the meeting at 7:05 p.m.
	Treather Luthala left the frieeting at 7.00 p.m.
23-166	MOVED by Mayor Kupchenko that the Alberta Municipal Affairs 2022 Municipal Indicator Performance Measure Results for the Summer Village of Castle Island verifying that the Summer Village had one "on time"
	financial reporting indicator for 2022. CARRIED
23-167	MOVED by Mayor Kupchenko that an Interim 2024 Operating Budget be
	passed at ½ of the 2023 Approved Operating and Capital Budget and that this Interim 2024 Operating Budget cease to have any force and effect once the 2024 Operating and Capital Budget is approved.
	CARRIED

SUMMER VILLAGE OF CASTLE ISLAND REGULAR COUNCIL MEETING MINUTES MONDAY, NOVEMBER 20TH, 2023

23-168	MOVED by Councillor Elkow that the Summer Village of Castle Island participate in the opportunity for a partnership with Connect Mobility in making a 2024 Alberta Broadband Fund application. CARRIED
23-169	MOVED by Councillor Elkow that the information provided by Lac Ste. Anne County on the Recreation Tax be accepted for information.
	CARRIED
23-170	MOVED by Mayor Kupchenko that Council approve the fire services amending agreement between the Town of Onoway and North West Fire Rescue (North West) and Fire Rescue International Ltd. (FRI) assigning the Master Fire Services Agreement by North West Fire to Fire Rescue International Ltd.
	CARRIED
23-171	MOVED by Mayor Kupchenko that Council accept the November 1 st , 2023 email from the Town of Onoway regarding the 2024 Fee Structure for Fire Rescue International Ltd. and Administration response noting the letter is felt to be incorrect.
	CARRIED
23-172	MOVED by Mayor Kupchenko that the Fire Rescue International 2023 Stats for the first six months of service be accepted for information.
	CARRIED
23-173	MOVED by Deputy Mayor Smith that Bylaw 2023-12, for the Provision for a Pre-authorized Monthly Installment Property Tax Payment Plan be given
	first reading as presented. CARRIED
23-174	MOVED by Deputy Mayor Smith that Bylaw 2023-12 be given second reading, as presented.
	CARRIED
23-175	MOVED by Deputy Mayor Smith that Bylaw 2023-12 be considered for
	third reading as presented. CARRIED UNANIMOUSLY
23-176	MOVED by Deputy Mayor Smith that Bylaw 2023-12 be given third and final reading as presented.
	CARRIED
<u> </u>	I

SUMMER VILLAGE OF CASTLE ISLAND REGULAR COUNCIL MEETING MINUTES MONDAY, NOVEMBER 20TH, 2023

	23-177	MOVED by Mayor Kupchenko that the Telus NG9-1-1 Agreement between the Summer Village of Castle Island and Telus be approved and it's execution authorized. CARRIED MOVED by Mayor Kupchenko that the Summer Village of Castle Island provide a financial contribution to the North Saskatchewan Watershed
		Alliance (NSWA) in the amount of \$100.00 for 2024.
6.	COUNCIL REPORTS 23-179	MOVED by Mayor Kupchenko that the Council reports be accepted for information. CARRIED
7.	DEVELOPMENT PERMITS	N/A
8.	INSPECTION GROUP PERMITS	N/A
9.	FINANCIAL 23-180	MOVED by Mayor Kupchenko that the Revenue and Expense Statement to October 31st, 2023 be accepted for information. CARRIED
9.	CORRESPONDENCE 23-181	 MOVED by Deputy Mayor Smith that the following correspondence items be accepted for information: ➤ Comparison of the Official 2024 Equalized Assessment (EA) to current 2023 EA. The 2024 Equalized Assessments which reflect the 2022 Assessment year data reported and declared to the Province as of October 20th, 2023 ➤ Lac Ste. Anne County – October 24th, 2023 letter on Organizational Meeting results ➤ Lac Ste. Anne Foundation Board Meeting Minutes – September 20th, 2023

SUMMER VILLAGE OF CASTLE ISLAND REGULAR COUNCIL MEETING MINUTES

MONDAY, NOVEMBER 20TH, 2023

		 Town of Onoway – November 7th, 2023 letter on Organizational Meeting results AB Munis Small Communities Committees – October 30th, 2023 email on which directors are appointed to which committees Alberta Beach – September 20th, 2023 letter on Bi-election results Alberta Beach – October 19th, 2023 Organizational and Committee Appointments
		CARRIED
10.	CAO REPORT 23-182	MOVED by Mayor Kupchenko that the Chief Administrative Officer Report be accepted for information. CARRIED
11.	CLOSED SESSION	N/A
12.	ADJOURNMENT	The meeting adjourned at 7:40 p.m.

	Mayor, lan Kupchenko
Chief Administrative	Officer, Wendy Wildman





October 13, 2023

Dear CAO's.

This notification provides high level updates about changes coming for municipalities and recycling. Further information on Extended Producer Responsibility (EPR) can be found on the Alberta Recycling Management Authority (ARMA)'s EPR webpage or by contacting epr@albertarecycling.ca.

1. Register for EPR: October 2 to December 31, 2023

Your community has choices to make:

- For communities to be eligible for EPR they must indicate their interest by registering with ARMA.
- Step 1: Pre-registration. This allows ARMA to initiate one-on-one support to guide you through the
 process. Pre-registering should be understood as an expression of interest—as the preregistration process will begin a robust and supported intake and onboarding process where
 ARMA works with each registrant.
- Step 2: Registration. This requires more information on the current state of your municipality's
 recycling programs.
- Pre-registering and registering occur in the same window of time—Oct 2 to December 31.
- Municipalities may de-register as well.
- Municipalities who choose not to register by December 31st, 2023, will continue to pay for their recycling systems, but have the opportunity to register at a later date.
- Regional waste commissions can register member municipalities on their behalf.
- Registering does not require a council decision as the community is not committed to anything at this stage.
- Municipalities can prepare for the EPR registration process. Some questions to answer are:
 - Contact information for your municipality.
 - Total population.
 - Service levels in your municipality.
 - Number of residential addresses and the number receiving paper and plastic recycling collection
 - Number and location of depot recycling collection sites.

2. What is EPR?

Extended Producer Responsibility is exactly what is sounds like. Currently, producers sell products. When products reach their end of life, they become waste—waste that is managed by municipalities. EPR extends the responsibility of end-of-life products back to producers.

- Alberta's EPR system covers Packaging and Paper Products (PPP), and Hazardous and Special Products (HSP). In each of these categories, only specific materials are designated for management by EPR. Not all materials currently handled by municipalities in these categories are covered by the regulations.
- EPR regulations only apply to <u>residential</u> materials—not institutional, commercial, nor industrial materials.
- EPR is a voluntary program that saves municipalities money.



3. Steps after registration:

- For those municipalities who want EPR in their community, producers will become responsible for recycling. However, there is a range of ways producers become responsible for operations, including:
 - Hiring a municipality or a private service provider to perform specific functions, including collection.
 - If a municipality becomes a service provider to a producer it does so under a mutually
 agreeable, contractual relationship directly between the producer and the municipality.
- Under EPR, producers, not the municipality, are responsible for achieving its regulated outcomes.
- Producers must submit their plans to ARMA to collect and manage their designated materials by April 1, 2024—then become responsible for collection and management of recyclables by April 1, 2025 (for single family residential) from municipalities.
- Municipalities must agree to enable producers to become responsible for the collection and management of designated material before any changes to local system operations can be made.
- Producers must implement plans for multi-unit residential on April 1, 2025—where the community authority is currently providing recycling services.

4. Key background:

- In November 2022, the Government of Alberta passed regulations to reduce the financial burden
 of recycling on municipalities by shifting the physical and financial responsibility of collecting,
 processing, and recycling materials—from municipalities to producers.
- EPR has been implemented in other provinces and is now coming to Alberta. Further information
 on EPR can be found on the Alberta Recycling Management Authority's EPR webpage.
- The Alberta Recycling Management Authority (ARMA) is the designated oversight body for EPR.
 This means they will be responsible for ensuring that regulated parties undertake their required roles in the system and achieve the results required by regulation.
- The entities responsible for implementing recycling collection services are called "Producer Responsibility Organizations" (PROs).

5. Benefits of EPR:

While EPR is not a new concept for producers or suppliers, it is a new concept for Albertans. EPR presents several positive opportunities for Alberta municipalities:

- It will increase the recycling of products across the province as producers take responsibility for recycling the products they create—meaning fewer products end up in our landfills or disposed in other ways.
- It is a step towards creating an Albertan circular economy—as products that previously ended up
 in the waste stream are redirected and recycled into new products to be used again and again.
 This means more lob creation, more economic investment, and larger economies.

6. Important EPR Contacts

- Alberta Environment and Protected Areas (Regulations):
 - o AEP.RecyclingRegulation@gov.ab.ca
- Alberta Recycling Management Authority (Oversight):
 - o epr@albertarecvcling.ca
 - Contact for registration details.

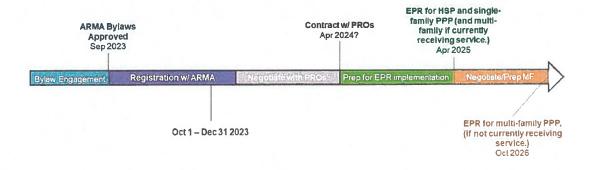




- Circular Materials (Operations):
 - o ABoperations@circularmaterials.ca
 - o Producer Responsibility Organization for Packaging and Paper Products.
 - Circular Materials Alberta Municipal Working Group. Oct 25. Zoom webinar for municipalities meeting series to support ongoing collaboration with municipalities as we prepare for program implementation. This will be a forum to share feedback, raise questions and directly engage with our team. Register here.
- Product Care (Operations):
 - o alberta@productcare.org
 - o Producer Responsibility Organization for Hazardous and Special Products.

Waste collection programs in Alberta municipalities can vary widely, so each municipality will have different impacts and considerations to work through. If you have any questions please contact Kris Samraj, Policy Analyst (780-431-5431, kris@abmunis.ca).

EPR Milestones



Sincerely,

Dan Rude

Chief Executive Officer

11



Summer Village of Castle Island <svcastle@telus.net>

Welcome to the EPR Registry System!

1 message

ARMA Connect <arma_connect@albertarecycling.ca> To: "svcastle@telus.net" <svcastle@telus.net>

Mon, Dec 18, 2023 at 11:13 AM



EXTENDED PRODUCER RESPONSIBILITY PPP PROGRAM REGISTRATION NUMBER: 00015334

Summer Village of Castle Island Diane Wannamaker 2317 Township Road 545 Lac Ste. Anne County, AB T0E 1V0 Canada

Dear Diane,

We are thrilled to welcome you to Alberta's Extended Producer Responsibility framework. Thank you for your interest and <u>pre-registering</u> your community with ARMA.

By pre-registering, you are demonstrating your commitment to supporting the circular economy in Alberta and inspiring a future without waste.

Here are a few things you can expect now that you have pre-registered:

- If you have not downloaded the Registration Form at the time of pre-registration, here's a link to download the registration form if needed.
- A member of ARMA's EPR team will reach out to you in the upcoming weeks to touch base and answer any questions you may have. If you would like to reach out to us before then, you are welcome to contact us at epr@albertarecycling.ca.
- We also have a suite of FAQs available on our website depending on which material stream you have pre-registered for [PPP or HSP].
- The EPR team will also offer regular virtual information sessions to answer questions related to registration or anything EPR related.

We are excited to have you on board and look forward to working together towards a greener future.

Best regards,

The EPR Team

Alberta Recycling Management Authority



Emerging Trends in Municipal Law Topics Are Now Available

Moyo, Nicole <nmoyo@brownleelaw.com>

Thu 2023-12-07 4:22 PM

To:svwestcove@outlook.com <svwestcove@outlook.com>



Hello,

Tickets are selling fast for Emerging Trends 2024!

Don't miss out on learning about current legal matters that are relevant to municipalities across Alberta.

During these sessions, we will cover the following topics and potentially more;

- 1) Teamwork: How Governance CAN Work
- 2) Flushing out the Details: Clearing Up Concerns Related to Municipal Utility Bylaws
- 3) Is the "just cause" test finally catching up to our new higher standards of workplace conduct and harassment free workplaces?
- 4) Municipal Risk Management

In addition, the seminar will feature our renowned annual sessions:

- 5) Recent Cases and Legislative Changes
- 6) Bear Pit Session (Open Q&A Discussion Period)

The topics presented will be identical at the Calgary and Edmonton/Virtual sessions.



Event Details

Calgary

Date: Thursday, February 8, 2024

Time: 7:45 am - 4:30 pm

Location: Best Western Premier

Address: 1316 33 Street NE, Calgary

REGISTER

Feb. 8, 2024

Edmonton

Date: Thursday, February 15, 2024

Time: 7:45 am - 4:30 pm

Location: Edmonton Expo Centre

Address: 7515 - 118 Ave. NW, Edmonton

REGISTER

Feb. 15, 2024

In-Person Admission: \$190 + GST Virtual Admission: \$130 + GST

Should you require accommodation feel free to access our discounted hotel rates:

Hotel Booking Information

Calgary

<u>Hotel:</u> Best Western Premier Calgary Plaza Hotel & Conference Centre

Address: 1316 - 33 St. NE, Calgary

To book your room, call Geraldine at 403.248.8888 or email the hotel using the Block ID:273202. You can also book a room online and if the website link is not displaying the correct rooms as available, please ensure the dates for check in/out are set to February 7th – 8th.

Edmonton

<u>Hotel:</u> Sandman Signature Edmonton

Downtown

Address: 10235 - 101 St. NW, Edmonton

To book a room <u>before January 31st</u>, 2024, call **1-800-SANDMAN**, <u>email the hotel</u>, or <u>book a room online</u> and provide the following information:

Block Code: 2402EMERGI

If you have any questions, please contact Nicole Moyo at nmoyo@brownleelaw.com.

This event is by invitation only.

We hope you can join us!

Brownlee LLP

This message is sent on behalf of the Brownlee Municipal Practice Area.





www.absnowmobileclub.com

November 22, 2023

To Whom It May Concern.

The Alberta Beach Snowmobile Club has been going strong since our inception in 1969. In that time, we have built with the cooperation of local government bodies an amazing trail system within the County of Lac Ste Anne that has approximately 130 kms of groomed trails. These trails provide snowmobilers with of all ages a safe environment to enjoy this great winter sport.

The club members volunteer hundreds of hours each year to build and maintain the trails and have obtained funds necessary for equipment and contracting expenses from the sale of trail passes, poker rallies, casinos, and various government grants. Our biggest challenge right now is that our 22-year-old groomer needs to be replaced and we are looking at having to raise approximately \$200,000.00 for a good second-hand unit. Grooming the trails is essential and having a dependable unit is so important during the riding season. If you have never had the opportunity to explore the trails, we urge you to contact the club and we will be happy to arrange a ride.

If you can support the club with a financial donation of any amount it would be greatly appreciated, and we can continue of offer one of the very best trail systems in the province to sledders in our own area and those that come from different parts of Alberta.

Thank you for your time and if you have any questions regarding the club or trail system, please do not hesitate to contact us.

Yours truly,

Tyler Geddes President

geddes.tyler@gmail.com

Tyler Geddes

780-991-9507

Box 446

Alberta Beach AB TOE 0A0

WEST INTER LAKE DISTRICT (WILD) REGIONAL WATER SERVICES COMMISSION

Box 8 Alberta Beach, AB. TOE 0A0

Ph: 780-967-0271 Fax: 780-967-0431 Email: wildwatercommission@gmail.com

December 6th, 2023

TO: ALL COMMISSION MEMBERS

Dear Member,

Re: WILD Water Commission - 2024 Rates and Budget Requisitions

On November 24th, 2023, the WILD Water Commission approved its 2024 Governance and Operating Budget, as well as adopting the 2024 water rate framework (Rates Bylaw 20-2023).

The purpose of this letter is simply to keep our members informed of the new rates, fees and upcoming requisitions to help with your own budgeting process. As in the past, consumption and debenture invoices – as applicable – will be prepared and forwarded in due course.

For general reference, Bylaw 20-2023 establishes the following rate mechanism effective January 1st, 2024:

- ✓ Direct Members Water Sales \$3.21/m³
 - o (an increase from \$2.95/m³ in 2022)
- √ Truck Fill Stations (All Stations) \$5.49/m³
 - o (an increase from \$4.99/m³ in 2022) (A copy of the bylaw can be provided on request for more detail)

The requisitions for Administration and Governance, and debenture payments for Phases I, II, III, and IV will be processed and forwarded to members in due course. Attached is the summary table and supporting ledgers outlining what each member will be requisitioned in 2024 for these commission costs. Of particular note, Admin and Governance costs have decreased significantly as the Board authorized an acceleration of the previous target year for covering 65% of this budget through water sales, incorporating same in the 2024 budget.

On behalf of the Board of Directors and commission staff, thank you to all our members and stakeholders who continue to share in our successes. We look forward to another year of growth — as a regional utility and as a community partner.

All the best to you and your organization in 2024!

Dwight Darren Moskalyk Commission Manager

WILD Water Commission

Encl: Member Requisition and Debenture Estimates 2024 (6 Pages)

WILD Water Commission - Projected Budget Requisitions per Member (2024) Table of Established 2024 Fees and Debentures

Member	Admin and Governance	Phas	e I Deb.	Phase	II Deb.	Phase 1	III Deb.	Phase	IV Deb.	Total Requ	uisitions 2024
Alberta Beach	\$ 8,484.37		24,710.13	·\$	16,159.14	\$	16,847.63	\$	13,317.20	\$	79,518.47
Alexis Nakota Sioux Nation	\$ 6,417.76	Att		\$	-	\$	12,743.91	\$	10,073.41	\$	29,235.07
Lac Ste. Anne County	\$ 5,106.92	A STREET, STREET, STREET,	14,873,56	\$	9,726.53	\$	10,140.95	\$	8,015.91	\$	47,863.87
Parkland County	\$ 16,510.97	\$		\$	11,074.20	\$	32,786.26	\$	25,915.88	\$	86,287.31
Paul First Nation	\$ 8,409.25	\$		\$		\$	16,698.47	\$	13,199.30	\$	38,307.02
S.V. of Castle Island	\$ 76.78	\$	-	\$		\$		\$		\$	76.78
S.V. of Kapasiwin	\$ 69.61	\$		\$		\$	138.23	\$	109.27	\$	317.12
S.V. of Lake View	\$ 188.14	\$	547.94	\$	358.33	\$	-	\$		\$	1,094.40
S.V. of Nakamun Park	459.89	\$	1,339.41	\$		\$		\$		\$	1,799.31
S.V. of Ross Haven	\$ 1,034.76	\$	3,013.68	\$	1,970.79	\$	2,054.76	\$	1,624.18	\$	9,698.16
S.V. of Sandy Beach	\$ 1,249.03	WELL STREET, SALES	3,637.72	\$	2,378,88	\$	2,480.24	\$	1,960.50	\$	11,706.37
S.V. of Seba Beach	\$ 1,060.89	\$	3,089.78	\$	2,020.55	\$	2,106.64	\$	1,665.20	\$	9,943.07
S.V. of Sunrise Beach	\$ 888.43	\$	2,587.50	\$	1,692.09	.\$	1,764.18	\$	1,394.50	\$	8,326.71
S.V. of Sunset Point	\$ 1,264.71	\$	3,683.38	\$. 2,408.74	\$	2,511.37	\$	1,985.11	\$	11,853.31
S.V. of Val Quentin	\$ 945.92	\$	2,754.93	\$	1,801.58	\$	1,878.34	\$	1,484.73	\$	8,865.49
S.V. of West Cove	\$ 883.21	\$	2,572.28	\$	-	\$	1,753.81	\$	1,386.30	\$	6,595.59
S.V. of Yellowstone	\$ 888,43	\$		\$		\$	1,764.18	\$	1,394.50	\$	4,047.12
Town of Onoway	\$ 8,452.92	\$	24,618.54	\$	16,099.25	\$.	16,785.19	\$	13,267.84	\$	79,223.74
Tota	1 \$ 62,392.00	\$	87,428.84	\$	65,690.08	\$	122,454.16	\$	96,793.82	\$	434,758.90

Administration and Governance (2024) 2024 Admin and Governance Reference

Member	Allocation %	20	24 Invoice
Alberta Beach	13.60%	\$	8,484.37
Alexis Nakota Sioux Nation	10.29%	\$	6,417.76
Lac Ste. Anne County	8.19%	\$	5,106.92
Parkland County	26.46%	\$	16,510.97
Paul First Nation	13,48%	\$	8,409.25
S.V. of Castle Island	0.12%	\$	76.78
S.V. of Kapasiwin	0.11%	\$	69.61
S.V. of Lake View	0.30%	\$	188.14
S.V. of Nakamun Park	0.74%	\$	459.89
S.V. of Ross Haven	1.66%	\$	1,034.76
S.V. of Sandy Beach	2.00%	\$	1,249.03
S.V. of Seba Beach	1.70%	\$	1,060.89
S.V. of Sunrise Beach	1.42%	\$	888.43
S.V. of Sunset Point	2.03%	\$	1,264.71
S.V. of Val Quentin	1,52%	\$	945.92
S.V. of West Cove	1.42%	\$	883.21
S.V. of Yellowstone	1.42%	\$	888.43
Town of Onoway	13.55%	\$	8,452.92
Total	100.00%	\$	62,392.00

Phase I	Debenture Payr	nent (2024)			
Note: Adjusted % of 0.00% means Member Paid Capital Up Front					
Member	Allocation %	Adjusted %	20	24 Invoice	
Alberta Beach	13.60%	28.26%	\$	24,710.13	
Alexis Nakota Sioux Nation	10.29%	0.00%	\$	-	
Lac Ste. Anne County	8.19%	17.01%	\$	14,873.56	
Parkland County	17.14%	0.00%	\$	-	
Parkland County (Wabamun)	9.32%	0.00%	\$		
Paul First Nation	13.48%	0.00%	\$	-	
S.V. of Castle Island	0.12%	0.00%	\$	-	
S.V. of Kapasiwin	0.11%	0.00%	\$	-	
S.V. of Lake View	0.30%	0.63%	\$	547.94	
S.V. of Nakamun Park	0.74%	1.53%	\$	1,339.41	
S.V. of Ross Haven	1.66%	3.45%	\$	3,013.68	
S.V. of Sandy Beach	2.00%	4.16%	\$	3,637.72	
S.V. of Seba Beach	1.70%	3.53%	\$	3,089.78	
S.V. of Sunrise Beach	1.42%	2.96%	\$	2,587.50	
S.V. of Sunset Point	2.03%	4.21%	\$	3,683.38	
S.V. of Val Quentin	1.52%	3.15%	\$	2,754.93	
S.V. of West Cove	1.42%	2.94%	\$	2,572.28	
S.V. of Yellowstone	1.42%	0.00%	\$	-	
Town of Onoway	13.55%	28.16%	\$	24,618.54	
Total	100.00%	100.00%	\$	87,428.84	

Phase II Debenture Payment (2024)					
Note: Adjusted % of 0.00% means Member Paid Capital Up Front					
Member	Allocation %	Adjusted %	202	4 Invoice	
Alberta Beach	13.60%	24.60%	\$	16,159.14	
Alexis Nakota Sioux Nation	10.29%	Annual Control of the		-	
Lac Ste. Anne County	8.19%	14.81%	\$	9,726.53	
Parkland County	17.14%	0.00%		_	
Parkland County (Wabamun)	9.32%	16.86%	\$	11,074.20	
Paul First Nation	13.48%	0.00%	\$	_	
S.V. of Castle Island	0.12%	0.00%	\$	-	
S.V. of Kapasiwin	0.11%	0.00%	\$	-	
S.V. of Lake View	0.30%	0.55%	\$	358.33	
S.V. of Nakamun Park	0.74%	0.00%	\$	-	
S.V. of Ross Haven	1.66%	3.00%	\$	1,970.79	
S.V. of Sandy Beach	2.00%	3.62%	\$	2,378.88	
S.V. of Seba Beach	1.70%	3.08%	\$	2,020.55	
S.V. of Sunrise Beach	1.42%	2.58%	\$	1,692.09	
S.V. of Sunset Point	2.03%	3.67%	\$	2,408.74	
S.V. of Val Quentin	1.52%	2.74%	\$	1,801.58	
S.V. of West Cove	1.42%	0.00%	\$	-	
S.V. of Yellowstone	1.42%	0.00%	\$	-	
Town of Onoway	13.55%	24.51%	\$	16,099.25	
Total	100.00%	100.00%	\$	65,690.08	

Phase III Debenture Payment (2024)					
Note: Adjusted % of 0.00% means Member Paid Capital Up Front					
Member	Allocation %	Adjusted %	202	4 Invoice	
Alberta Beach	13.60%	13.76%		16,847.63	
Alexis Nakota Sioux Nation	10.29%			12,743.91	
Lac Ste. Anne County	8.19%	8.28%	\$	10,140.95	
Parkland County	17.14%	17.35%		21,240.23	
Parkland County (Wabamun)	9.32%	9.43%	\$	11,546.03	
Paul First Nation	13.48%	13.64%	\$	16,698.47	
S.V. of Castle Island	0.12%	0.00%	\$	-	
S.V. of Kapasiwin	0.11%	0.11%	\$	138.23	
S.V. of Lake View	0.30%	0.00%	\$		
S.V. of Nakamun Park	0.74%	0.00%	\$	-	
S.V. of Ross Haven	1,66%	1.68%	\$	2,054.76	
S.V. of Sandy Beach	2.00%	2.03%	\$	2,480.24	
S.V. of Seba Beach	1.70%	1.72%	\$	2,106.64	
S.V. of Sunrise Beach	1.42%	1.44%	\$	1,764.18	
S.V. of Sunset Point	2.03%	2.05%	\$	2,511.37	
S.V. of Val Quentin	1.52%	1.53%	\$	1,878.34	
S.V. of West Cove	1.42%	1.43%	\$	1,753.81	
S.V. of Yellowstone	1.42%	1.44%	\$	1,764.18	
Town of Onoway	13.55%	13.71%	\$	16,785.19	
Total	100.00%	100.00%	\$	122,454.16	

Phase I\	Phase IV Debenture Payment (2024)					
Note: Adjusted % of 0.00% means Member Paid Capital Up Front						
Member	Allocation %	Adjusted %	202	24 Invoice		
Alberta Beach	13.60%	13.76%		13,317.20		
Alexis Nakota Sioux Nation	10.29%	10.41%		10,073.41		
Lac Ste. Anne County	8.19%	8.28%	\$	8,015.91		
Parkland County	17.14%			16,789.33		
Parkland County (Wabamun)	9.32%	9.43%	\$	9,126.56		
Paul First Nation	13.48%	13.64%	\$	13,199.30		
S.V. of Castle Island	0.12%	0.00%	\$			
S.V. of Kapasiwin	0.11%	0.11%	\$	109.27		
S.V. of Lake View	0.30%	0.00%	\$	-		
S.V. of Nakamun Park	0.74%	0.00%	\$	-		
S.V. of Ross Haven	1,66%	1.68%	\$	1,624.18		
S.V. of Sandy Beach	2.00%	2.03%	\$	1,960.50		
S.V. of Seba Beach	1.70%	1.72%	\$	1,665.20		
S.V. of Sunrise Beach	1.42%	1.44%	\$	1,394.50		
S.V. of Sunset Point	2.03%	2.05%	\$	1,985.11		
S.V. of Val Quentin	1.52%	1.53%	\$	1,484.73		
S.V. of West Cove	1.42%	1.43%	\$	1,386.30		
S.V. of Yellowstone	1.42%	1.44%	\$	1,394.50		
Town of Onoway	13.55%	13.71%	-	13,267.84		
Total	100,00%	100.00%	\$	96,793.82		



ENVIRONMENT AND PROTECTED AREAS

Office of the Minister

Dear Elected Municipal Leaders,

Alberta is currently in a significant drought. During summer 2023, several water basins reached critical drought conditions due to low rainfall and high temperatures. The world is also experiencing El Niño, a global phenomenon occurring for the first time in seven years. It's causing less snow and rain, along with higher temperatures, heightening the potential for significant drought into spring and summer 2024, particularly in southern Alberta.

Alberta has five stages in its water management plan. Ranging from Stage 1, which is a minor drought, to Stage 5, which is a province-wide emergency. We are currently in Stage 4. The Government of Alberta is closely monitoring the situation and working to be prepared in case the province faces a similar — or worse — drought next year. Staff from Environment and Protected Areas, along with Agriculture and Irrigation, are working with water licence holders, major water users, and other partners to develop water conservation plans and water-sharing agreements.

Alberta has stood up a Drought Command Team in the event of an emergency and an early first draft of a 2024 Drought Emergency Plan has been completed and is now being refined. We have also initiated drought modelling work that will allow the province to determine how to maximize the province's water supply. Alberta is considering a wide range of tools and approaches to respond to an emergency situation, including both regulatory and non-regulatory tools.

The province will also be striking an advisory panel of leaders to help provide advice in the months ahead. And we are preparing for the future, looking at what long-term infrastructure is needed to help manage water supplies for future generations.

However, municipal action is also needed. In order to be fully prepared for a severe drought, municipal leaders throughout Alberta will need to take action. From my time as the Minister of Municipal Affairs, I have had the pleasure of meeting and working with many of you, and I am confident that Albertans will find their municipal leaders are ready and willing to deal with this challenge head-on.

3)

That's why I am writing to all municipalities to ask that the following be undertaken in the coming months:

- 1.) Initiate efforts to monitor water supply infrastructure proactively, paying particular attention to water intake relative to water levels.
- 2.) Begin a review of the terms of your municipality's water licence so you are aware of any conditions that may limit your ability to withdraw water during a drought.
- 3.) Alert municipal water managers to prepare to be engaged with officials from the Drought Command Team, should conditions within your municipal water licence need to be triggered.
- 4.) Develop a water shortage plan so your municipality is prepared to respond if water availability decreases.

We are asking all water users to start planning now to use less water in 2024. We are committed to providing information and supporting any additional conservation efforts that your municipality may adopt in the future.

Stay up-to-date on precipitation and water levels through the Alberta Rivers app or the Alberta Rivers Basins web page at rivers.alberta.ca. To learn more about the impacts of drought on communities and the principles for sound water management, please visit alberta.ca/drought.

Environment and Protected Area would like to hear from your water management staff on perceived risks of drought in 2024, what impacts it could have on your operations, and how your municipality plans to mitigate risks. To connect with our team, please email epa.drought@gov.ab.ca.

Alberta has navigated many droughts before and has a long, proud history of coming together during tough times. I know we can count on our municipal partners to work together in the face of adversity.

Sincerely.

Rebecca Schulz

Minister of Environment and Protected Areas

24)

cc: Honourable Ric McIver
Minister of Municipal Affairs

Honourable RJ Sigurdson Minister of Agriculture and Irrigation

Stacey Smythe Assistant Deputy Minister, Regulatory Assurance Environment and Protected Areas





December 13, 2023

RE: Update regarding FortisAlberta's 2024 Estimated Distribution & Transmission Rates

As a follow up to our correspondence in September 2023, FortisAlberta is expecting to receive the Alberta Utilities Commission (AUC) approval of the 2024 rates in mid-January. The AUC usually approves the annual rates by mid-December but the process was delayed by a few weeks this year. The 2024 rates are higher than the 2023 rates due to three main factors:

- 1. Inflation alone has contributed to about half of the rates increase;
- 2. Increased cost of financing the capital that has been invested in the electricity distribution system infrastructure; and
- 3. Increased costs of new facilities that are required for maintaining reliability or wildfire mitigation.

The attached charts compare total billing amounts from December 2023 and the projection for January 2024. The total billing amounts include transmission, distribution, and energy charges. The first table highlights the estimated percentage change and average change for each rate class based on estimated consumption and demand. The second table highlights the increases to Maximum Investment Levels, which are the maximum amounts by rate class that FortisAlberta is allowed to invest in new and upgraded services.

Once the rates have been approved, FortisAlberta will issue another letter to highlight the rate and investment impacts. Please feel free to contact me or your Stakeholder Relations Manager should you have any questions or require further information.

Sincerely,

Ralph Leriger

Manager, Stakeholder Engagement

Ralph Jeriger

P: (780) 609-1307



2024 Estimated Rates - Average Monthly Bill Impacts by Rate Class BUNDLED BILL Including Energy, Retail, and DT Rates & Riders

				Monthly/Seasonal Bill			
Rate	Rate Class Description	Consumption Usage	Demand Usage	Dec 2023 Bill	Jan 2024 Bill	\$ Difference	% Change
		300 kWh		\$131.52	\$135.20	\$3.68	2.8%
11	Residential	640 kWh		\$239.75	\$244.58	\$4.83	2.0%
		1200 kWh		\$418.01	\$424.75	\$6.74	1.6%
		1200 K W II		\$418.01	\$424.73	\$0.74	1.070
		900 kWh	5 kVA	\$153.83	\$161.82	\$7.99	5.2%
21	Farm (Breaker Billed)	1,400 kWh	10 kVA	\$589.46	\$604.01	\$14.55	2.5%
		7,500 kWh	25 kVA	\$2,700.80	\$2,739.21	\$38.41	1.4%
22	Farm (Demand Metered)	700 kWh	10 KVA	\$398.20	\$414.69	\$16.49	4.1%
		3000 kWh	20 kVA	\$1,240.83	\$1,270.59	\$29.75	2.4%
		15,000 kWh	60 kVA	\$5,424.51	\$5,504.00	\$79.49	1.5%
		20,000 11 11 11		40,100		7,,,,,	
4		6,000 kWh	20 kW	\$2,775.33	\$2,809.07	\$33.74	1.2%
26	FortisAlberta Irrigation	15,000 kWh	33 kW	\$5,957.97	\$5,955.71	-\$2.25	0.0%
		45,000 kWh	100 kW	\$17,834.59	\$17,830.47	-\$4.12	0.0%
31	Streetlighting (Investment)	5,144 kWh	12,500 W	\$3,867.28	\$4,176.11	\$308.83	8.0%
33	Streetlighting (Non-Investment)	7,900 kWh	20,000W	\$2,534.01	\$2,706.05	\$172.04	6.8%
38	Yard Lighting	5,000 kWh	12,000 W	\$2,662.07	\$2,862.73	\$200.66	7.5%
	Rates 31, 33 and 38 i		·	····			
		1,083 kWh	5 kW	\$414.13	\$413.20	-\$0.93	-0.2%
41	Small General Service	2,165 kWh	10 kW	\$788.96	\$784.23	-\$4.73	-0.6%
		10,825 kWh	50 kW	\$3,787.59	\$3,752.47	-\$35.12	-0.9%
		2,590 kWh	7.5 kW	\$963.00	\$965.78	\$2.78	0.3%
44/45	Oil and Gas Service	5,179 kWh	15 kW	\$1,875.95	\$1,879.78	\$3.83	0.2%
		25,895 kWh	75 kW	\$9,179.59	\$9,191.81	\$12.23	0.1%
		32,137 kWh	100 kW	\$8,361.23	\$7,762.61	-\$598.62	-7.2%
61	General Service	63,071 kWh	196 kW	\$16,372.61	\$15,194.42	-\$1,178.19	-7.2%
		482,055 kWh	1500 kW	\$124,884.08	\$115,855.80	-\$9,028.28	-7.2%
		500 kWh		\$457.51	\$449.81	-\$7.70	-1.7%
62	EV Fast Charging Station Service	4,500 kWh		\$3,752.19	\$3,654.80	-\$97.39	-2.6%
		40,000 kWh		\$32,992.44	\$32,099.16	-\$893.28	-2.7%
		004 505 13371	2500 1-37	\$200 020 50	\$200 000 02	\$0.010.50	4 20/
63	Large General Service	824,585 kWh	2500 kW 4638 kW	\$208,920.50 \$380,306.65	\$200,000.92	-\$8,919.58 -\$17,215.05	-4.3% -4.5%
	Darge General Service	1,529,769 kWh			1		
		3,298,338 kWh	10,000 kW	\$810,134.77	\$772,115.08	-\$38,019.69	-4.7%
65	Transmission Connected Service	The Distribution component will increase to \$49.256273/per day. The Transmission Component is the applicable rate of the AESO.					



CUSTOMER CONTRIBUTIONS SCHEDULES

Table 1 2024 Maximum Investment Levels for Distribution Facilities When the Investment Term is 15 years or more

Type of Service	Maximum Investment Level
Rate 11 Residential	\$3,016 per service
Rate 11 Residential Development	\$3,016 per service, less FortisAlberta's costs of metering and final connection
Rate 21 and 22 Farm, and Rate 23 Grain Drying	\$6,461 base investment, plus \$924 per kVA of Peak Demand
Rate 26 Irrigation	\$6,461 base investment, plus \$1,028 per kW of Peak Demand
Rate 31 Street Lighting (Investment Option)	\$3,325 per fixture
Rate 38 Yard Lighting	\$919 per fixture
Rate 41 Small General Service	\$6,461 base investment, plus \$1,028 per kW of Peak Demand
Rate 45 Oil and Gas Service	\$6,461 base investment, plus \$1,028 per kW of Peak Demand FortisAlberta invests as required per unmetered to metered service conversion program.
Rate 61 General Service and Rate 62 Electric Vehicle Fast Charging Service	\$6,461 base investment, plus \$1,028 per kW for the first 150 kW, plus \$128 for additional kW of Peak Demand
Rate 63 Large General Service	\$116 per kW of Peak Demand, plus \$127 per metre of Customer Extension

Notes: Maximum investment levels are reduced if the expected Investment Term is less than 15 years.

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA

2022-2023 ANNUAL REPORT



October 19 & 20, 2023 Annual Conference & AGM







MESSAGE FROM THE PREMIER OF ALBERTA

On behalf of the Government of Alberta, it is my pleasure to welcome everyone to the 65th annual Association of Summer Villages of Alberta (ASVA) conference and annual general meeting.

Summer villages have played an important role in Alberta's history, and since its inception in 1958, the ASVA has been integral in lake stewardship. Summer villages have grown to offer year-round activities and amenities, and to help share vital information with their residents. That is clearly demonstrated in the focus on emergency management at this year's conference.

Congratulations to the current and former board members of the ASVA for 65 years of success as you continue to advocate for the 51 Alberta summer villages you serve. I am grateful for the hours you put in serving your communities.

Best wishes for an excellent conference and annual general meeting.

Honourable Danielle Smith, Premier of Alberta





The ASVA is celebrating its 65th year of existence and successful work on behalf of our members. It was back in 1958 that the Summer Villages got together to form the ASVA. The association came to life based on the successful advocacy work done by a few summer villages to increase infrastructure grant funding. Here we are 65 years later, still working together and advocating for changes to infrastructure funding on the new LGFF program.

Over those 65 years Summer Villages have changed. We are no longer just seasonal recreational communities operating for only a portion of the year. The growth in permanent year-round dwellings and Residents has been phenomenal. In the last decade there are many Summer Villages that have grown as fast as Alberta's large cities. Now, fifty percent of the Summer Villages are similar in size to a regular Village.

As more people choose to live in Summer Villages, that drives the need for year-round infrastructure. Like all other municipalities, Summer Villages now require all-weather roads, water and waste water systems, municipal buildings, trail systems, recreational facilities, and broad band.

Today, Summer Villages are vibrant communities that have many residents living there yearround and with many more residents utilizing their lake home throughout the entire year. Summer Villages have become sustainable municipalities that are a well-respected, recognized level of government and stewards of our lakes.

In closing, I would like to take this opportunity to thank all of the past ASVA Board members and Executive Directors that came before us. Their work provided a strong foundation for the association. I also want to thank the current Board members for their dedication and hard work representing our members. We were fortunate to have Kathy Krawchuck join us this year as Executive Director. Her knowledge and experience in local municipal government will serve our members well. I am happy to say that all Summer Villages remain as ASVA members. The ASVA has never been stronger and we are well positioned for the future.

Mike Pashak

(3)

MESSAGE FROM THE EXECUTIVE DIRECTOR

For those of you who don't know me, my name is Kathy Krawchuk, the new Executive Director for the ASVA, as of March 01, 2023.

I have had a career in municipal government for 32 years, with the opportunity to work in many areas including, clerk duties, utilities, accounts payable, accounts receivable, overlooked the enforcement & public works departments, economic development and then CAO for 12 years.



It's nice to see that all 51 Summer Villages remain members of the ASVA. With this lasting support, it continually sends the message to our Province of how resilient, sustainable and resourceful Summer Villages really are.

I am looking forward to working with the Board on upcoming initiatives and being of assistance to all the Summer Villages.

Thank you for attending ASVA's 65th Anniversary Conference, October 19 & 20, 2023.

Katty Krawchuk
KATHY KRAWCHUK
EXECUTIVE DIRECTOR, ASVA

ON BEHALF OF THE ASVA THANK YOU AND FAREWELL TO OUTGOING **BOARD MEMBERS** 2022-2023

Christine Holmes, Director January 2023

Roger Montpelier, Director February 2023



Dennis Evans, Director July 2022



Fred Black, Director September 2022



Dr. Peter Pellatt - Past President





Retired - November 2022



EXECUTIVE DIRECTORS 2022-2023

Deb Hamilton Interim Executive Director – February 2023



2023 BOARD OF DIRECTORS

EXECUTIVE

SUMMER VILLAGE

LAKE LOCATION

President - Mike Pashak

Half Moon Bay

Sylvan Lake



Vice President - Brian Waterhouse

Sundance Beach

Pigeon Lake



Treasurer - Rob Dickie

Betula Beach

Wabamun Lake



Executive Director - Kathy Krawchuk

DIRECTORS



Kim Bancroft

Island Lake

Baptiste Lake



Gary Burns

Horseshoe Bay

Vincent Lake



Kathy Dion

Val Quentin

Lac Ste. Anne



Ren Giesbrecht

West Cove

Lac Ste. Anne



Julie Maplethorpe

Jarvis Bay

Sylvan Lake



lan Rawlinson

Crystal Springs

Pigeon Lake



Curtis Schoepp

Whispering Hills

West Baptiste Lake



Marlene Walsh

Val Quentin

Lac Ste. Anne



ASVA - supporting the needs of Summer Villages:

Argentia Beach Betula Beach Birch Cove Birchcliff Bondiss Bonnyville Beach **Burnstick Lake** Castle Island **Crystal Springs Ghost Lake** Golden Days Grandview **Gull Lake** Half Moon Bay Horseshoe Bay Island Lake Island Lake South Itaska Beach Jarvis Bay Kapasiwin Lakeview Larkspur Ma-Me-O Beach Mewatha Beach Nakamun Park Norgienwold

Norris Beach Parkland Beach Pelican Narrows Point Alison Poplar Bay Rochon Sands Ross Haven Sandy Beach Seba Beach Silver Beach Silver Sands South Baptiste South View Sunbreaker Cove Sundance Beach Sunrise Beach Sunset Beach **Sunset Point** Val Quentin Waiparous West Baptiste **West Cove** Whispering Hills White Sands

Yellowstone

ASVA - Who We Are

The Association of Summer Villages of Alberta was established in 1958 and later as a not-for-profit municipal organization in 1977. We have 100% membership of all 51 Summer Villages located in Alberta. We are here to serve and représent the interests of Summer Villages in Alberta.

MICHAN

Summer Villages are sustainable municipalities that are a well respected, recognized level of government and advocate on behalf of our lake and river environments.

MISSION "ACE"

Inspire and support Summer Villages to achieve strong and effective local government through advocacy, communication, and education.

GOALS "ACE" - Advacacy, Communication, and Education

A - Advocacy

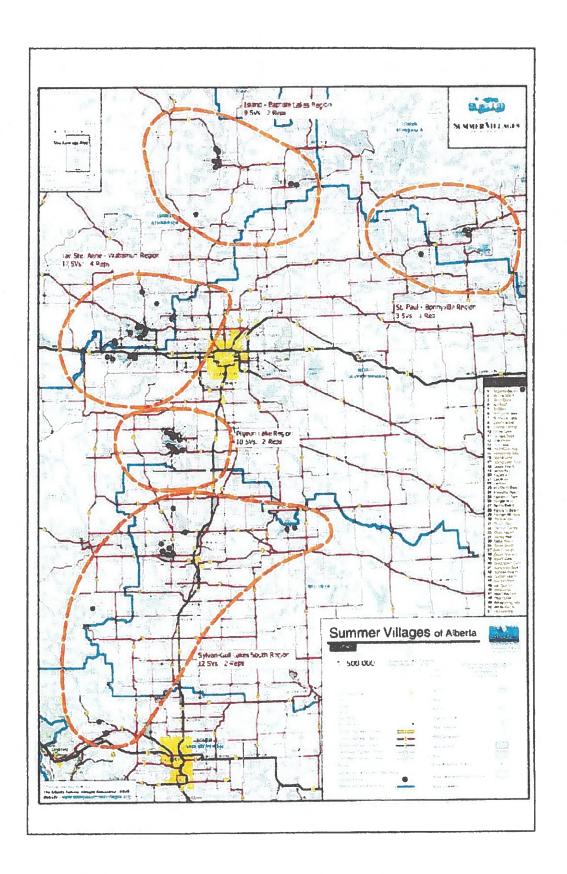
- Advocacy / Liaison with Provincial Government will meet with government to advocate for solutions that support summer villages and promotes the collective position of summer villages to decision makers, members and stakeholders.
- Participation on Provincial Issues and Initiatives ASVA partners with all levels of government, municipalities, industry, stakeholder groups, to resolve issues / challenges, and promote opportunities for cooperation
- ASVA with honour its duty to consult with indigenous peoples
- ASVA will advocate summer villages working together to build common solutions.
- ASVA will effectively and transparently manage the ASVA as a high profile municipal association which is accepted and recognized by our sister associations, other municipalities, and the provincial government.

C - Communication

- ASVA provides useful 2-way communication and reliable information tailored to the specific needs of summer villages and all levels of government.
- ASVA utilizes a variety of communication techniques, including electronic and social media.

E - Education

- Through ASVA's Annual Conference and workshops, we bring together skills and provide expertise to advise on governance and stewardship
- ASVA provides access to a variety of resources and encourages networking opportunities.
- 10 ASVA supports solutions that help members collaborate and meet their sustainable, viability objectives.
- ASVA facilitates educational opportunities to support members in governance and environmental stewardship responsibilities



ASVA - 2022/2023 Accomplishments, Successes, and Challenges

Vision

Summer Villages are sustainable, year-round municipalities that are a well-respected, recognized level of government and advocate on behalf of our lake and river environments.

Mission

Inspire and support Summer Villages to achieve strong and effective local government through advocacy, communication, and education.

The ASVA continues to work with our sister organizations, Alberta Municipalities (ABmunis) and Rural Municipalities Association (RMA), on common issues. We continue to educate them on key priorities for Summer Villages and to garner their support on those priorities.

This past year ASVA was very pleased to welcome Kathy Krawchuk as our new Executive Director. Kathy brings a wealth of knowledge to the role having been in local municipal government her entire career and with 12 years as a CAO.

Our largest advocacy work was the Local Government Fiscal Framework (LGFF). The ASVA President met multiple times with ABmunis, RMA, and the Minister of Municipal Affairs and department staff to share our thoughts on the issue. Last October, the ASVA submitted a proposal to Municipal Affairs on how the funds in the new LGFF program should be allocated between municipalities. This proposal was shared with members at the 2022 ASVA annual conference. This summer Municipal Affairs shared their preliminary proposal for the allocation formula and asked for feedback. Although ASVA agrees with the majority of their proposed allocation factors, the base funding for Summer Villages is significantly below what ASVA and ABmunis had proposed. The ASVA has provided comments on their proposal. Minister Ric McIver has indicated that the LGFF allocation formula will be finalized before year end.

The ASVA Board of Directors updated its strategic plan in 2022. This new plan focuses on these four goals:

- 1. ASVA is recognized as the primary advocate for and on behalf of Summer Villages.
- 2. ASVA plays a key role ensuring SVs are informed on critical issues and that SVs have the knowledge and skills that enhance their capacity to deliver municipal services.
- 3. ASVA will deliver projects to enhance the autonomous nature of SVs and strengthen the SVs' capacity to deliver municipal services within their communities.
- 4. ASVA will model to ASVA members effective governance by actively improving its Board governance practices.

The updated strategic plan had ASVA focus on its internal governance, protocol, and practices. That work allowed the ASVA to tweak its Vision and Mission statements to better support our members. We also updated a number of policies to strengthen our financial management and to provide succession planning.

The ASVA conducted a Board Effectiveness Survey. ASVA wanted to ensure that the ASVA Board continues to function effectively and will review its performance by conducting a formal assessment each year. The survey identified a number of opportunities for improvement. The Board has completed improvements. This work dovetailed nicely with our strategic plan.

The ASVA developed an Executive Director Performance Review Policy. This will be an annual activity for the ASVA Board and HR committee. It is important that the ASVA Board be aligned and provide the right support for the Executive Director.

The 2023 Alberta Election saw the UCP return to government. With the election over there are a number of familiar faces returning to key positions within the government. The majority of Summer Villages (44 of 51) have the same MLA returning.

The ASVA President also serves on ABmunis Board of Directors representing Summer Villages. He attended the Summer Municipal Leaders Conference meetings in Delburne and Spruce Grove. The topics included potable water issues in the province, future of intermunicipal collaboration policy, and a debrief on the Alberta election. Each meeting had approximately 60 participants. Local MLAs attended to give greetings. One of things noticed was the Summer Village attendance at these events is minimal. The topics are usually relevant to Summer Villages and future work will be done to encourage more attendance at this type of event.

ASVA supported the SV Half Moon Bay to create a golf cart resolution that was accepted by ABmunis for inclusion in the upcoming convention. The resolution states, "IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate for the Government of Alberta to make changes to the Alberta Traffic Safety Act and regulations plus the Use Of Highway And Rules Of The Road Regulation that would allow Municipalities, if they so desire, to approve the use of golf carts on certain approved roads and public lands within their municipality." Thanks to Curtis Schoepp, SV Whispering Hills, for bringing this issue forward and leading the charge for change. British Columbia and Ontario currently have pilot projects underway and earlier this year Saskatchewan went directly to allowing golf carts with Municipal bylaws approving their use.

ASVA Forest Health and Management pilot project was successfully completed this past year. The main purpose of this project was to provide direct education and professional support to Summer Villages about the value of proper management of trees and forests in a rural community setting. The project provided 11 Summer Villages with the opportunity to receive

professional advice and assistance on tree and forestry management. Each Summer Village was provided a written report.

The Minister of Municipal Affairs released the new Municipal Census Regulation and Municipal Census Manual on April 11, 2023. The new Regulation and census manual will allow municipalities to conduct their own census starting in 2024. The Ministry will accept municipal census data going forward for the purposes of determining population and potentially for use in grant funding. The regulation includes the collection of Temporary Resident population. Further work by ASVA is required to understand how this classification will be used and if there a benefit for Summer Villages to conduct their own census.

Provincial Association of Resort Communities of Saskatchewan (PARCS), who knew there were other associations like us. The ASVA President had an opportunity this year to interact with the PARCS President. Their issues are similar to our issues. It was interesting to hear how similar our two organizations are including part-time Executive Directors. Saskatchewan has 40 resort villages that are typically located on the shoreline of a lake. Saskatchewan's largest and smallest resort villages are Candle Lake and Lumsden Beach with populations of 765 and 10 respectively. PARCS was founded in 1983, and like ASVA, it was a group that recognized the need for a collective voice for issues relating specifically to Resort Villages. The ASVA will continue to build the relationship with PARCS and looks forward to the benefits that will come from that relationship.

In the upcoming year, the ASVA will continue to work its key priorities such as LGFF, Municipal Census regulations, Identification of future grant programs, Aquatic Invasive Species and lake health, the need for improved policing and bylaw enforcement, water and wastewater systems, and rural health issues. We will also follow the Government of Alberta's work related to reviewing the feasibility of amending the Education Property Tax to assist municipalities with retaining more funding for local priorities. We will continue to look for opportunities to participate on various committees that deal with provincial issues and initiatives.



Colleen Ewashko, Chartered Professional Accountant

PO Box 329 Thorhild, AB TOA 3JO Phone: 780-398-2050 Cell: 780-349-1213

Email: cewashkocma@gmail.com

COMPILATION ENGAGEMENT REPORT

To Management of Association of Summer Villages of Alberta

On the basis of information provided by management, I have compiled the statement of financial position of the Association of Summer Villages of Alberta as at December 31, 2022, the statement of operations and changes in cash flow for the year then ended, and Notes1 & 2, which describes the basis of accounting applied in the preparation of the compiled financial information.

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

I performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200. Compilation Engagements, which requires me to comply with relevant ethical requirements. My responsibility is to assist management in the preparation of the financial information.

I did not perform an audit engagement or a review engagement, nor was I required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, I do not express an audit opinion or a review conclusion or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

July 3, 2023

Colleen Ewashko, Chartered Professional Accountant Thorhild, AB



Statement of Financial Position As at December 31, 2022

70 at D	COCITION 31, ZUZZ		
	ASSETS		
		2022	2021
CURRENT ASSETS			
Cash		\$ 90,347	\$ 54,297
Accounts Receivable		12,990	-
Grants Receivable		3,925	-
Term Deposits		-	52,000
		107,262	106,297
Computer Equipment		 794	 794
TOTAL ASSETS		\$ 108,056	\$ 107,091
	AADII ITIES		
CURRENT LIABILITIES	IABILITIES		
Accounts Payable		22,244	(
Visa Payable			76
Deferred Revenues		_	11,775
Deterred Revenues		 22,244	 11,851
LONG TERM LIABILITIES			
TOTAL LIABILITIES		22,244	11,851
N	ET ASSETS		
Unrestricted Net Assets			
Balance, beginning of year		94,446	89,499
Surplus (deficit)		(9,429)	4,947
Balance, end of year		85,018	94,446
Net Investment in capital assets		794	794
TOTAL NET ASSETS		85,812	95,240
TOTAL LIABILITIES & NET ASSETS	7 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	\$ 108,056	\$ 107,091

Approved By		Date August 8, 2022
Mike Pachik	President	med 2
Name & Position		Signáture

Colleen Ewashko Chartered Professional Accountant



Statement of Operations

For the Year Ending December 31, 2022

Total Surplus (Deficit) for the period	\$ (9,429) \$	4,947
Total Operating Expenses	108,838	44,446
Website	105	372
Project Costs	14,825	07/
Professional Fees	1,155	656
Office & Telecommunication	1,598	2,400
Memberships		52
Meeting Expenses	1,403	
Insurance	2,091	1,949
Courses, Workshops, etc	5.972	
Gifts	762	
Board Remuneration	6,569	5,668
Bank Charges & Interest	259	132
ASVA Conference	40,664	1,870
Administration	33,437	30,875
PERATING EXPENSES		
Total Operating Revenues	99,410	49,393
Workshops	2,000	
Interest Income	182	534
Grants	15,700	
Dues	43,140	42,165
ASVA Conference	\$ 38,387 \$	6,693
REVENUE		
	2022	2021

Approve	a D.,
ADDIOVE	4 DY

Name & Position

Date August R. 2023

Signature

Colleen Ewashko Chartered Professional Accountant



Statement of Changes in Cash Flows For the Year Ending December 31, 2022

		2022		2021
CASH FLOWS FROM OPERATING ACTIVITIES		2022		
Cash received from grants	\$		\$	11,775
Cash received from dues		43,140		42,165
Cash received for Conferences & Courses		18,897		6,693
Cash received from interest		182		
Cash paid for materials and services		(78,170)		(43,463)
Cash provided by (used in) operating activities		(15,950)		17,704
CASH PROVIDED BY (USED IN) INVESTMENT ACTIVITIES				
Purchase of capital assets				
CASH PROVIDED BY (USED IN) FINANCING ACTIVITIES				
CASH PROVIDED BY (USED IN) FINANCING ACTIVITIES				
Net Cash Provided by (Used In) Financing & Investment		1 -		
NET INCREASE (DECREASE) IN CASH & INVESTMENTS		(15,950)		17,704
CASH AND INVESTMENTS, BEGINNING OF YEAR		106,297		88,593
CASH AND INVESTMENTS, END OF YEAR	\$	90,347	\$	106,297
Consisting of	•	00.247	•	54 207
Operating Bank Account	\$	90,347	\$	54,297
Term Deposits	s	90,347	\$	52,000 106,297
	Ð	3U ₁ 347	4	100,237

Name & Position		Signature
Mike Packet	Przeident	- edel
Approved By		Date August 8, 2022

Colleen Ewashko Chartered Professional Accountant

Notes to the Compiled Financial Information Year ended December 31, 2022

Note 1-Basis of Accounting

The basis of accounting to be applied in the preparation of the financial information is on the historical cost basis, reflecting cash transactions with the additions of:

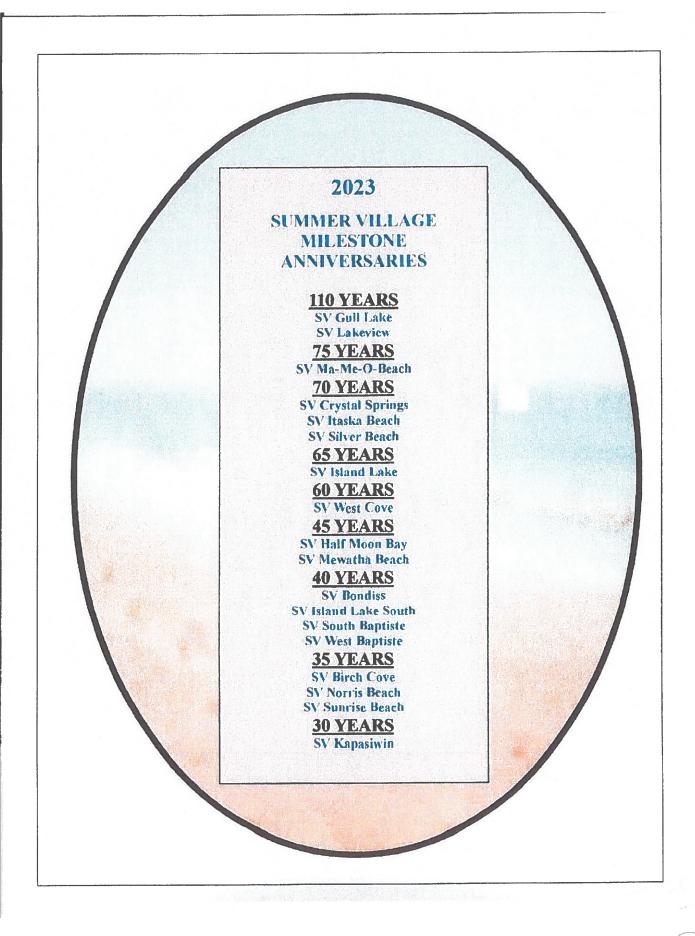
- Investments are recorded at historical cost;
- Accounts payable and accrued liabilities;
- Accounts receivable;
- Capital assets recorded at historical cost with no amortization;
- Revenue is recognized using the deferral method and restricted contributions are recognized as revenue in the year in which the related expenses are incurred.

Note 2- Deferred Revenues

Deferred revenues consisted of funds received from the Alberta Real Estate Foundation for a project to provide advice and encourage proper forest management in Summer Villages.

A.

(44)







ASVA THANKS ALL OF OUR SPONSORS FOR THEIR CONTINUED SUPPORT On behalf of the ASVA, we sincerely thank each and everyone of our Sponsors in making our 65th Anniversary Conference a huge success. With your generous support, ASVA will continue supporting our 51 Summer Villages, in helping make a difference!

ASVA Executive and Board of Directors







November 24, 2023

Honourable Ric McIver Minister of Municipal Affairs 320 Legislature Building 10800 97 Avenue Edmonton, AB T5K 2B6

Dear Minister McIver:

Thank you for your ministry's engagement of Alberta Municipalities (ABmunis) for input on possible changes to the *Municipal Government Act* to enhance accountability and public trust in local elected officials.

ABmunis has reviewed Municipal Affairs' discussion guide questions and enclosed is our response to the consultation questions.

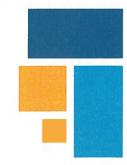
If you would like to discuss any aspect of our submission, I invite you to contact me by email at president@abmunis.ca or on my cell phone at (780) 312-0660. We look forward to your consideration of and response to this resolution.

Sincerely,

Tyler Gandam

President, Alberta Municipalities

Enclosure



Alberta Municipalities' Submission to Alberta Municipal Affairs' Consultation on MGA Provisions for Councillor Accountability

On October 24, 2023, the Government of Alberta began consulting on potential changes to the *Municipal Government Act* (MGA) to explore opportunities to enhance accountability and public trust in local elected officials. This document represents ABmunis' responses to Alberta Municipal Affairs' discussion guide questions focusing on the themes of:

- A. Disqualification Rules for Councillors
- B. Councillor Training
- C. Disclosure by Council Candidates
- D. Allowing Council to Caucus in Private
- E. Minister's Authority to Remove a Councillor
- F. Clarifying Conflicts of Interest for Councillors
- G. Changes to Recall Legislation
- H. Revisiting Code of Conduct Discussions from 2022

ABmunis responses are presented in blue font.

A. Disqualification Rules for Councillors

Section 174 of the MGA provides criteria for councillor disqualification, such as a councillor not being eligible for nomination as a candidate, failing to file the disclosure statement as required in the Local Authorities Election Act (LAEA), absence from all council meetings for eight consecutive weeks, or taking a position as judge of a court, a member of the Senate or House of Commons. The MGA currently requires a disqualified councillor to resign their seat voluntarily. If a disqualified councillor does not resign, the council or a member of the public must take them to court. The court process results in considerable delays as well as costs for taxpayers.

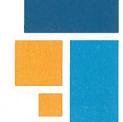
1. Should the MGA be amended to make a councillor's seat vacant upon disqualification, thus putting the onus on the councillor to make an application to court to dispute the disqualification?

Yes. The existing approach is inefficient and gives undue power to the disqualified councillor. This is particularly problematic for small municipalities that have limited fiscal resources to pursue court action due to the expected legal costs. In most cases, the rules for disqualification are generally clear such that the councillor's seat should automatically become vacant, except for issues of a pecuniary interest.

Disqualification for a Pecuniary Interest

Issues of a pecuniary interest are more subjective and therefore, there may be merit for the existing voluntary resignation rule to continue to be applied for MGA sections 174(1)(g) to 174(1)(i). This may help prevent unsubstantiated accusations of a pecuniary interest from being weaponized to automatically disqualify a councillor.





Prevention of Ineligible Candidates on the Ballot

ABmunis members have expressed concern in cases where a candidate's nomination is signed by individuals who are not eligible electors in the municipality. While we are recommending that any councillor be automatically disqualified if it is found that they were not an eligible candidate, we question if there needs to be further review of the rules to prevent a candidate's name from even being listed on the ballot where circumstances apply. We recommend that this issue be reviewed with municipal associations.

B. Councillor Training

Section 201.1 of the MGA requires municipalities to offer orientation training to each councillor within 90 days of the councillor taking the oath of office. This is intended to ensure a councillor is informed of their responsibilities and mandate of their role. However, it is not mandatory for the councillor to attend the orientation training.

1. Do you think it should be mandatory for councillors to attend orientation training?

Yes. Making orientation training mandatory will help to equip all councillors with foundational knowledge of their role and responsibilities, best practices, and legal and legislative requirements. This may help alleviate miscommunication and misunderstandings which contribute to tension between councillors and between council and administration. Orientation training is a standard practice for any employee position and while councillors are elected and serve in a governance capacity, the same standard should be applied wherein orientation training is an essential component for councillors to effectively serve in their role.

If orientation training were to be made mandatory, ABmunis recommends that enforcement of this requirement should be overseen by an independent provincial or regional body (e.g., Alberta Ombudsman) and that the MGA clarify the consequences of not participating in orientation training. This responsibility should not be placed on the municipality's CAO due to the potential conflict with council's oversight of the CAO's employment.

2. If yes, should the training be made mandatory before a Councillor takes the oath, within 90 days of taking the oath (as in the current legislation) or at some other time?

ABmunis acknowledges that making orientation training a mandatory requirement has the potential to bring forth various risks and complexities such as:

- Challenges for elected officials to access the training on a timely basis based on availability of trainers and the frequency that training is offered.
- Challenges for elected officials in rural and remote regions to access training based on travel challenges in winter months.
- Circumstances when elected officials are unable to attend a scheduled regional training due to sickness, work responsibilities, lack of childcare, medical needs, or other reasons.
- How to manage situations where an elected official attends only a portion of the training.
- Who is responsible to enforce the requirement.
- The risk of this requirement being weaponized to penalize or disqualify a councillor (e.g., organizing a training session when it is known a councillor cannot attend).





Under the current environment and availability of training options, the 90-day time period would be insufficient to mandate orientation training. Due to the value that orientation training be completed as earlier as possible in the council term, ABmunis recommends that the Government of Alberta:

- Work with ABmunis and other municipal stakeholders to create an on-demand online course that elected officials can complete at their own pace within the required 90day time period.
- 2. Use a simple reporting process where the CAO submits a notice when all councillors have completed the training. Should a councillor refuse to take training ABmunis recommends that enforcement of this requirement should be supported by an independent provincial or regional body (e.g., Alberta Ombudsman), similar to our recommendation for a third party to help investigate code of conduct violations. This responsibility should not be placed on the municipality's CAO due to the potential conflict with council's oversight of the CAO's employment.
- 3. Following a review by an independent provincial or regional body, the legislation should clarify that non-compliance will result in disqualification and removal from council.

In addition to these supports, the Alberta Elected Officials Program could adjust the curriculum of its Munis 101 course so that it can be delivered in an online format, but this option still carries the risk of scheduling challenges for elected officials, which is why the development of an on-demand course would be particularly valuable. The intention of creating an on-demand course is not to replace in-person or other online training but to serve as an option for elected officials whose personal schedules do not align with scheduled training or for elected officials who are elected in a by-election when the availability of training options is limited.

C. Disclosure by Council Candidates

Section 171 of the MGA allows municipalities to pass a bylaw that would require councillors to disclose information about family members, employers, or corporations the councillor may own or be a partner in. Section 172 of the Act sets out requirements for council members to disclose any pecuniary interest in any matter before council and to abstain from voting on any question relating to the matter. Under section 174, failure to follow the pecuniary interest requirements can result in councillor disqualification. The MGA does not have any rules for what candidates for council must disclose. The LAEA provides financial disclosure rules for candidates of what financial information must be disclosed after the election.

1. Other than financial information, what should candidates for municipal office disclose?

Any consideration of expanding requirements for disclosure must consider the constraints of municipal administration to oversee and enforce the rules on candidates. In general, municipalities do not have the resources to verify any additional disclosure information (e.g., criminal record, removal from professional associations, etc.) and make the information public prior to election day. If disclosure requirements are expanded, ABmunis recommends that an independent provincial body be responsible for oversight and enforcement to:

Ensure sufficient capacity is available, and



- ent of the
- To avoid placing the CAO and municipal staff in a position where enforcement of the disclosure requirements may create a perception that the CAO or municipal staff is unfairly targeting a candidate and the potential risk of repercussions to the CAO or staff's employment with the municipality should that candidate be elected.
- 2. Should financial disclosure be mandatory for council candidates prior to an election?

Yes. In the interests of transparency and public trust in municipal elected officials, council candidates should be required to disclose required financial information prior to the election. Recognizing that candidates may receive donations right up to the election, it will be impossible for candidates to disclose all financial information prior to the election. ABmunis recommendations that the LAEA prescribe a time period (e.g., 14 days) prior to the election day when candidates must disclose available financial information. The municipality shall then be responsible to make each candidate's financial disclosure available to the public either by posting a copy at the municipal office or online.

3. Should council candidates be required to disclose other information that is not financial in nature?

ABmunis has discussed the advantages and disadvantages of requiring additional disclosures such as a criminal record check. We believe that this issue requires additional time and coordinated review with municipal stakeholders based on questions such as:

- Should all criminal acts, no matter their severity, be required for disclosure? (e.g., driving under the influence versus assault)
- Should the disclosure requirement apply to all criminal acts in the candidate's life or only those in recent history? This speaks to the question of creating a disadvantage for a candidate for a mistake that was made decades prior.
- Would a vulnerable sector check be more appropriate than a criminal record check as it relates to the position of public office and dealings with the public?
- Would a candidate be blocked from submitting their nomination if the RCMP were delayed in providing the criminal/vulnerable sector record check?

If new disclosure requirements are added, the intention should only be to better inform the public prior to the election and not serve to disqualify a candidate from running for office.

4. Should financial disclosure be mandatory for all councillors?

Yes, all councillors should be treated equally for any disclosure requirements.

D. Allowing Council to Caucus in Private

Section 193 of the MGA requires that when council meets, they do so at pre-scheduled meetings. Section 197 and 198 of the MGA establish that meetings must be open to the public and everyone has a right to attend. Any change to the schedule must include at least 24 hours notice to the public and any councillor who was not present at the meeting when the schedule was changed. Some commentators have suggested that councils should be able to caucus (meet) in private to discuss broad strategic issues in another forum, and this might also provide an avenue to address interpersonal dynamics with greater privacy. All decisions of council would still need to be made in an open public meeting.

(52)



1. Should councils have the ability to meet in private, beyond the current provisions for closed sessions?

Yes, there is merit for the MGA to be expanded to allow council to meet in private without the public, but only in prescribed situations such as:

- To address interpersonal dynamics that could reduce the need for formal code of conduct processes.
- To workshop ideas for the development or update of the municipality's strategic or statutory plans.

While any decisions should still be made in an open public meeting, the ability to caucus in private allows councillors to speak to issues more directly without concern for how their comments may be interpreted by the media or public. This is already a common practice by municipalities but would be helpful to clarify in the MGA.

2. Should there be limitations on what could be discussed in such meetings?

Yes. Careful consideration needs to be given to potential unintended consequences of enabling greater private discourse. For example, care needs to be given that this provision does not enable council to meet privately to discuss regularly day-to-day business items.

In addition, the role of the CAO in these meetings needs to be carefully considered as it is vitally important for the CAO to be kept abreast of council discussions to effectively administer council decisions with a clear understanding of the council dynamics behind them.

These questions warrant further discussion with municipal legal experts, elected officials, CAOs and municipal clerks to enable clear guidelines that enable good governance.

E. Minister's Authority to Remove a Councillor

Section 602.39 of the MGA provides the Minister with the authority to dismiss a councillor. This can happen as the result of not following ministerial directives or orders following an inspection or a report of an official administrator. In practice, procedural fairness requirements create challenges for the Minister to provide timely decisions to remove a council or councillor.

- 1. Do you think that the current process of dismissing a council or councillor needs to be changed?
- 2. What other options are there for a more streamlined process to address instances of severely inappropriate councillor behaviour?

Recognizing that procedural fairness requirements limit the ability for the Minister to make timely decisions for removal of a council or councillor, there may be value for a broader review to be conducted with legal experts and stakeholders to identify alternative measures such as suspending a councillor from conducting municipal business for a defined period.

ABmunis recommends that the rules that enable the Minister to remove a council or councillor should continue to be highly prescriptive and should only be exercised in extreme circumstances. We acknowledge that the introduction of the *Recall Act* in 2022 provides electors with additional democratic power to remove a councillor where circumstances are deemed warranted.





F. Clarifying Conflicts of Interest

The MGA requires councillors to disclose when they or their immediate family may have a financial interest in a decision before council. This could include votes on a subdivision or a development permit, or a zoning or other land use related bylaw that may benefit the councillor or their family.

 Are there additional situations where a councillor may be considered being in a conflict of interest?

Any additions to conflict of interest rules must consider if the parameters under which a councillor needs to recuse themselves from votes could result in a loss of quorum. This is particularly relevant in small communities where some councils only have three or five councillors.

2. If yes, what additional provisions should be added to the MGA?

No recommendations.

G. Changes to Recall Legislation

As of April 2023, municipal recall is a new tool that allows the public to hold councillors accountable. A petitioner must collect signatures from eligible voters that represent 40 per cent or more of the population as a whole within 60 days. This threshold can be challenging to meet, especially in larger municipalities or in municipalities with a large number of residents who are not eligible to vote. In some cases, petitioners must solicit more signatures than the total voter turnout of the previous election. This makes the use of these provisions out of reach for some municipalities.

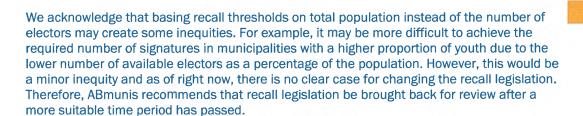
- 1. Should the threshold for a municipal recall petition be revisited, and if so, should it be:
 - a. based on percentage of total number of electors?
 - b. based on the percentage of electors who voted in the previous election?
 - c. tiered by population size?
 - d. Any other suggestions?

Due to the short period that the *Recall Act* has been in place, ABmunis is recommending that no changes be made to allow further time for review of the strengths and weaknesses of the existing legislation.

Councillors have a challenging job where they often need to make decisions that may be unpopular in the near term but are intended to benefit the community in the long term. Therefore, the threshold for recall should be sufficiently high such that members of the public are deterred from attempting to use it as a weapon to try to remove a councillor from office based on a personal dispute or based on a councillor not taking a certain policy position.

Our current democratic process and four-year election cycle already provide the public with the ability to retire a councillor from municipal office. Recall legislation should only serve a purpose in extreme circumstances where a councillor's actions are so egregious that a high proportion of residents deem it worthy to remove the councillor from office mid-term to avoid further disruption and harm to the municipality.





If the Government of Alberta opts to change the threshold measure to a percentage of electors, ABmunis recommends that the percentage threshold be increased to at least 50 per cent of electors to avoid recall legislation being used to attempt to reverse a close election result.

H. Revisiting Prior Discussion Topics from 2022

During the 2022 engagement sessions, the following topics were discussed:

- Strengthening code of conduct legislation;
- · Simplifying the code of conduct investigation process and responsibility to investigate;
- · Role of third party in investigating code of conduct Issue;
- · Enforcement of code of conduct; and
- Provincial role in code of conduct disputes.

ABmunis would like to take this opportunity to express appreciation for the Minister of Municipal Affairs in maintaining provisions for code of conduct provisions in the MGA despite the challenges that the Ministry has experienced in supporting municipalities to implement the codes. We also appreciate the financial support of the ministry that enabled us to partner with the Rural Municipalities of Alberta (RMA) to develop an updated "Code of Conduct: A Guide for Municipalities".

We would also like to take this opportunity to reiterate a position we have long shared with RMA that a province-wide third-party investigation unit should be established to support more effective implementation of the codes by:

- supporting triaging of code complaints to dismiss spurious complaints and point municipalities to alternative options to resolve conflicts.
- provide investigation services that avoids councils investigating themselves, or administrators being asked to investigate their employers.
- helping to ensure procedural fairness is maintained throughout the process.

There may be an opportunity to expand the role of the Ombudsman or establish a similar body. While ABmunis appreciates that this would require provincial resources, the investment in a strong process of investigation and a body that can support municipalities in implementing good governance practices could save municipalities and the Ministry of Municipal Affairs being embroiled in conflict and reduce the need for taxpayers to fund legal costs.





AR113125

December 15, 2023

Dear Chief Elected Officials:

The Alberta government recognizes local infrastructure is critical to Albertans and to supporting the province's economy, and we are committed to providing predictable, long-term infrastructure funding for all communities. As part of this commitment, I am pleased to announce the launch of the Local Government Fiscal Framework (LGFF) program, which will enable municipalities and Metis Settlements to build infrastructure and serve their communities more effectively.

With LGFF capital funding starting at \$722 million in 2024, the LGFF strikes a fair balance between predictable funding for communities and fiscal responsibility for government. To ensure no community experiences a year-over-year decrease from capital funding allocated under the Municipal Sustainability Initiative (MSI) in 2023, top-up funding will be available for affected communities as part of the transition to the LGFF in 2024. In addition to the legislated LGFF capital funding, based on *Budget 2023* targets and subject to Budget 2024 approval, local governments will have access to \$60 million in LGFF operating funding.

LGFF capital funding in future years will reflect the percentage change in provincial revenues from three years prior. This means in 2025, Alberta communities will receive \$820 million, an increase of nearly 14 per cent, in accordance with growth in provincial revenues between 2021/22 and 2022/23.

For local governments other than Calgary and Edmonton, the LGFF includes a new allocation formula that is substantially different than the one used under the MSI. While the new allocation formula has a greater focus on communities with limited local assessment bases, the formula was chosen to balance the needs of all types of communities – small and large, rural and urban – over the long term. In keeping with our commitment for predictable funding, 2024 and 2025 LGFF capital allocations for all local governments are now available on the program website (www.alberta.ca/local-government-fiscal-framework-capital-funding), to help you plan for the use of this funding. The website also includes a description of the new funding formula.

Last year, we heard through the online survey on the program design that local governments were highly satisfied with how the MSI has been administered. I am pleased to confirm the delivery of the new program will be largely similar to the MSI. While there are some changes to the LGFF capital component when compared to the MSI, we feel strongly these changes will improve the program for local governments and Alberta taxpayers alike. Additional information on the program design will be provided in an email to chief administrative officers, which they should receive shortly.

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320 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

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In addition, estimated 2024 LGFF operating allocations, subject to approval in Budget 2024, are available on the program website (www.alberta.ca/local-government-fiscal-framework-operating-funding). The allocations will not change from what local governments received in 2023. LGFF operating guidelines will be available in 2024.

I am grateful for your council's work and the work of Alberta Municipalities, Rural Municipalities of Alberta, and the Metis Settlements General Council to help develop the LGFF program and allocation formula. I look forward to working with you to ensure your local infrastructure and operating needs continue to be supported as we grow and strengthen Alberta's economy.

Sincerely,

Ric McIver Minister

cc: Chief Administrative Officers

Ric Me)ver

(57)



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AR113125

December 15, 2023

Dear Chief Administrative Officers:

Subject: LOCAL GOVERNMENT FISCAL FRAMEWORK PROGRAM

In follow up to today's letter from the Honourable Ric McIver, Minister of Municipal Affairs, to your Chief Elected Official, I am pleased to provide you with a summary of key information on the Local Government Fiscal Framework (LGFF) program. In addition, I strongly encourage you and your staff to review the attached program summary and to access the program guidelines and other resources available on the program website (www.alberta.ca/local-government-fiscal-framework-capital-funding).

LGFF Program Overview

The LGFF replaces the Municipal Sustainability Initiative (MSI) in 2024 as Alberta's primary funding mechanism for local governments. The LGFF has two components, a legislated capital funding component and an operating funding component, which is not legislated.

All local governments (municipalities, Metis Settlements, and the Townsite of Redwood Meadows) are eligible for capital funding, with the exception of improvement districts with no resident population. Operating funding is available to all local governments other than the cities of Calgary and Edmonton.

The LGFF capital program is designed to give local governments the flexibility to focus on local priorities within program rules and is largely similar to the current MSI capital program. A high-level overview of the LGFF capital component is provided in the attached Program Summary. Key changes include a greater focus on measuring program outcomes and infrastructure management indicators that are used to help ensure capital spending keeps pace with local needs. For detailed information on the program, please refer to the LGFF Capital Program Guidelines available on the program website.

The operating component of the LGFF will be administered in the same way as the MSI operating program. The LGFF operating program guidelines will be released in 2024 and will be very similar to the current MSI operating program guidelines.

LGFF Funding Allocation Formula

LGFF capital component funding will be distributed between communities using a new allocation formula. Capital funding for the cities of Calgary and Edmonton is allocated 48 per cent based on population, 48 per cent based on education property tax requisitions, and four per cent based on length of local roads. Capital funding for the remaining local governments is allocated 65 per cent based on population, 15 per cent based on tangible capital assets, 10 per cent based on amortization of tangible capital assets, and 10 per cent based on length of local roads.

In addition, all remaining local governments receive base funding, and those with a population less than 10,000 and a limited local assessment base receive needs-based funding on top of their regular allocation. Base funding is set at \$150,000, except for summer villages, whose base funding is set at \$60,000. The needs-based funding envelope is set at three per cent of total funding and is distributed to local governments based on equalized assessment.

As information for the factors used in the LGFF capital allocation formula is derived largely from the Financial Information Returns submitted to Municipal Affairs, it is of upmost importance that local governments submit high-quality and accurate data in a timely manner, as this data directly affects the funding amounts.

Additional information on the formula, including data sources, is available in the Funding Formula Information Sheet available on the program website.

Based on *Budget 2023* targets, LGFF operating funding will remain at \$60 million per year, subject to confirmation and approval as part of Budget 2024. To provide stability for local governments, 2024 LGFF operating allocations will remain at the same level as operating funding amounts allocated under the MSI in 2023.

LGFF capital allocations for 2024 and 2025 and estimated operating allocations for 2024 for all local governments are available on the program website to help local governments plan their capital projects.

Online Grant System

Local governments will be required to submit all LGFF capital documentation, including capital applications and year-end reporting, through a new online grants system, "LGFF Capital", which will be launched in spring 2024. The application process will be streamlined, and local governments will be able to submit multiple projects in the same application, if they are in the same functional category or if they are part of the same system.

As with MSI operating, applications are not required to receive LGFF operating funding. For year-end reporting on operating funding, the existing portal, "MSI Online" (MSIO), will continue to be used.

Payment of 2024 Funds

Payment of LGFF capital and operating allocations will commence between April and June 2024. To receive 2024 capital and operating funds, local governments must submit reporting on 2023 MSI funding and enter into new LGFF capital and operating funding agreements with the province. These agreements will be sent out in early 2024.

In addition, to be eligible for payment of 2024 LGFF capital funds, local governments must have sufficient applications committing their 2024 LGFF funding, and their MSI capital carry-forward funding at the end of 2023 cannot exceed the 2024 LGFF capital allocation. For example, if a local government's 2024 LGFF allocation is \$250,000 and its 2023 MSI capital carry-forward amount is \$400,000, the local government will not receive its 2024 LGFF allocation unless it notifies Municipal Affairs that it needs the payment. For additional information on this process, please refer to Section 10 (Payments) of the LGFF Capital Program Guidelines.

Unspent MSI Funding

Unspent MSI funding will continue to be administered under the MSI program through the existing MSIO system until it is expended or until the five-year limit to use each year's allocation is reached. I strongly encourage all local governments to utilize their unspent MSI funds within the required time limits to avoid repayment and/or forfeiture of these funds.

Classification: Public

(59)

Municipal Affairs program staff will be available to work closely with local government staff to assist in the implementation of the LGFF. Should you have any questions about the new program, please contact a grant advisor toll-free by dialing 310-0000, then 780-422-7125.

Municipal Affairs will also be conducting LGFF orientation webinars, and you will receive an invitation to participate. The webinars are expected to take place in January and/or February, prior to the new LGFF Capital system launch.

I recognize transitioning to the new program after the MSI has been in place for 17 years is a significant change, and I thank you for your work to facilitate this transition.

Sincerely,

Brandy Cox Deputy Minister

Attachment: LGFF Capital Program Summary

Local Government Fiscal Framework Capital Component Program Summary

Program Purpose

The Local Government Fiscal Framework (LGFF) is a flexible program that enables municipalities and Metis Settlements to commit funding for capital projects of their choosing, within program rules. It provides transparent, stable, predictable, and easy-to-administer funding, all while being accountable to Albertans.

Program Objective

The LGFF program provides funding to municipalities and Metis Settlements to support projects that develop, improve, maintain, or otherwise alter infrastructure assets in Alberta communities; facilitate the resiliency and livability of local communities; and support local and provincial economic activities.

Program Administration Details

Program Eligibility

- All local governments, including municipalities, Metis Settlements, and the Townsite of Redwood Meadows, are eligible to receive funding under the program.
 - o Improvement Districts without population are excluded.
- LGFF is allocation-based, meaning local governments are eligible for funding each year, with the amount determined through a funding formula that is either established in the *Local Government Fiscal Framework Act* (for Calgary and Edmonton), or determined by the Minister (for all remaining local governments).
 - Though the program requires local governments to apply to use the funding, the amount of each local government's funding is not subject to a competitive process, only verification of eligibility.

Grant Agreements

All eligible local governments will be required to sign a Memorandum of Agreement that establishes
the roles and responsibilities of each party, program objectives, and actions and criteria applicable to
the LGFF program as prescribed or determined by the Minister.

Project Eligibility

- Eligible functional categories are outlined in detailed program guidelines and include those related to:
 - o Infrastructure Management;
 - o Libraries;
 - o Parks, Sport, and Recreation;
 - o Public Security and Safety;
 - o Public Transit;
 - o Roads and Bridges;
 - o Solid Waste Management;
 - o Water; and
 - o Wastewater.

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- Land purchases are eligible provided an asset funded by any federal or provincial grant program is built on the land within five years (or 10 years for the Charter cities when constructing transportation utility corridors).
- Broadband infrastructure eligibility under LGFF includes infrastructure where the local government owns at least 51 per cent of the infrastructure. Software eligibility is also expanded to include some software licensing (details provided in LGFF guidelines).
- Projects involving harvesting trails and other culturally important sites are eligible for Metis Settlements only.
- Interest on borrowing for LGFF-funded projects is eligible for the two Charter cities only.
- All applications must commit a minimum of 10 per cent of the local government's annual allocation, or \$5 million, whichever is lower (with some exemptions as noted in the guidelines).

Application and Payment Process

- Local governments submit their project applications to the department to ensure they align with
 eligibility criteria. To streamline the application requirements, local governments are allowed to
 submit multiple projects under the same application with a streamlined amount of information,
 provided the list of projects falls under the same functional category. Projects relating to a unified
 system that fall under different but related categories can also be submitted under one application
 (e.g., road construction including new water and wastewater lines).
- To revise project costs after the project has been accepted by the Minister, local governments can update project details to reflect more accurate cash flows.
 - Cash flow updates to projects can be provided to the department without the need for a
 formal project amendment, although those with significant increases in LGFF funding
 committed will be given greater scrutiny by the department.
- Payments are issued when the local government has met all of the payment conditions outlined in the LGFF program guidelines. These include:
 - receipt of sufficient project applications to commit all LGFF allocations, including credit items and interest earned;
 - o certification of prior years' financial and outcome reporting documentation and receipt of audited financial statements; and
 - o expenditure of previous years' allocations (i.e., payment only to local governments with no more than one year's carry-forward).

Reporting and Accountability

- By May 1 of each program year, municipalities will be required to submit a Statement of Expenditures and Project Outcomes (SEPO) that reports on the previous year's expenditures and project outcomes on completed/fully funded projects.
- Metis Settlements must submit their SEPO by August 1 of each year.
- In terms of financial data, SEPOs will collect only information on:
 - o total project cost of each project;
 - o total LGFF funding applied;
 - o other grant funding; and
 - o interest/income earned.

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Outcome Reporting/Performance Measures

- Local governments will be required to provide project outcomes reporting by providing information on the resulting capital assets (immediate outcomes) and some additional data to inform intermediate and ultimate outcomes to help demonstrate that the program is meeting its objective. This will be done through the SEPO.
- Program performance indicators will be aligned with the ultimate outcomes. The ultimate outcomes are:
 - o increased economic activity in Alberta municipalities and Metis Settlements;
 - o increased livability of Alberta municipalities and Metis Settlements; and
 - o increased resilience of municipalities and Metis Settlements in response and adaptation to the effects of disasters, extreme weather events, and changing local conditions.

Flexibility

- Local governments have significant flexibility to:
 - save LGFF funding for multiple years (subject to limitations outlined in the LGFF agreement) to apply it to larger projects;
 - o stack LGFF funding with any remaining MSI funding and funding from other grant programs (if permitted by those programs); and
 - o withdraw and replace projects.
- Local governments will have the allocation year plus five years to carryforward funds (six years in total), and any unspent amount will be reduced from future LGFF allocations.

Infrastructure Management Indicators

- Local governments that trigger a set of infrastructure measures will, in some cases, have targeted
 project eligibility restrictions placed on them to ensure LGFF funds are committed and spent only on
 core infrastructure projects.
 - Municipal Affairs will work with those impacted local governments to confirm there are no extenuating reasons for triggering those measures, ensuring that only local governments with challenges managing their infrastructure will have the restrictions placed upon them.
- Local governments at risk of triggering these measures will be warned of potential LGFF application eligibility restrictions prior to any restrictions being placed on them.
- The measures that will trigger the restrictions are:
 - o investment in infrastructure ratio; and
 - o capital grants as a percentage of investment in infrastructure.

Transitional Considerations

- Unspent MSI Capital funding at the end of 2023 will not be carried over to LGFF and will continue
 to be administered in the current MSI Online system until MSI has been fully expended. It will
 continue to follow the existing MSI capital guidelines and funding agreements.
- The time limit to spend MSI funding will be strictly enforced. Local governments will be required to return any unspent funding to the Government of Alberta.
- It will be critical that the 2023 MSI Capital Statements of Funding and Expenditures and Financial Statements are received by Municipal Affairs by May 1, 2024, to facilitate the wrap-up of MSI and a smooth and efficient transition to LGFF.

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Changes under LGFF Compared to MSI

	Category	MSI	LGFF
Program O	bjective	Focused on managing growth pressures.	Focused on resiliency, livability of local communities, and supporting economic growth.
	Land Purchases	Land purchases are eligible, provided an asset is built on the land within five years.	Land purchases are eligible, provided an asset funded by any federal or provincial program is built on the land within five years (10 years for Calgary and Edmonton when constructing a transportation utility corridor).
	Interest on Borrowing	Interest on borrowing for MSI- funded projects is eligible.	Interest on borrowing for LGFF-funded projects is only eligible for the cities of Calgary and Edmonton.
Project Eligibility	Broadband and Software	Municipally owned broadband infrastructure and some software are eligible.	Broadband infrastructure eligibility is expanded to include infrastructure where the local government maintains at least 51 per cent ownership. Software eligibility is expanded to include some software licensing.
	Métis Harvesting Trails	Métis harvesting trails are not eligible.	Métis harvesting trails are eligible for Metis Settlements.
	Minimum Application Amount	Five per cent of the current year allocation.	10 per cent of the current year allocation, or \$5 million, whichever is lower.
Project App	plications	Local governments are allowed to submit multiple project applications to the Minister.	Streamlined requirements, allowing local governments to submit multiple projects under the same application, provided the projects are under the same functional category. Projects that fall under different related categories in a system can also be submitted under one application (e.g., roads, water lines, wastewater lines, and storm water).
Project Amendments		Changes in project details, including scope and cash flow changes, require a project amendment.	Elimination of amendment process to reduce red tape. Cash flow updates can be provided to the department through a separate streamlined financial update process or reported as actual costs on the financial report (those with significant increases in LGFF funding committed will receive greater scrutiny by the department). Major

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Category	MSI	LGFF
		changes to the scope, location changes, or category of projects where no funding has been expended requires withdrawal of the project and initiation of a new application.
Financial Reporting and Accountability	Detailed Statements of Funding and Expenditures.	Financial information collected in Statement of Expenditures and Program Outcomes (SEPO) is simplified to collect only information on total cost of each project, total LGFF funding applied, and other grant funding.
Project Outcomes Reporting	Outcomes were developed but data on them was not collected apart from financial reporting.	Outcomes have been developed. Indicators will be aligned with program outcomes. Local governments will report this information through the SEPO.
Payments	Payments are triggered after payment conditions are met.	Payments are triggered once payment conditions are met, only for local governments with no more than one year's allocations being carried forward. Those with more than one year will be required to notify the department if they need the payment.
Infrastructure Management Challenges	No spending restrictions for communities with infrastructure management challenges.	Local governments triggering flags on a suite of indicators will be warned about potential LGFF spending restrictions. If flags persist one year later, the local government will be restricted to committing LGFF funding to core infrastructure only.

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